#### TACOMA COMMUNITY COLLEGE

### Meeting of the Board of Trustees

August 22, 1968

3:30 p.m.

### Revised Agenda

- 1. Roll call
- 2. Approval of previous minutes
- 3. Correspondence
- 4. Reports to the Board
  - (a) TCCA Dr. Magden
  - (b) GASTCC Mr. Kageler
  - (c) Projected enrollment for fall Mr. Thaden (supplement 4-c)
  - (d) Progress with black student organization Dr. Ford
- 5. New business
  - (a) Appointment of Director of Instructional Resource Center (supplement 5-a)
  - (b) Recommendation on expenditure for permanent signs for buildings
  - (c) Proposal regarding campus security at night
  - (d) Equipment bids (supplement 5-d)
  - (e) Acceptance of Third Phase Mechanical Contract (supplement 5-e)
- 6. Information
  - (a) Capital Projects Request to state office (supplement 6-a)

#### TACOMA COMMUNITY COLLEGE

#### BOARD OF TRUSTEES

Minutes August 22, 1968

The regular meeting of the Board of Trustees was called to order by the Vice-Chairman, Mrs. Myers, at 3:30 p.m., August 22, 1968, at Tacoma Community College.

Present: Maxine Myers, John Binns, Charles Edmunds, Lewis Hatfield and Thornton

Ford, Secretary

Absent: Frank Cooper

Guests: Paul Jacobson, Henry Schafer, Robert Lathrop, Robert Rogland, Vice-

President of TCCA, Howard Ferguson, Joe Betz, Frank Mitchell, Dale Wirsing

and Craig Buchanan

The minutes of the July 25, 1968, meeting were approved as submitted.

#### Reports to the Board

Each member of the Board received a copy of the projected enrollment for fall quarter and Mr. Thaden presented these projections and anticipations for the coming year. His prediction was for a 3,250 enrollment which includes full and part-time students.

Dr. Ford gave a report on the progress which has been made with the black student organization, the Obi Society, which has been working together with the administration for the purpose of exploring the kinds of measures which might be taken on campus to promote the welfare of black students. A part of this plan would be to establish black culture subjects as a part of the curriculum here at TCC.

### New Business

Mr. Edmunds moved to accept the appointment of Mrs. Doreen Amoroso as Director of Instructional Resource Center. The motion carried.

Mr. Binns moved that the signs be approved and that the administration be allowed a variance from the proposal. The motion carried.

Mr. Edmunds moved that the Board support the means outlined regarding campus security at night. The motion carried.

Mr. Edmunds moved that the Board accept the bid from B.F. Shearer for 100 wood library chairs. The motion carried.

Mr. Binns moved that the Board accept the bid from Broadhead Garret Co. for one drawing table and two drawing boards. The motion carried.

Mr. Binns moved that the Board accept the bid from Blake, Moffitt & Towne for towels and tissue. The motion carried.

Mr. Edmunds moved that the Board accept the bids on the tape recorder equipment as recommended by the administration. The motion carried.

Mr. Binns moved that the Board approve the bid from Kalberer Hotel Supply for the electric griddle and stand. The motion carried.

Mr. Hatfield moved to accept the Mechanical Contract—Third Phase and Change Order No. 4. The motion carried.

Each member of the Board received a copy of Tacoma Community College capital needs for 1969-71 biennium. Dr. Ford pointed out that the State Board recommended \$889,307 less than the College requested.

The next meeting of the Board will be held on September 26, 1968, at 3:30 p.m.

The meeting adjourned at 4:50 p.m.

Thornton M. Ford, Secretary

### AGENDA SUPPLEMENT 4-6

### FALL ENROLLMENT - 1968-69

| As of August 21:  |   |   |
|---|---|---|
| Total New Students Applied  |   | 1669                                      |
| \$25.00 Advanced Tuition Dep  | osit  |   |
| New Students<br>Returning Students  | 1311<br>906<br>2217                                   |   |
| Breakdown of Applying Students  |   |   |
| High School Graduates - 196   | Actual Fall Cla<br>1967                               | ss Fall Class<br>1968                     |
| Tacoma Public Schools Tacoma Private Schools Pierce County Foreign Countries State of Washington Other States | 424<br>36<br>356<br>7<br>37<br><u>39</u><br>Sotal 889 | 474<br>61<br>431<br>5<br>61<br>44<br>1076 |
| Applications of Students gr   | aduated prior to June 1968                            | - 417                                     |
| Returning Students who have<br>than one quarter   | e been out of TCC for more                            | - 206                                     |
|   |   | Grand Total 1669                          |
| Desired Bereiten Ballon   |   |   |
| Projected Enrollment Fall Quarte  | Proje   | cted Advanced Tuition                     |

1150

300

600

 $\frac{1200}{3250}$ 

Total

New Students

Total

Returning

1500

1000

2500

New Students (18 year old)

New Students - graduated

out of TCC

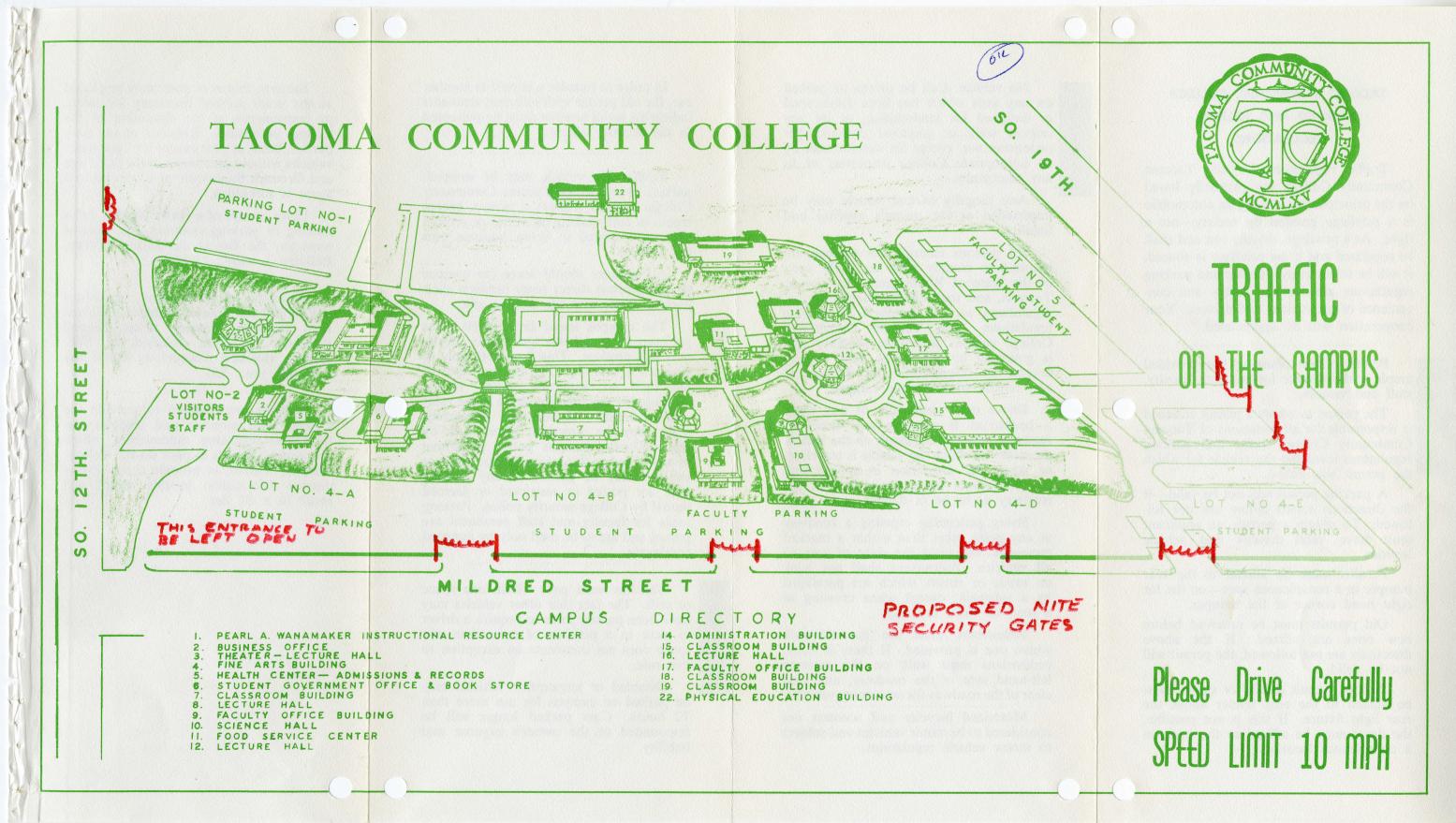
prior to 1968

Returning - one qtr. or more

Returning Students from spring

### Appointment of Director of Instructional Resource Center

Mrs. Doreen Faure' Amoroso is hereby recommended for the position of Director of the Instructional Resource Center. Mrs. Amoroso joined the College in 1965-66 and prior to that time was employed by the Tacoma Public School District No. 10. She has received B.A. and B.Ed. degrees from the University of Puget Sound and has been granted anM.L.S. degree by the University of Washington. During 1967-68, Mrs. Amoroso was on sabbatical leave from the College in order to pursue doctoral work which emphasized the study of new media techniques at the University of Southern California.



# TACOMA COMMUNITY COLLEGE PARKING AND TRAFFIC REGULATIONS

Traffic regulations for the Tacoma Community College are primarily based on the principle that driving an automobile is a privilege granted by society—not a right. As a privilege, driving can and shall be regulated and if the privilege is abused, it will be taken away. Traffic and parking regulations are for the safety and convenience of pedestrians and drivers. Your cooperation will be appreciated.

Permit: Good planning has provided ample parking space for students, faculty, staff and visitors.

The person to whom a permit is issued is responsible for all violations of Tacoma Community College traffic and parking regulations involving the vehicle for which the permit was issued.

A parking permit will not be valid—if the directions stated below are not followed. To obtain a permit, an applicant must have valid driver's and vehicle licenses.

Permits must be affixed to the rear bumper in a conspicuous spot—on the far right hand corner of the bumper.

Old permits must be removed before new ones are affixed. If the above directions are not followed, the permit will not be valid.

Parking permit decals for cycles must be affixed to the rear fender above the rear light fixture. If this is not possible, the decal must be affixed to the cycle in a conspicuous location. RAFFIC

No vehicle shall be driven or parked on any area which has been landscaped or designed for landscaping, or on any cement walk or unpaved pathway for pedestrian use, except for maintenance by an appropriate College employee, or in any emergency.

Any illegally parked vehicle may be impounded at the owner's expense and liability.

All persons entering the campus are required to comply with the traffic laws of the State of Washington, the City of Tacoma, and such additional and special regulations as are specified in campus regulations. The Tacoma Community College campus is private property and is governed by the owner, and thereby accepts no responsibility for damage to any vehicle while on the campus.

Driver must yield right of way when a pedestrian is crossing any street or roadway within a crosswalk on the half of the street on which the vehicle is traveling, or when the pedestrian is approaching so closely from the opposite half of the roadway as to be in danger.

Every pedestrian crossing a roadway at any point other than within a marked crosswalk will yield the right of way to all vehicles. Pedestrians shall not walk on roads or streets which are paralleled by a sidewalk; except when crossing at a road or street crossing.

Pedestrians must use the sidewalk where one is provided. If there is none, pedestrians must walk on the extreme left-hand side of the roadway, and step clear of the roadway for on-coming vehicles.

Motorized bicycles and scooters are considered to be motor vehicles and subject to motor vehicle regulations.

In order to transfer a permit to another car, the old permit with sufficient remnants indicating serial number must be presented to the security officer.

Traffic: No vehicle may be stopped, parked, or left on the Tacoma Community College campus without a permit, except trucks or cars making deliveries or visitors who are engaged in doing business with the College.

All vehicles should leave the campus by the shortest direct route between their parking place and the nearest exit.

The campus speed limit is 10 miles per hour, or such lower speed as is reasonable and prudent. This does not apply to emergency vehicles. The College reserves the right to withdraw motor vehicle privileges at any time for abuse of the rules and regulations. Drivers and pedestrians must obey the directions given them by the uniformed campus police pertaining to traffic and parking movements. Student vehicles may be parked in any parking area not posted or restricted or deemed unsafe by College security police. Parking areas for faculty and staff personnel are posted and are to be used only by assigned employees.

ARKING

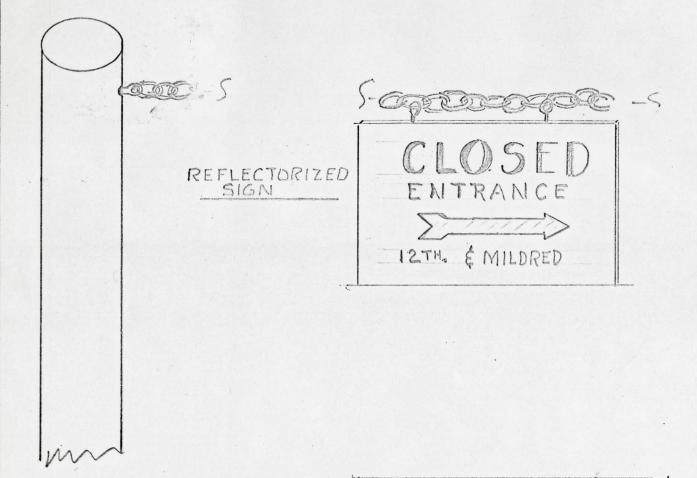
Vehicles must park within one space or stall. The fact that other vehicles may have been parked so as to require a driver to park in a position of more than one space does not constitute an exception to this rule.

Disabled or inoperative vehicles may be parked on campus for not more than 72 hours. Cars parked longer will be impounded at the owner's expense and liability. Barriers, fences or posts may be placed at any point deemed necessary for safety or convenience at the discretion of the College authorities. Removal of any such barrier, fence or post except for emergency vehicles without permission of the Buildings and Grounds Supervisor or his authorized agent is forbidden.

Upon receipt of a traffic citation for a moving or parking violation, the violator must pay the fine at the Business Office, Building 2, within 72 hours.

Violations of the parking regulations will subject the violator to fines as follows: First violation, warning ticket; Second violation, \$1; Third violation, \$3; Subsequent violations, occurring within the academic year, \$5.

Students are required to provide the College with accurate and complete information regarding automobiles which the student intends to park on the College campus. Failure to provide accurate and current information in this regard will result in a \$5 fine.



6" CONCRETE POST 5

PROPOSED GATE
TO CLOSE CAMPUS
STREETS TO GENERAL
USE AT NITE

INVITATION TO BID
Return To

Tacoma Community College, Business Office
) So. 12th Street, Tacoma, Washington 98465

THIS IS NOT AN ORDER

April 17, 1968

Please bid net prices at which you will agree to furnish any or all of the following articles, F.O.B. destination shown below and on pages . To receive consideration, bids must be made on this form and signed in full. Prices must be based on our units extended and totalled. Delivery guarantee must be filled in. Tacoma Community College reserves the right to accept or reject bids on each item separately or as a whole, to reject any or all bids, waive informalities and to contract as the best interests of Tacoma Community College may require. Bids are subject to, but not limited to, the invitation to bid, request for quotations and specifications and plans, and the standard terms and conditions contained on the reverse side hereof. All erasures and changes shall be initialed.

| tem No.  | Prices F. O. B. Tacoma  | Quantity                                     | Unit             | Unit Pric  | ce Amoun   | t     |
|--|---|--|------------------|--|--|-------|
| 1649   | Description   |  |                  | of a substitution of a large superior and the superior   |  | 177   |
| THE PROPERTY OF THE PROPERTY O | We request that a sample of the chair that you wish to offer be in our hands for inspection by April 29, 1968. You will be notified which vendors' offers were found to meet specifications |  | ro Enni          | for said of the original of the original or materials materials  |  |       |
| 1  | LIBRARY CHAIRS  | 250  |                  |  |  |       |
|  | Construction: Hard White Maple  |  |                  |  | Tobley BRT   |       |
|  | Approximate Dimensions:   |  | hueed h          | rog alalis<br>euch clai  |  |       |
| A STATE OF THE STA | Overall width of seat - 18-1/2" Depth of Seat - 17-1/2" Height of seat - 18" Height of chair - 31-1/2"  | Malianon<br>Sociales<br>Sociales<br>Leo envi |                  |  |  |       |
|  | Design Features:  | **************************************       | 011              |  | mam sow box  |       |
|  | Seat to be saddled with rounded edges. Back to be steam bent. Back posts to be at angle to discourage tipping back. Book rack.  |  |                  | of delivers to system to service the store the system on the system on ex-   |  |       |
|  | Color: Finished in oiled walnut.  | 89-7530                                      | rome 20          |  | Vendor, Dari<br>of all   |       |
|  | Glides: Rubber cushion 1-1/4"   |  |                  |  |  |       |
|  | MYRTLE CHAMPION No. 8-18 side chair or equal.   |  |                  |  |  |       |
| PL   | EASE ENTER COMPANY NAME AND ADDRESS BELOW   | *  |                  | TOTAL  |  | 03    |
| 13 - 71<br>13 - 74<br>13 - 74  | Address   | Busines<br>Tacoma                            | . 12th,          | nvelope<br>y College<br>Tacoma, Wa   | sMay 13, 19  | 068   |
| The same of the sa | ntee delivery at destination from   | ddrogs                                       | via              |  | And the state of t | CUM A |
| thin_<br>or paym   | days after receipt of order at a ent 10th proximo.  | iddress sn                                   | own. we          | will allo  | wdi  | isc   |
| We have  | acoma Community College:<br>e read and agreed to the conditions noted a   | above  | ate              | Taune a le<br>Taune visil<br>Qauna Libor   | 19   | 300   |
| agree  | the Standard Terms and Quotations. We fur<br>to furnish the articles specified at the pr<br>herein, to be delivered to the station or   | rices  | ignature<br>itle | The second secon | 980 10 19:   | ol 1  |

This purchase order contract includes the following terms and conditions and includes, but is not limited to, the invitation to bid, request for quotations, specifications, plans and published rules and regulations of Tacoma Community College (TCC) and the laws of the State of Washington, which are hereby incorporated by reference.

(1) No alteration in any of the terms, conditions, delivery, price, quality, quantities or

specifications will be effective without prior written consent of TCC.

(2) No charges will be allowed for handling which includes, but is not limited to packing, wrapping, bags, containers or reels, unless otherwise stated herein.

(3) No exception to delivery dates shall be allowed unless prior written approval is first obtained from TCC. TCC reserves the right to cancel any undelivered portion of this order.

(4) Time of delivery is of the essence and TCC reserves the right to caucal any undelivered portion of this order for failure by the vendor to deliver on time. Vendor assumes responsibility of delay notwithstanding the cause.

(5) All payments to the vendor shall be remitted by mail. TCC shall not honor drafts, nor accept goods on a sight draft basis. Furthermore, the provisions or monies due under this contract

shall not be assignable.

(6) SHIPPING INSTRUCTIONS: Unless otherwise specified, all goods are to be shipped prepaid, FOB destination. Where specific authorization is granted to ship goods FOB shipping point, vendor agrees to prepay all shipping charges, route cheapest common carrier, and to bill TCC as a separate item on the invoice for said charges, less federal transportation tax. Each invoice for shipping charges shall contain the original or a copy of the bill indicating that the payment for shipping has been made. It is also agreed that TCC reserves the right to refuse to accept any COD shipments.

(7) All goods or materials purchased herein are subject to the approval by TCC. Any rejections of goods or materials, whether held by TCC or returned, will be at the vendor's risk and

expense.

(8) All invoices, packing lists, packages, shipping notices, instruction manuals, and any other written document affecting this contract shall contain the applicable purchase order number. Packing lists shall be enclosed in each and every box or package shipped pursuant to this contract, indicating the content therein.

(9) The vendor agrees to protect TCC against all claims, suits, or proceedings for patent, trademark, copyright, or franchise infringement arising from the purchase, installation or use of the goods and materials purchased herein. The vendor further agrees to assume all expenses and damages arising from such claims, suits, or proceedings.

(10) Vendor agrees that the waiver, acceptance, or failure by TCC to enforce any provisions, terms, or conditions of this contract shall not operate or be construed as a waiver of prior or

subsequent breaches or the right of TCC to thereafter enforce such provisions.

(11) The vendor warrants all articles supplied under this contract to conform to specifications herein, to be fit and sufficient for the purposes manufactured, merchantable, of good material and workmanship, and free from defects.

(12) In the event that TCC is entitled to a cash discount, the period of computation shall commence on the date of delivery, or receipt of correctly completed vouchers, whichever is later. If an adjustment in payment is necessary due to damage, the cash discount period shall commence on the date final approval for payment is authorized.

(13) Unless otherwise indicated, TCC agrees to pay all state of Washington sales tax. No charges shall be made for the Federal excise and transportation taxes and TCC agrees to furnish

vendor upon request with an exemption certificate.

(14) Vendor warrants and represents that all the goods and material contained herein are free

and clear of all liens, claims or emcumbrances of any kind whatsoever.

(15) Vendor agrees to bear all risks of loss, injury or destruction of goods and materials contained herein which occur prior to delivery and such loss, injury or destruction shall not release vendor from any obligation hereunder.

(16) The vendor agrees not to discriminate against any client, employee or applicant for employment or for services, because of race, creed, color, national origin, sex or age with regard to, but not limited to, the following: Employment upgrading, demotion or transfer; Recruitment or recruitment advertising; Layoffs or termination; Rates of pay or other forms of compensation; Selection for training; Rendition of services. It is further understood that any vendor who is in violation of this clause shall be barred forthwith from receiving awards of any purchase order from TCC, unless a satisfactory showing is made that discriminatory practices have terminated and that a recurrence of such acts is unlikely.

(17) All prices are to be included herein.

- (18) In the event of a breach by the vendor of any of the provisions of this contract, TCC reserves the right to cancel and terminate this contract forthwith upon giving oral or written notice to the vendor.
- (19) When special brands are named it shall be construed solely for the purpose of indicating the standards of quality, performance or use desired. Brands of equal quality, performance and use shall be considered, except as noted, provided vendor specifies the brand, model and submits descriptive literature, when available. Any bid containing a brand which is not of equal quality, performance, or use specified must be represented as an alternate and not as an equal, and failure to do so shall be sufficient reason to disregard the bid.
- (20) Vendor covenants and agrees that in the event suit is instituted by the buyer for any default on the part of the Vendor, he shall pay to the buyer all costs, expenses expended or incurred by the buyer in connection therewith, and reasonable attorneys' fees.

### TABULATION - 100 WOOD LIBRARY CHAIRS

### BIDS OPENED MAY 13, 1968 2:00 P.M.

| 1 Jasper No. 43 Myrtle 8-18 Magna C-2001 National No. 5004 NO BID NO BID \$19.45 \$25.98 \$18.34 \$18.30 \$1945.00 \$2598.00 \$1834.00 \$1830.00 (Alternate) | ITEM NO. | GORDON K. ANDERSON | FRANK D. COHAN | NORTHWEST<br>INTERIORS | B.F.<br>SHEARER      | TIMMERMAN<br>EQUIPMENT | WASHINGTON<br>SCHOOL SUPPLY |
|--|----------|--------------------|----------------|------------------------|----------------------|------------------------|-----------------------------|
|  | 1        | \$19.45            | \$25.98        | \$18.34<br>\$1834.00   | \$18.30<br>\$1830.00 | NO BID                 |                             |

Low bid meeting specifications indicated by recommended.

George Van Mieghem

Dean of Administrative Services

Awards:

B.F. Shearer \$1830.00

Bids not Returned:

American Seating
Bank and Office Interiors
The J.K. Gill Company
Rod Muzzy & Co.

The number of chairs to be ordered has been reduced from 250 to 100. Each vendor submitting a bid was polled and each agreed to hold to original bid price.

### INVITATION TO BID Return To

Tacoma Community College, Business Office 5900 So. 12th Street, Tacoma, Washington 98465 THIS IS NOT AN ORDER

July 25, 1968<sub>e</sub>

Please bid net prices at which you will agree to furnish any or all of the following articles, F.O.B. destination shown below and on pages . To receive consideration, bids must be made on this form and signed in full. Prices must be based on our units extended, and totalled. Delivery guarantee must be filled in. Tacoma Community College reserves the right to accept or reject bids on each item separately or as a whole, to reject any or all bids, waive informalities and to contract as the best interests of Tacoma Community College may require. Bids are subject to, but not limited to, the invitation to bid, request for quotations and specifications and plans, and the standard terms and conditions contained on the reverse side hereof. All erasures and changes shall be initialed.

| Item    | Prices F. O. B.  | idder Mus     | t Enter   | All Extensions                    | and Total   |
|---------|--|---------------|-----------|-----------------------------------|-------------|
| No.     | Tacoma   | Quantity      | Unit      | Unit Price                        | Amount      |
| gerig i | Description  | dio essi      | U 1840.   | TOORTON'T ONE                     | 210 (0)     |
|         | n is granted to ship goods FOB shipping poil   | borisatio     | affic au  | a. Where spe                      | destination |
| 1       | DRAWING TABLE  | S, Touce      | Ea.       | ay all shippi                     | es to pres  |
|         | deral transportation tax. Each involce tor   | 1 smal .      | 100       | TWS TOT SOLOY                     | II SHI NO   |
| erde (  | Tilting top and reference top.   | r a copy      | le boose  | este et #1                        | abom meed   |
| -94 0   | Six master keyed drawers,  | d baseds      | ruer alah | ratem to shore                    | 17A (5)     |
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|         |  | 24311 1311    |           |                                   | nse.        |
| as bai  | Construction:  | s. packar     | tail ant  | invoices, paci                    | (8) All     |
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| 1000    | Natural lacquer finish.  | ach and a     | nl bee    | shall be enclo                    | ing lists   |
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| paten   | 48" wide x 32½" deep x 39-3/4" high.   | ct TCC as     | to prote  | vendor agrees                     | (9) The     |
| esu T   | Tilting top 33" wide x 32½" deep,  | nfringeme     | nchise i  | yright, or fra                    | emark, cor  |
| 29209   | Reference top 15" wide x 32½" deep,  | herein.       | urchased  | od materials p                    | ne goods a  |
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| OTHIV   | Tilting top to be fitted with pencil   | ver, acce     | the wat   | or agrees that                    | onev (UI)   |
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| onend   | to damage, the cash discount period shall so   |               | DASAR A   | insavaa ni i                      | n adjustme  |
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| oz i    | equivelent.  | 108 32T       | adicated  | ss otherwise i                    | (13) Unle   |
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|         | s or intmination; Rates of pay or other for  | Busines       | s Office  | recruitment a                     | ultment or  |
|         | m of sarvices. It is further understood th   | Tacoma        | Communit  | y College                         | ensation;   |
| s lo    | I be barred forthwith from receiving awards  | 5900 So       | . 12th,   | Tacoma, Wash. 7                   | 1968        |
| ces     | Library Carolina Caro | o pura factor | В         | id Opens 200 P                    | M           |
|         | antee delivery at destination from   | nous to s     | via       | d and that a r                    |             |
| thin_   | days after receipt of order at a   | ddress sh     | own. We   | will allow                        | disco       |
| pay:    | ment 10th proximo.   |               |           |                                   |             |
| the     | Tacoma Community College:  | Shalatei      | bog Issa  |                                   | 1 2017535   |
|         | ve read and agreed to the conditions noted a   |               |           | to the vendor                     |             |
| and i   | n the Standard Terms and Quotations. We fur  |               |           |                                   |             |
|         | to furnish the articles specified at the pr  |               |           | or quarriy, ps.<br>onsldered, exc |             |
|         | d herein, to be delivered to the station or  |               |           |                                   |             |
|         | ion and on the date as set forth herein.   |               |           | THE PERSON NAMED IN               |             |

This purchase order contract includes the following terms and conditions and includes, but is not limited to, the invitation to bid, request for quotations, specifications, plans and published rules and regulations of Tacoma Community College (TCC) and the laws of the State of Washington, which are hereby incorporated by reference.

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(2) No charges will be allowed for handling which includes, but is not limited to, packing, wrapping, bags, containers or reels, unless otherwise stated herein.

No exception to delivery dates shall be allowed unless prior written approval is fire

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- portion of this order for failure by the vendor to deliver on time. Vendor assumes responsibility of delay notwithstanding the cause.

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- (9) The vendor agrees to protect TCC against all claims, suits, or proceedings for patent, trademark, copyright, or franchise infringement arising from the purchase, installation or use of the goods and materials purchased herein. The vendor further agrees to assume all expenses and damages arising from such claims, suits, or proceedings.

(10) Vendor agrees that the waiver, acceptance, or failure by TCC to enforce any provision terms, or conditions of this contract shall not operate or be construed as a waiver of prior or

subsequent breaches or the right of TCC to thereafter enforce such provisions.

(11) The vendor warrants all articles supplied under this contract to conform to specifications herein, to be fit and sufficient for the purposes manufactured, merchantable, of good material and workmanship, and free from defects.

(12) In the event that TCC is entitled to a cash discount, the period of computation shall commence on the date of delivery, or receipt of correctly completed vouchers, whichever is later. If an adjustment in payment is necessary due to damage, the cash discount period shall commence on the date final approval for payment is authorized.

(13) Unless otherwise indicated, TCC agrees to pay all state of Washington sales tax. No charges shall be made for the Federal excise and transportation taxes and TCC agrees to furnish

vendor upon request with an exemption certificate.

(14) Vendor warrants and represents that all the goods and material contained herein are free

and clear of all liens, claims or emcumbrances of any kind whatsoever.

(15) Vendor agrees to bear all risks of loss, injury or destruction of goods and materials contained herein which occur prior to delivery and such loss, injury or destruction shall not release vendor from any obligation hereunder.

(16) The vendor agrees not to discriminate against any client, employee or applicant for employment or for services, because of race, creed, color, national origin, sex or age with regard to, but not limited to, the following: Employment upgrading, demotion or transfer; Recruitment or recruitment advertising; Layoffs or termination; Rates of pay or other forms of compensation; Selection for training; Rendition of services. It is further understood that any vendor who is in violation of this clause shall be barred forthwith from receiving awards of any purchase order from TCC, unless a satisfactory showing is made that discriminatory practices have terminated and that a recurrence of such acts is unlikely.

(17) All prices are to be included herein.

- (18) In the event of a breach by the vendor of any of the provisions of this contract, TCC reserves the right to cancel and terminate this contract forthwith upon giving oral or written notice to the vendor.
- (19) When special brands are named it shall be construed solely for the purpose of indicating the standards of quality, performance or use desired. Brands of equal quality, performance and use shall be considered, except as noted, provided vendor specifies the brand, model and submits descriptive literature, when available. Any bid containing a brand which is not of equal quality, performance, or use specified must be represented as an alternate and not as an equal, and failure to do so shall be sufficient reason to disregard the bid.
- (20) Vendor covenants and agrees that in the event suit is instituted by the buyer for any default on the part of the Vendor, he shall pay to the buyer all costs, expenses expended or incurred by the buyer in connection therewith, and reasonable attorneys' fees.

## DRAWING TABLE AND DRAWING BOARDS BID TABULATION BIDS OPENED 8/7/68-2:00 P.M.

|                       | I DRAWIN               | NG TABLE          | II DRAWI            | NG BOARDS                        | TOTAL OF ITEMS I & II |
|-----------------------|------------------------|-------------------|---------------------|----------------------------------|-----------------------|
| BROADHEAD GARRETT CO. | \$167.00               | TOTAL<br>\$668.00 | \$2.50              | *75.00                           | TOTAL<br>\$743.00     |
| EDUCATORS MFG. CO.    | NO BI                  | D                 | NO BI               | I.D                              | NO BID                |
| GORDON K. ANDERSON    | \$196.70<br>(Tolco no. |                   | \$3.10<br>(Basswood |                                  | \$879.80              |
|                       |                        |                   | \$4.10<br>(Basswood | \$132.00<br>with metal<br>edges) | \$918.80              |
| KEUFFEL & ESSER CO.   | \$135.00               | \$540.00          | \$2.81              | \$84.30                          | \$624.30              |
| EUGENE DIETZGEN CO.   | \$172.00               | \$688.00          | \$2.83              | \$84.90                          | \$772.90              |
| FR TRICK POST CO.     | \$165.00               | \$660.00          | \$2.95              | \$88.50                          | \$748.50              |
| B.F. SHEARER          | NO BIL                 |                   | NO BI               | D                                | NO BID                |
| J. GILLS              | \$142.90               | \$571.60          | \$3.08              | \$92.40                          | \$664.00              |

LOW BID MEETING SPECIFICATIONS INDICATED BY RECOMMENDED

GEORGE VAN MEIGHEM
DEAN OF ADMINISTRATIVE SERVICES

AWARDS: BROADHEAD GARRETT CO. - Model WD-8.

BIDS NOT RETURNED: EDUCATORS MFG. CO. B.F. SHEARER

Keuffel & Esser Co., Eugene Dietzgen Co., Frederick Post Co., and J.K. Gills all bid the Hamilton 58J12.

We recommend the Broadhead Garrett model on the basis of specifications. The Hamilton model does not meet specifications with regard to density and thickness used on top. Also the top is not tilting. Drawer size is not equivalent to the Broadhead Garrett model. We feel that the Broadhead Garrett will best serve the needs of our drafting class.

### INVITATION TO BID Return To

Tacoma Community College, Business Office 900 So. 12th Street, Tacoma, Washington 98465 THIS IS NOT AN ORDER

July 26, 1968

Date

Please bid net prices at which you will agree to furnish any or all of the following articles, F.O.B. destination shown below and on pages . To receive consideration, bids must be made on this form and signed in full. Prices must be based on our units extended, and totalled. Delivery guarantee must be filled in. Tacoma Community College reserves the right to accept or reject bids on each item separately or as a whole, to reject any or all bids, waive informalities and to contract as the best interests of Tacoma Community College may require. Bids are subject to, but not limited to, the invitation to bid, request for quotations and specifications and plans, and the standard terms and conditions contained on the reverse side hereof. All erasures and changes shall be initialed.

| Item No. | Prices F. O. B.   | 1303183    | erepu s    | All Extensions   | EN TAN      |
|----------|---|------------|------------|------------------|-------------|
| NO.      | Tacoma  | Quantity   | Unit       | Unit Price       | Amount      |
|          | Description   | n Linstrod | tus olit   | n. Where spec    | destination |
|          | cheanest common carrier, and so bill FCC se   | sjuot ,8   | g charge   | ay all shippin   | es to prep  |
| ggida    | PAPER TOWELS  | 150        | Cases      | voice for said   | on the in   |
|          | Roll type for Palmer Economy Dispenser.   | га сору    | iginal d   | contain the or   | ges shall   |
|          | The right to reluse as assessed the right of the record                                 |            | greed th   | oals ar di       | been made   |
|          | SPECIFICATIONS: [Roll width 11"]  | 1          |            | relag to about   |             |
|          | Diameter of core 1½"  | bish ish   | naum 'sr   | siresiam to abo  | ag io anoi  |
|          | Thickness of roll not to exceed 3" from   | padosa . s | ine list   | Involces, pack   | (8) All     |
|          | center of core. Walled and harmon Linde   | e contract | ting thi   | document affec   | r written   |
|          |   | ach and en | a nl bas   | shall be enclo   | ing lists   |
|          | Dimensions of each towell: 11" W. x 13½"  |            | in         | content there    | cating the  |
|          | Long. carbascore to estua amisio lis dente  | et TCC ag  | to prote   | eesiga Tobney    | (9) The     |
|          | See attached sample for texture and ab-   | nfringemen | nchise i   | wright, or fra   | emark, cop  |
|          | sorbency. Les of eserge reditud robney edl  | herein.    |            |                  | s sboog on  |
| 2        | TOILET TISSUE   |            |            | s from such ca   |             |
|          | Single fold, 4½" x 5"   |            | 0 00 00 00 | Itilons of this  |             |
|          | reafter enforce such provisions.  |            | to idel    | sches or the r   | equent bre  |
|          | Per Attached Sample sydnog ald yeshin baring  | ticles ac  | ns lis e   | rendor warrant   | (11) The    |
|          | the purposes manufactured, merchantable, of   | tent for   | d suffic   | to be fit an     | ons herein  |
|          | Storage on above items required. Deliv-   | com defect | d free f   | orkmanship, an   | w bos falt  |
|          | ery to be in 25 case lots on call.  | nelikan    | 100 is e   | Jani Jasva Bi    | (12) In c   |
|          | of correctly completed vouchers, whichever to damage, the cash discount period shall co | adiesea    | rery, or   | 1180-10 938D 9   | ence on th  |
|          |   |            | 8575B 81   | ATTANAMAN IN     | la atab ad  |
|          | es to pay all state of Washington males to  | TOR DOT    | helsalbr   | t saturedte at   | (13) Unla   |
|          | ind transportation taxes and TCC agrees to  | esions     | redera     | e made for th    | ges shall   |
|          | and as  | i cortifi  | exemptio   | uest with an     | or upon re  |
| are      | all the goods and material contained hereis   | mts that   | eerqer i   | os ednerrante ao | (14) Vend   |
|          | of any kind whatsoever.   | cumbrance  | ms 10 84   | il liens, clai   | clear of a  |
| LBITS    | oss, injury or destruction of goods and mat   | to alait   | is all     | or agrees to b   | (L5) Vend   |
| not      | and such loss, injury or destruction shall  | rsytisb. 1 | orior t    | in waten occur   | eran banta  |
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| 63       | PLEASE ENTER COMPANY NAME AND ADDRESS BELOW   | 93A1 10    | SBUSSE     | TOTAL            | Syment or   |
|          | 1 Address   | Mark Yo    | our Bid H  |                  | ed to, but  |
|          |   |            | s Office   |                  | ultment or  |
|          | d Cocycless It is further understood th   |            |            | y College        |             |
|          | I be warred forthwith from receiving awards   | 5900 So    |            | Tacoma, Wash.    | 12 68       |
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| thin     |   | address sh | via<br>Via | will allow       | disco       |
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|          | Tacoma Community College:   |            | ate        | to the vendor    | 19          |
|          | ave read and agreed to the conditions noted   |            | ed ets s   |                  |             |
|          | in the Standard Terms and Quotations. We fu   |            | ignature   | ed trillend in   | apyspine je |
| -        | e to furnish the articles specified at the p  |            | 14+1-      |                  |             |
|          | ed herein, to be delivered to the station or  | Te. Any    | litle      | eracure, when    | TT SALIGIT  |

shall not be assignable. (6) SHIPPING INSTRUCTIONS: Unless otherwise specified, all goods are to be shipped prepaid, FOB destination. Where specific authorization is granted to ship goods FOB shipping point, vendor agrees to prepay all shipping charges, route cheapest common carrier, and to bill TCC as a separate item on the invoice for said charges, less federal transportation tax. Each invoice for shipping

has been made. It is also agreed that TCC reserves the right to refuse to accept any COD shipments. (7) All goods or materials purchased herein are subject to the approval by TCC. Any rejections of goods or materials, whether held by TCC or returned, will be at the vendor's risk and

All invoices, packing lists, packages, shipping notices, instruction manuals, and any other written document affecting this contract shall contain the applicable purchase order number. Packing lists shall be enclosed in each and every box or package shipped pursuant to this contr. indicating the content therein.

The vendor agrees to protect TCC against all claims, suits, or proceedings for patent, trademark, copyright, or franchise infringement arising from the purchase, installation or use of the goods and materials purchased herein. The vendor further agrees to assume all expenses and

damages arising from such claims, suits, or proceedings.

(10) Vendor agrees that the waiver, acceptance, or failure by TCC to enforce any provision terms, or conditions of this contract shall not operate or be construed as a waiver of prior or subsequent breaches or the right of TCC to thereafter enforce such provisions.

(11) The vendor warrants all articles supplied under this contract to conform to specifications herein, to be fit and sufficient for the purposes manufactured, merchantable, of good

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(13) Unless otherwise indicated, TCC agrees to pay all state of Washington sales tax. No charges shall be made for the Federal excise and transportation taxes and TCC agrees to furnish

vendor upon request with an exemption certificate.

(14) Vendor warrants and represents that all the goods and material contained herein are free

and clear of all liens, claims or emcumbrances of any kind whatsoever.

(15) Vendor agrees to bear all risks of loss, injury or destruction of goods and materials contained herein which occur prior to delivery and such loss, injury or destruction shall not

release vendor from any obligation hereunder.

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- (20) Vendor covenants and agrees that in the event suit is instituted by the buyer for any default on the part of the Vendor, he shall pay to the buyer all costs, expenses expended or incurred by the buyer in connection therewith, and reasonable attorneys' fees.

### PAPER TOWEL AND TOILET TISSUE BID TABULATION

### BIDS OPENED 8/12/68-2:00 P.M.

| ITEM NO.           | BLAKE, MOFFITT & TOWNE | ALLIED<br>PAPER        | STANDARD<br>PAPER    | ZELLERBACH<br>PAPER  |
|--------------------|------------------------|------------------------|----------------------|----------------------|
| I TOWELS Unit      | \$6.70                 | NO BID                 | NO BID               | NO BID               |
| Total<br>II TISSUE | \$1005.00              |                        |                      |                      |
| Unit               | \$11.12                |                        |                      |                      |
| Total              | \$1112.00              | \$13.57<br>\$1357.00   | \$11.30<br>\$1130.00 | \$10.60<br>\$1060.00 |
|                    |                        |                        |                      |                      |
|                    | LOW BID MEETING SPECIA | TICATIONS INDICATED BY | RECOMMENDED.         |                      |

and the second state of the second

George Van Mieghem Dean of Administrative Services

AWARDS

BLAKE MOFFITT & TOWNE: ITEM I.....\$1005.00

ZELLERBACH:

ITEM II....\$1060.00

TOTAL....\$2065.00

### INVITATION TO BID Return To

Tacoma Community College, Business Office 5900 So. 12th Street, Tacoma, Washington 98465

location and on the date as set forth herein.

THIS IS NOT AN ORDER

July 26, 1968

Date

Please bid net prices at which you will agree to furnish any or all of the following articles, F.O.B. destination shown below and on pages

To receive consideration, bids must be made on this form and signed in full. Prices must be based on our units extended, and totalled. Delivery guarantee must be filled in. Tacoma Community College reserves the right to accept or reject bids on each item separately or as a whole, to reject any or all bids, waive informalities and to contract as the best interests of Tacoma Community College may require. Bids are subject to, but not limited to, the invitation to bid, request for quotations and specifications and plans, and the standard terms and conditions contained on the reverse side hereof. All erasures and changes shall be initialed.

| Item      | Prices F. O. B.  | i-               | SIMPG 3     | All Extensions                              | and local   |
|-----------|--|------------------|-------------|---|-------------|
| No.       | Tacoma   | Quantity         | Unit        | Unit Price                                  | Amount      |
|           | Description  | THIS BEEN        | IO TORO     |   |             |
|           | wood surfiction and spood drug of believed at a  | PLIBELYON        | us offi     | DECK SISON D                                | LIMILIANDO  |
|           | cheapear common carrier, and to open   | s, roule         |             |   |             |
|           | AUTOMATIC PORTABLE CASETTE TAPE RECORDER   | 12               | ea.         |   | I faris had |
|           | For use with standard Phillips-type  | 4 4do5 9 3       |             |   |             |
|           | casettes.  |                  | II BODIN    |   | 150 753     |
|           | Locking depressible control buttons.   |                  | md erm      | about the country                           |             |
|           | Erase and record heads altered so commer-  | TINE IN          | BOW 'ST     |   |             |
|           | cially recorded casettes may not be  |                  | tall and    | Ines contour                                | ETA (B)     |
|           | note seed the state of the stat | thortons o       | rit onto    | nella insernal                              | maddian     |
|           | OTHER SPECIFICATIONS:  | a han don        | anl bas     | shall be encid                              | esall so.   |
|           | Automatic record level.  | 1                |             | content there                               | eting the   |
|           | Record time 30 min One track. 60 min.  | ct TCC as        | adore od    | rendor agrees                               | (9) The     |
|           | both tracks. Sendarun sun mort annahm m  | ofringemen       | t setdon    | right, or fra                               | mark, con   |
|           | The vender further agrees to assume all each   | herein.          | prchased    | g alakyeyaa bi                              | a shoog a   |
|           | 650 MW peak output power or more.  | its, or pr       | re , amis   | from such cl                                | nisirs es   |
|           | Signal/noise ratio 40 DB or better.  | VET, ACCE        | the wat     | ogrees that                                 | Brav (01)   |
|           | Frequency response-150-7000 CPS or better.   | c shall re       | contrac     | tions of this                               | or cond     |
|           | Minimum of 9 transistors.  | CCC to the       | to Jdgl     | iches or the r                              | quent bre   |
|           | oplied under this contract to conform to spe   | ricles sup       | ra Ila a    | rendor warrant                              | (II) The    |
|           | INPUTS: Inadayan barulaklunan aseograf ada   | tent for K       | arline E    | ns sil ed os                                | niered and  |
|           | Microphones  | rom defect       | l seri b    | ne gidenamin                                | w bos lak   |
|           | Auxiliary external power (for AC   | atitled to       | a at 001    | e event that                                | 3 113 (2.1) |
| IBL 3     | adapter). Way hala good vila a roo le  | receips o        | very, or    | tiab io alab t                              | ar no som   |
| JEI SHILL | REM: outputs/monitor external speaker. ACCESSORIES:  | sary due         | as neces    | IL In payment                               | SM3RU[DR ]  |
| Me        | Microphone   | DUE BI JI        | smysq xo    | 1 LEVOIGGE LE                               | AL SIED S   |
| a bernet  | Patch Cord   |                  | evaled a    | de and about                                | Flade on    |
|           | AC Adapter   |                  | olonor a    | ne dila isan                                |             |
| are       | Earphone and bus about out its   | dent elect       | 257757      | ne sinerrau r                               | briev (AF)  |
|           | Carrying Case  | cumbrances       | us to se    | tefo .wosti f                               | a to real   |
| latre     | Microphone Stand   | l lo skein       | Ils Tes     | r serees to b                               | bney (LI)   |
| not       | Shoulder Strap   | deliver          | o relig     | n which occur                               | dued here   |
|           |  | ereunder         | d nolls     | from any obli                               | nobnew ea   |
| for       | Craig 2602 or equivalent   | lecriminat       | not to d    | seatge tobus                                | (15) The    |
| do        | PLEASE ENTER COMPANY NAME AND ADDRESS BELOW  | of race, c       | because     | TOTAL                                       | yment or :  |
|           | Address  |                  | ur Bid E    |   | 300 - 03 0  |
|           | a or remination; Sates of pay or other form  |                  | s Office    |   |             |
|           | as become and the same as the second to m  |                  |             | y College                                   |             |
|           | A 1 TO A TO THE PARTY OF THE PA | 3900 80          | . 12th,     | Tacoma, Wash.                               | 0 8 1968    |
| 0110      | rantee delivery at destination from  | L                |             | id Opens at Au                              | 00 P.M      |
| thin      |  | address ch       | via         |   |             |
|           | yment 10th proximo.  | address sil      | own. we     | will allow                                  | disc        |
| -         | J. T.  | A TANK A TANKA A | Small Land  | e clubic to ca                              | is sevies   |
| -         | o this build not being brings to a section of the  |                  |             |   |             |
| or pa     | Tacoma Community College:  | D                | ate         |   | 19          |
| r pa      | Tacoma Community College: ave read and agreed to the conditions noted  |                  | ate         | robney enacti<br>special latera             | 19          |
| the We ha |  | above            | ateignature | oobmay saa oo<br>agaalaa baada<br>agaalaa a | 19          |

This purchase order contract includes the following terms and conditions and includes, but is not limited to, the invitation to bid, request for quotations, specifications, plans and published rules and regulations of Tacoma Community College (TCC) and the laws of the State of Washington, which are hereby incorporated by reference.

(1) No alteration in any of the terms, conditions, delivery, price, quality, quantities or fications will be effective without prior written consent of TCC.

specifications will be effective without prior written consent of TCC.

(2) No charges will be allowed for handling which includes, but is not limited to, packing, wrapping, bags, containers or reels, unless otherwise stated herein.

(3) No exception to delivery dates shall be allowed unless prior written approval is fire obtained from TCC. TCC reserves the right to cancel any undelivered portion of this order.

Time of delivery is of the essence and TCC reserves the right to cancel any undelivered (4) portion of this order for failure by the vendor to deliver on time. Vendor assumes responsibility of delay notwithstanding the cause.

(5) All payments to the vendor shall be remitted by mail. TCC shall not honor drafts, nor accept goods on a sight draft basis. Furthermore, the provisions or monies due under this contract

shall not be assignable.

(6) SHIPPING INSTRUCTIONS: Unless otherwise specified, all goods are to be shipped prepaid, FOB destination. Where specific authorization is granted to ship goods FOB shipping point, vendor agrees to prepay all shipping charges, route cheapest common carrier, and to bill TCC as a separate item on the invoice for said charges, less federal transportation tax. Each invoice for shipping charges shall contain the original or a copy of the bill indicating that the payment for shipping has been made. It is also agreed that TCC reserves the right to refuse to accept any COD shipments.

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- All invoices, packing lists, packages, shipping notices, instruction manuals, and any other written document affecting this contract shall contain the applicable purchase order number. Packing lists shall be enclosed in each and every box or package shipped pursuant to this contr indicating the content therein.
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Page \_\_\_\_\_of bid for\_\_\_

| Item            |   | BIDDER MUST ENTER ALL EXTENSIONS AND TOTALS |                          |            |        |  |
|-----------------|---|---|--------------------------|------------|--------|--|
| No. Description |   |   | intity Unit Unit Price A |            |        |  |
| 2               | BASF STANDARD PHILLIPS TYPE CASETTE   | 120   |                          | onic Frice | Amount |  |
|                 | For use with Casette tape recorders.  30 Min. record time on one track. 60 mirecord time on both tracks.  Plastic storage case.   |   | ea.                      |            |        |  |
|                 | BASF C-60 "COMPACT CASETTE" OR EQUIVA-  |   |                          |            |        |  |
| 3               | HEADSET With ear cushion and mini to standard phone. Jack adapter.  | 12  | ea.                      |            |        |  |
|                 | TELEX 610-2 OR EQUIVALENT   |   |                          |            |        |  |
| 4               | TAPE RECORDER, REEL TO REEL.  Speeds: 3 3/4 and 7½.  Plays: 7" reel.  Monaural full track, stereo 4 track.  | 2   | ea.                      |            |        |  |
|                 | Amplifier: 6 watt or better. Response: 30-17,000 CPS or better. Speaker: 2 integrated. Inputs: Microphone, radio-phono. Outputs: external speaker. Accessories: Microphones, 2 per record   | er  |                          |            |        |  |
|                 | SONY 200 OR EQUIVALENT.   |   |                          |            |        |  |
| 5               | Remote control forward and reverse. Automatic focus. Detachable power cord, 3' length. Slide pre-heating. 500 watt lamp or better. To take slide trays or carousels. Must not be equiped with horizontal carousel on top of projector. 2 slide trays. (Easy-Edit or equivalent not with carousel trays. | )   | ea.                      |            |        |  |
|                 | SAWYER 600 A OR EQUIVALENT.   |   |                          |            |        |  |
| 6               | REAR PROJECTION VIEWER  9 x 9 Screen  Outside demensions when in use- 11½" W.  x 15" D. and 17" H.  | 14  | 82.                      |            |        |  |
|                 | SAWYER MIRA-SCREEN OR EQUIVALENT  |   |                          |            |        |  |
| 7               | TAPE RECORDER SYNCRONIZER CABLE For use with 2" x 2" slide projector above.   | . 2   | ea.                      |            |        |  |
| 8               | SAWYER OR EQUIVALENT.   |   |                          |            |        |  |
| 0               | SHIELDED CABLE  Mini phone plug on one end and long phone plug on other end. Min. length 2'.  BARKER 72" TLP OR EQUIVALENT  | 13<br>le                                    | ea.                      |            |        |  |
|                 | TOTAL   |   |                          |            |        |  |

### PORTABLE TAPE RECORDER BID TABULATION

BID OPENING AUG. 8, 1968-2:00 P.M.

|                | ITEM NO.   | AUDIO<br>Unit                                 | CRAFT<br>Total | AUDIO SU<br>CENTER<br>Unit                                   | The spinning of the same of th | EDUCATIONAL AIDS AND SERVICE Unit Total  |
|----------------|--|---|----------------|--|--|--|
| 1.             | Portable Tape Recorder   | \$74,60                                       | \$895.20       | NO BID   |  | \$48.50 \$582.00<br>(Alt.: Adm.CTR-410)<br>\$125.00 \$1500.00<br>(Alt.: Audiotronics |
| 2.             | Casette  | \$1.38  | \$165.60       | \$1.40   | \$168.00   | Classette 130)<br>\$2.70 \$324.00  |
| 4.<br>5.<br>6. | Headset Tape Recorder Slide Projector Projection Viewer Syncronizer Cable Shielded Cable | \$6.45<br>\$189.50<br>NO BI<br>NO BI<br>NO BI | D<br>D         | \$5.95<br>\$189.50<br>\$92.65<br>\$21.65<br>\$3.75<br>\$1.80 | \$71.40<br>\$379.00<br>\$1297.10<br>\$303.10<br>\$7.50<br>\$23.40  | (Alt.: Adm. BP-209)  NO BID          |

Low bid meeting specifications indicated by\_\_\_\_

recommended.

George Van Meighem
Dean of Administrative Services

### AWARDS:

Audiocraft-Portable Tape Recorder-\$895.20 Casette-\$165.00 Tape Recorder-\$379.00

Audio Visual Center-Headset-\$71.40

Slide Projector-\$1297.10

Projection Viewer-\$303.10

Syncronizer Cable-\$7.50

Shielded Cable-\$23.40

### BIDS NOT RETURNED:

White Front Audio Visual Supply Co. American Seating Tall's Camera

### INVITATION TO BID Return To

Tacoma Community College, Business Office 00 So. 12th Street, Tacoma, Washington 98465

location and on the date as set forth herein.

THIS IS NOT AN ORDER

July 30, 1968

Date

Please bid net prices at which you will agree to furnish any or all of the following articles, F.O.B. destination shown below and on pages . To receive consideration, bids must be made on this form and signed in full. Prices must be based on our units extended, and totalled. Delivery guarantee must be filled in. Tacoma Community College reserves the right to accept or reject bids on each item separately or as a whole, to reject any or all bids, waive informalities and to contract as the best interests of Tacoma Community College may require. Bids are subject to, but not limited to, the invitation to bid, request for quotations and specifications and plans, and the standard terms and conditions contained on the reverse side hereof. All erasures and changes shall be initialed.

| Item No. | Prices F. O. B.                                |                       | •                    | All Extensions                 |              |
|----------|--|-----------------------|----------------------|--------------------------------|--------------|
| 110.     | Tacoma   | Quantity              | Unit                 | Unit Price                     | Amount       |
|          | Description                                    | disarrod.             | us offic             | n. Where spe                   | destinati    |
| 98 B     | cheapest common carrier, and to bill TCC as    | is, route             | g charg              | legina ila va                  | ees to pre   |
| glide    | GRIDDLE, ELECTRIC                              | , less fe             | charge               | ise for salov                  | m on the 11  |
|          | Self-contained, 440-480 volt three phase.      | r a copy              | ea.                  | contain the c                  | Liena segi   |
|          | 4 Thermostatic temperature controls with       | at TCC re             | greed th             | cals at il                     | SDEE ESSO.   |
|          | signal lights.                                 | chased ha             | ug alah              | goods or mate                  | LEA (V)      |
|          | by ICC or returned, will be at the wender's    | her held              | ls, whe              | Litelam to abo                 | g to anoli   |
|          | Grid surface polished steel 2" thick.          |                       |                      |                                | . 5805       |
|          | Not less than 1140 square inches.              | s, packar             | isti gol             | invoices, paci                 | TTA (0)      |
|          | Capacity not less than 80-3½" hamburgers.      | s contrac             | ting the             | document affer                 | st written   |
|          | Profiles the baggida eachast to xod vrev       | a bus dos             | sed in               | shall be encid                 | ding lists   |
|          | Stainless steel construction with 3"           |                       | + (7.1               | content there                  | caring the   |
|          | high splatter guard welded to sides and        | ct TCC ag             | to prote             | vendor agrees                  | \$07. (E)    |
|          | back. 2" adjustable legs.                      | nfringemen            | nchise               | erd no chally                  | LEMATIS, COL |
|          | The vendor further surees to assume all out    | herein.               | urchased             | nd materials ;                 | s spoos su   |
|          | Grease trough full width at front.             | its, or p             | re <sub>t</sub> amia | Lo dous mori e                 | disits sas   |
|          | Grease drain chutes front and rear.            | ver, acce             | the was              | or agrees that                 | omov (U.L)   |
|          | Full depth grease drawers removable from       | t shall a             | contrac              | icions of this                 | THOS TO WE   |
|          | front anotetvorg doue enforce refrest          | TCC to th             | ight of              | sches or the r                 | lequent bro  |
|          | Enclosed tubular type heating units clamp-     | na asisia             | sa IIn a             | SHETTEN TODIES                 | ont (III)    |
|          | ed to underside of grid. Power input           | tent for              | auffic               | to be fit at                   | ons hereli   |
|          | not less than 22.4 kw.                         | rom defect            | d free f             | is addanaming at               | d bos lait   |
|          | . Hot 1885 than 22.4 kw. janoseib deso a c     | ntitled to            | e el 301             | se event that                  | (12) In b    |
|          | General Electric model CG41 or equal.          | receipt               | ao 'kisi             | rieb 30 esab e                 | da do ende   |
|          | sometar presente moder out of eduar.           | sary due              | 83590 RT             | insaveq ni li                  | emisurbs n   |
| 2        | STAINLESS STEEL STAND                          | iva et 31             | ea.                  | I lavorgda Lau                 | LI SUBD BA   |
|          | For above griddle. Rubber casters.             | rst Dor               | Ga.                  | r sarvienio si                 | STER (CT)    |
| STUTU    | Front 2 casters locking.                       | excise.               |                      | e made for to                  | Trens sal    |
|          | 요. 사고 사고 보다 하나 이 원이를 보고 하는 것이 되는 것 같아.         | Killian d             | OTIGMBX              |                                | 03 E0GN 10   |
| STE      | all the goods and material contained herein    | ants that             | saidai               | na esualiav X                  | Dusk (at)    |
| 10       | of any kind whatsoever.                        | B 3 (1 5 ) C (1 4 ) 5 | ms to Bi             | TILL BUSIL CIET                | 5 10 35523   |
| LETTS    | loss, injury or destruction of goods and mar   | risks of              |                      | d of assigs a                  |              |
| 200      | sand such loss, injury or destruction shall    | TEVILIBA 4            | 3 10130              | TUDDO NOERW G                  |              |
|          |  | ISDRUSY               | H HOLDE              | LICO SERVICE                   | ANT CALL     |
| 464      | PLEASE ENTER COMPANY NAME AND ADDRESS BELOW    | STET TE               | 98118.391            | TOTAT                          |              |
|          | Address  | Mark Vo               | our Bid 1            | TOTAL                          | and to he    |
|          | is or dermination, Rates of pay or other torn  |                       | s Office             |                                | ultment or   |
|          | m of wevless. It is further understood the     | 1                     |                      | y College                      |              |
|          | I be lorred forthwith from receiving available |                       |                      | Tacoma, Wash                   | .4/68        |
|          | 11 - January and tarty about at advanta        | restactor             |                      | id Opens at                    | 00 P.M.      |
| e gua    | rantee delivery at destination from            | rique to s            | via                  | week and the same and the same |              |
| Lthin    | days after receipt of order at                 | address sh            |                      | will allow                     | disco        |
|          | ment 10th proximo.                             |                       |                      | 3110W                          | 41500        |
|          | This contract forthwith upon giving oral of    |                       |                      | one of regulars                |              |
|          | Tacoma Community College:                      |                       | ate                  | Lobney add of                  | 19           |
|          | ave read and agreed to the conditions noted    |                       |                      |                                | DEUM (CZ)    |
| and :    | in the Standard Terms and Quotations. We fu    | rther S               | ignature             | r quality, pe                  | abambamaja   |
|          | e to furnish the articles specified at the p   |                       |                      |                                |              |
| 1970     | ed herein, to be delivered to the station or   |                       | itle                 |                                |              |

This purchase order contract includes the following terms and conditions and includes, but is not limited to, the invitation to bid, request for quotations, specifications, plans and published rules and regulations of Tacoma Community College (TCC) and the laws of the State of Washington, which are hereby incorporated by reference.

(1) No alteration in any of the terms, conditions, delivery, price, quality, quantities or specifications will be effective without prior written consent of TCC.

(2) No charges will be allowed for handling which includes, but is not limited to, packing, wrapping, bags, containers or reels, unless otherwise stated herein.

(3) No exception to delivery dates shall be allowed unless prior written approval is fir obtained from TCC. TCC reserves the right to cancel any undelivered portion of this order.

(4) Time of delivery is of the essence and TCC reserves the right to cancel any undelivered portion of this order for failure by the vendor to deliver on time. Vendor assumes responsibility of delay notwithstanding the cause.

(5) All payments to the vendor shall be remitted by mail. TCC shall not honor drafts, nor accept goods on a sight draft basis. Furthermore, the provisions or monies due under this contract

shall not be assignable.

(6) SHIPPING INSTRUCTIONS: Unless otherwise specified, all goods are to be shipped prepaid, FOB destination. Where specific authorization is granted to ship goods FOB shipping point, vendor agrees to prepay all shipping charges, route cheapest common carrier, and to bill TCC as a separate item on the invoice for said charges, less federal transportation tax. Each invoice for shipping charges shall contain the original or a copy of the bill indicating that the payment for shipping has been made. It is also agreed that TCC reserves the right to refuse to accept any COD shipment;

(7) All goods or materials purchased herein are subject to the approval by TCC. Any rejections of goods or materials, whether held by TCC or returned, will be at the vendor's risk and

expense.

(8) All invoices, packing lists, packages, shipping notices, instruction manuals, and any other written document affecting this contract shall contain the applicable purchase order num Packing lists shall be enclosed in each and every box or package shipped pursuant to this contract, indicating the content therein.

(9) The vendor agrees to protect TCC against all claims, suits, or proceedings for patent, trademark, copyright, or franchise infringement arising from the purchase, installation or use of the goods and materials purchased herein. The vendor further agrees to assume all expenses and damages arising from such claims, suits, or proceedings.

(10) Vendor agrees that the waiver, acceptance, or failure by TCC to enforce any provision terms, or conditions of this contract shall not operate or be construed as a waiver of prior or

subsequent breaches or the right of TCC to thereafter enforce such provisions.

(11) The vendor warrants all articles supplied under this contract to conform to specifications herein, to be fit and sufficient for the purposes manufactured, merchantable, of good material and workmanship, and free from defects.

(12) In the event that TCC is entitled to a cash discount, the period of computation shall commence on the date of delivery, or receipt of correctly completed vouchers, whichever is later. If an adjustment in payment is necessary due to damage, the cash discount period shall commence on the date final approval for payment is authorized.

(13) Unless otherwise indicated, TCC agrees to pay all state of Washington sales tax. charges shall be made for the Federal excise and transportation taxes and TCC agrees to furnish

vendor upon request with an exemption certificate.

(14) Vendor warrants and represents that all the goods and material contained herein are free

and clear of all liens, claims or emcumbrances of any kind whatsoever.

(15) Vendor agrees to bear all risks of loss, injury or destruction of goods and materials contained herein which occur prior to delivery and such loss, injury or destruction shall not release vendor from any obligation hereunder.

(16) The vendor agrees not to discriminate against any client, employee or applicant for employment or for services, because of race, creed, color, national origin, sex or age with regard to, but not limited to, the following: Employment upgrading, demotion or transfer; Recruitment or recruitment advertising; Layoffs or termination; Rates of pay or other forms of compensation; Selection for training; Rendition of services. It is further understood that any vendor who is in violation of this clause shall be barred forthwith from receiving awards of any purchase order from TCC, unless a satisfactory showing is made that discriminatory practices have terminated and that a recurrence of such acts is unlikely.

(17) All prices are to be included herein.

(18) In the event of a breach by the vendor of any of the provisions of this contract, ICC reserves the right to cancel and terminate this contract forthwith upon giving oral or written notice to the vendor.

(19) When special brands are named it shall be construed solely for the purpose of indicating the standards of quality, performance or use desired. Brands of equal quality, performance and use shall be considered, except as noted, provided vendor specifies the brand, model and submits descriptive literature, when available. Any bid containing a brand which is not of equal quality, performance, or use specified must be represented as an alternate and not as an equal, and failure to do so shall be sufficient reason to disregard the bid.

(20) Vendor covenants and agrees that in the event suit is instituted by the buyer for any default on the part of the Vendor, he shall pay to the buyer all costs, expenses expended or

incurred by the buyer in connection therewith, and reasonable attorneys' fees.

#### ELECTRIC GRIDDLE BID TABULATION

BIDS OPENED 8/14/68-2:00 P.M.

| ITEM NO.                        | BARGREEN<br>ELLINGSTON | BRODIE HOTEL SUPPLY  | DOHRMANN CO. | GREEN TODD CO.                               | KALBERER<br>HOTEL SUPPLY | NORTHWEST<br>HOTEL SUPPLY |
|---------------------------------|------------------------|----------------------|--------------|--|--------------------------|---------------------------|
| I ELECTRIC GRIDDLE II STAINLESS | \$647.00               | \$529.35             | NO BID       | \$488.52<br>(Alt: Toastmaster<br>Mod. D715B) | \$519.85                 | \$573.00                  |
| STEEL STAND                     | \$250.00<br>\$897.00   | \$215.75<br>\$745.10 |              | \$279.44<br>\$767.96                         | \$212.95<br>\$732.80     | \$230.84<br>\$803.84      |

LOW BID MEETING SPECIFICATIONS INDICATED BY

RECOMMENDED.

GEORGE VAN MIEGHEM
DEAN OF ADMINISTRATIVE SERVICES

### AWARDS

KALBERER HOTEL SUPPLY: ITEM I & II....\$732.80

BIDS NOT RETURNED:

DOHRMANN CO.

E. J. BUECKER
ROBERT W. EVANS
LYLE SWEDBERG, A. I. A.

708 PACIFIC AVENUE
TACOMA, WASHINGTON 98402
F U I f o n 3 - 2 5 9 5

Board of Trustees, Tacoma Community College 5900 South 12th Street Tacoma, Washington

Gentlemen:

RE: Mechanical Contract Third Phase

A final inspection has been made of the work of Kaelin Plumbing & Heating Co. Inc., in connection with their contract for the Mechanical Construction for the Third Phase of the Tacoma Community College.

All items noted at that time as requiring attention have been corrected and satisfactorily completed.

In my opinion the work of this contract is finished and acceptable. It is my recomendation that you accept the work of this contract as completed.

Respectfully yours,

Lyle Swedberg

### TACOMA SCHOOL DISTRICT NO. 10

CHANGE ORDER

|   | Change Order No. 4  |  |
|---|---|--|
| A. TO: Contractor: Kaelin Plumbing & Hea  | ting Inc. Date: August 19, 1968   |  |
| Type of Work:  Project No: 345 26 7038C  Name of Job: Tac Comunity Col  |   |  |
| Please furnish, in the space below, the additi  | On (Or deduction) to your contract with the   |  |
| Tacoma School District No. 10, dated April  | 13. 1966 on the subject building fo   |  |
| performing the following change:  |   |  |
| to August 22, 1968  | to extend the time of completion  |  |
| 11. San 22, 1700  | Requested By Lyle Swedberg  |  |
| B. TO: Lyle Swedberg  |   |  |
|   | , Architec  |  |
| Per your request above, we herewith submit our changes outlined above for a total change in or and labor additions and/or deductions which mais separate item.) | ur original contract of: (Detail all material   |  |
| April 13, 1966 to August 22.  | ontract Completion Date from 1968, due to delay in completing ch had to be finished before the leted. |  |
|   |   |  |
|   |   |  |
|   |   |  |
|   |   |  |
|   |   |  |
|   |   |  |
|   | Vo alter must be a  |  |
| In all other respects the contract documents shall remain in full force. Unless stated to   | Contractor Kaelin Plumbing & Heating  |  |
| the contrary, the above amount covers every-  | By July Do Karly  |  |
| thing in connection with this change and no   | - Julie Con Marin   |  |
| extension of time of completion is requested.   | Date  |  |
| C. TO: The Tacoma School District No. 10  | D. The School Board of the Tacoma School  |  |
| A   | District No. 10 at their meeting of   |  |
| Date August 19, 1968  | , 19, acted to accept (reject   |  |
| We have carefully checked all quantities and  | the above proposal, and herewith authorizes change in the subject contract in the amount              |  |
| cost for material and/or labor in the above   | shown:  |  |
| proposal and find them to be in order. We   | Additionxx\$  |  |
| recommend this proposal to you for your con-<br>sideration  | Deduction x xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx  |  |
| By Fill X   | The Tacoma School District No. 10   |  |
| Architect   |   |  |
|   | Ву  |  |
| Ву  | Secretary & Business Manager  |  |
| Assistant Superintendent  |   |  |

or Administrative Assistant

### TACOMA COMMUNITY COLLEGE

### CAPITAL NEEDS FOR 1969-71 BIENNIUM

|    |  | REQUEST        | STATE BOARD<br>RECOMMENDATION |
|----|--|----------------|-------------------------------|
| 1. | EQUIPMENT AND FURNISHINGS IN ORDER TO MAXIMUM UTILIZATION OF THE BUILDINGS WE ARE NOW OCCUPYING. |                | \$ 123,700                    |
| 2. | MAINTENANCE BUILDING AND WAREHOUSE   | 123,000        | 80,000                        |
| 3. | CLASSROOM AND FACULTY OFFICE BUILDING  | 746,127        | 289,487                       |
| 4. | SCIENCE BUILDING   | 667,985        | 667,985                       |
| 5. | SITE DEVELOPMENT AND LAND ACQUISITION  | 175,000        | 50,000                        |
| 6. | BUSINESS OFFICE ADDITION   | 75,065         | -                             |
| 7. | CAFETERIA ADDITION   | 114,602        | -                             |
|    |  |                |                               |
|    | TOTAL  | \$2,100,479    | \$1,211,172                   |
|    |  |                |                               |
|    | DIFFERE  | NCE \$ 889,307 |                               |