

TACOMA COMMUNITY COLLEGE
Meeting of the Board of Trustees
June 24, 1971
3:30 P.M.
Northwest History Room

1926-1525-c
Rush

Revised Agenda

1. Roll Call
2. Minutes
3. Correspondence
4. Unfinished Business
5. New Business
 - (a) Supplementary faculty appointments
 1. Additions to summer quarter faculty (sup. 5-a-1) -- Dr. Jacobson
 2. Community Services (sup. 5-a-2) -- Mr. Rhule
 - (b) Resolution re. resignation of Susann Skrivseth (sup. 5-b) -- Dr. Jacobson
 - (c) Resolution re. request for leave by Dedre Marriott (sup. 5-c) -- Dr. Jacobson
 - (d) Resolution re. appointment of evening school supervisor (sup. 5-d) -- Dr. Jacobson
 - (e) Resolution re. appointment of director of occupational education (sup. 5-e) -- Dr. Jacobson
 - (f) Notification of renewal of professional negotiations agreement with the Tacoma Community College Association -- Dr. Ford
 - (g) Change in by-laws of Board of Trustees re. date of election of chairman and vice-chairman (sup. 5-g) -- Dr. Ford
 - (h) Resolution re. preliminary revenue package and allotment request (sup. 5-h) -- Mr. Van Mieghem
 - (i) Resolution re. resignation of Patricia Dyer (sup. 5-i) -- Dr. Jacobson
 - (j) Resolution re. admissions criteria for foreign students (sup. 5-j) -- Dr. Lathrop
6. Reports
 - (a) ASB -- Mr. Whitbeck
 - (b) WACCSG - Mr. Rico
 - (c) TCCA -- Mr. Jansen
 - (d) TCCSA -- Mrs. Carolyn Hotel
 - (e) Instruction -- Dr. Jacobson
 - (f) Student Services -- Dr. Lathrop
 - (g) Community Services -- Mr. Rhule
 - (h) Administrative Services -- Mr. Van Mieghem
 - (i) Instructional Resource Center -- Mrs. Amoroso
 - (j) Planning and Program Development -- Dr. Falk
 - (k) President's Report -- Dr. Ford
7. Information

TACOMA COMMUNITY COLLEGE
BOARD OF TRUSTEES

MINUTES OF MEETING
June 24, 1971

The regular meeting of the Board of Trustees was held on Thursday, June 24, 1971, in the Northwest History Room at Tacoma Community College.

Members and Officers of the Board in Attendance:

Rev. Robert M. Yamashita, Chairman
Mr. John Binns
Dr. Dewey Tuggle
Mr. Don E. Anderson
Dr. Thornton Ford, Secretary

Absent:

Mr. Charles L. Edmunds

Administrative Staff and Others Who Regularly Attend:

Mrs. Doreen Amoroso	Mr. Robert E. "Skip" Patterson
Dr. Richard C. Falk	Mr. Robert Rhule
Mr. Donald Gangnes	Mr. Robert Thornburg
Dr. Paul Jacobson	Mr. George Van Mieghem
Mr. Luther Jansen	Mr. Steve Whitbeck
Mr. Joseph Kosai	Mr. Dale Wirsing
Dr. Robert Lathrop	

CALL TO ORDER

The meeting was called to order by Chairman Yamashita at 3:45 P.M. The roll was called with Trustees Yamashita, Tuggle, and Anderson present; Trustees Binns and Edmunds absent. Mr. Binns arrived a few minutes later to take his place at the table.

APPROVAL OF MINUTES

Motion: Mr. Anderson moved and Dr. Tuggle seconded that the minutes of the meeting of May 27, 1971, be approved as mailed out.

Motion carried unanimously.

CORRESPONDENCE

Dr. Ford told the Trustees of a letter to Dr. Falk from the U. S. Department of Health, Education, and Welfare informing him that TCC's application for federal funds for planning an Associate Degree Nursing program has been recommended for approval by the National Advisory Council on Nurse Training, although it has not been funded.

Other correspondence was a letter from the University of California at Los Angeles advising of the bibliography they are preparing on a "Junior College Leadership Program."

UNFINISHED BUSINESS

None.

NEW BUSINESS

Motion: Mr. Binns moved and Dr. Tuggle seconded that agenda supplement 5-a-1 be approved (supplementary faculty for TCC credit courses for Summer Quarter, 1971).

Motion carried unanimously.

Motion: Dr. Tuggle moved and Mr. Binns seconded that the Board accept the supplement for Community Services (5-a-2, supplementary faculty for Community Services credit courses for Summer Quarter, 1971).

Motion carried unanimously.

Motion: Mr. Binns moved and Mr. Anderson seconded that the Board adopt Resolutions No. 71-13 and No. 71-18 (agenda supplements 5-b and 5-i--resignations of Susann L. Skrivseth and Patricia A. Dyer).

Motion carried unanimously and the resolutions were adopted.

Motion: Dr. Tuggle moved and Mr. Anderson seconded that Resolution No. 71-14, the request for a leave of absence without pay for Mrs. Dedre Marriott (agenda supplement 5-c), be adopted.

Motion carried unanimously.

Motion: Mr. Binns moved and Dr. Tuggle seconded that the Board adopt Resolution No. 71-15 (agenda supplement 5-d) appointing Monty B. Jones as evening school supervisor for the 1971-72 academic year.

Motion carried unanimously.

Motion: Mr. Binns moved and Mr. Anderson seconded that the Board adopt Resolution No. 71-16 (agenda supplement 5-e) appointing Robert R. Rhule to the new position of Director of Occupational Education.

Motion carried unanimously.

In regard to Mr. Rhule's appointment, the Chair said it represented implementation of Board policy as established on November 19, 1970, when the Trustees adopted a new statement of objectives and priorities for the college.

President Ford added that the adoption of this resolution by the Board will enable the college to begin the occupational part of the program and that it will attract more state and federal funds as well.

Renewal of the professional negotiations agreement with the TCCA was discussed by Dr. Ford. A copy of the original agreement signed on July 27, 1967, is enclosed with these minutes.

There was discussion of TCC's Board of Trustees bylaws. Assistant Attorney General Robert Patterson advised the Trustees that thirty (30) days notice shall be given by a public body in order to amend its bylaws. He further advised that these bodies shall establish the days and times for their regular meetings to be included in the bylaws.

Motion: Mr. Binns moved and Dr. Tuggle seconded that Article VI, Section 4, of the bylaws of Tacoma Community College Board of Trustees be amended to read: (Amendment underlined.)

" . . . shall hold at least one regular meeting during each month of the year; the date of the regular monthly meeting shall be the fourth Thursday of each month at 3:30 P.M.; and such other regular or special meetings . . . "

And, further, that this amendment be a special order of business at the next regular meeting.

Motion carried unanimously.

Mr. Van Mieghem discussed Resolution No. 71-17 (agenda supplement 5-h) regarding the preliminary revenue package and allotment request for Tacoma Community College. State law, he said, requires that the college submit this information to the State Board on June 24, 1971, as it must be in the Office of Program Planning and Fiscal Management (OPP&FM) on June 28, 1971. He stated that the budget has not been completed but it "has been brought down almost to revenue size." Salary increments have been included for people who have them due but not salary increases, and he added that negotiations with the faculty on salary requests are continuing. The revenue statement predicts a total income to the college of \$3,394,132 for the 1971-72 biennium -- \$2,763,184 from the state allocation and the remainder to come from local income, federal, and other. Mr. Van Mieghem noted that general administration and plant maintenance and operation budgets for 1971-72 are below the current

year; student services is about the same; the Library and Instructional Resource Center have been cut to about \$41,000 below the current year; and instruction is up some \$79,000 (includes the occupational area).

Motion: Mr. Anderson moved and Dr. Tuggle seconded that the Board adopt Resolution No. 71-17, the preliminary allotment request.

Motion carried unanimously and the resolution was adopted.

Dr. Lathrop explained the new admissions criteria for foreign students, and the reasons for them.

Motion: Mr. Anderson moved and Mr. Binns seconded the adoption of Resolution No. 71-19 (agenda supplement 5-j re. admissions criteria for foreign students).

Motion carried unanimously.

Dr. Falk introduced a resolution which Mr. Patterson brought to the administration's attention regarding contracts for twelve-month salaried people.

Motion: Mr. Binns moved and Dr. Tuggle seconded the adoption of the following resolution:

RESOLUTION NO. 71-20

BE IT RESOLVED by the Trustees of Tacoma Community College, That the authority be delegated to the President of the college to renew and/or enter into contracts of employment commencing July 1, 1971, with administrative and support personnel, with the exception of the President, on such terms as he deems to be in the best interest of the institution.

Motion carried unanimously.

There was some discussion in regard to a contract for the President.

Motion: Mr. Binns moved and Dr. Tuggle seconded that Dr. Thornton M. Ford be re-elected as President of the college for the next year, 1971-72, at his present salary.

Motion carried unanimously.

Dr. Ford said he was honored to serve his eighth year as President.

REPORTS

ASB.--Mr. Whitbeck noted that student government has been meeting monthly during the summer instead of closing up during this time as has been done in the past.

WACCSG.--No report.

TCCA.--Mr. Jansen, President, said the chairman of the TCCA negotiating committee, Vern Hess, is in Europe, and has resigned from the committee. George Huffman was named the new chairman and the other new member is Frank Garratt.

TCCSA.--No report.

Instruction.--Dr. Jacobson reported that the summer program is larger than ever. He said that the problems are budget, contracts, and fall quarter.

Student Services.--Dr. Lathrop said this summer quarter's enrollment of 1,423 students has exceeded the 1970 summer quarter registration by 338. The total increase in FTE's for this period is 200.

Community Services.--Mr. Rhule thanked the administration and the screening committee for recommending him for the Director of Occupational Education position to which the Board appointed him today.

He said there are two Community Services programs at present at the Treatment Center for Women in Purdy--psychology and contemporary history, with communication skills to be next.

Chances look good, he said, for federal approval of a grant for a \$103,000 project in which TCC would provide educational services to low-income housing areas (Conifer program).

Administrative Services.--Mr. Van Miegheem noted that the state auditor is still in the office.

"If the rain ever stops," he said, "we will get the finish on the tennis courts."

Instructional Resource Center.--Mrs. Amoroso's report is contained in agenda supplement 6-i, a report on Minority Acquisitions to the library from March 24, 1971 through June 10, 1971.

Planning and Program Development.--Dr. Falk said the institution has experienced a good deal of change in the development of programs, especially in the occupational area.

President's Report.--Dr. Ford noted the memorandum sent to the Board regarding negotiations and said he was very optimistic--that they are making good progress and hope to be ready to present a proposal at the next Board meeting.

He also reported that the schooling on management is going well and they are now planning ways to put these new ideas into practice. Five of the administrators, he said, would be attending a regional meeting to further these plans, and TCC has set up a two-day retreat in this regard for early July.

When the Budget Advisory Committee has another level of review, a budget study session will be set up with the Board of Trustees.

INFORMATION

Mr. Anderson made the suggestion that a place be put on the Board's agenda called "Trustee Comments." It was noted that this will begin with the July 1971 meeting.

NEXT MEETING

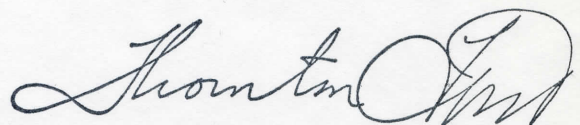
The next meeting of the Board will be held on July 22, 1971, at 3:30 P.M. in the Northwest History Room at the college.

ADJOURNMENT

Motion: Dr. Tuggle moved and it was seconded that the meeting adjourn.

Motion carried unanimously.

The meeting adjourned at 5:45 P.M.



Thornton Ford, Secretary

Enc.: Negotiations Agreement of 7/27/67

COOPERATIVE BOARD-CERTIFICATED PERSONNEL RELATIONS

Between the Board of Trustees Tacoma Community College District 22 and
the Tacoma Community College Association

The Board of Trustees of the Tacoma Community College District 22 and the Tacoma Community College Association do hereby agree that the educational welfare of the students of Tacoma Community College is of paramount importance and shall be accepted as the basic consideration by both parties. Pursuant to Chapter 143, Laws of 1965, Revised Code of Washington, the parties do hereby agree as follows:

I RECOGNITION

The Board of Trustees of Tacoma Community College District 22, hereinafter known as the Board, recognizes that teaching is a profession and that the Tacoma Community College Association, hereinafter referred to as the Association, having received the majority of votes cast by the certificated staff of the college, shall be the representative of all the certificated personnel employed, or to be employed, by the Board. The association recognizes the Board as the duly authorized governing body of Tacoma Community College District 22 and as the employers of all certificated personnel. The purpose of recognition is the mutual agreement that the parties will negotiate with regard to matters as outlined in Section II-C.

II PRINCIPLES

A. Attaining Objectives

Attainment of objectives of the educational program of the district requires mutual understanding and cooperation between the Board and the professional personnel. Free and open exchange of views is desirable and necessary, with all parties participating in deliberations leading to the determination of matters of mutual concern.

7/27/67

B. Professional Teaching Personnel

Teaching is a profession requiring specialized qualifications, and the success of the instructional program in the college depends upon the maximum utilization of the abilities of certified personnel who are satisfied with the conditions under which their services are rendered.

Certified personnel have the right to join, or not to join, any organization for their professional or economic improvement, and membership in any organization shall not be required as a condition of employment.

C. Representation

The Board and the president, or their designated representatives shall meet with representatives of the Association to negotiate in good faith on policies governing professional compensation, faculty leave, conditions of employment, the recruitment of instructors, deans, president, community support for the school program, budget preparation, communications, and other matters which affect the quality of the educational program.

III
PROCEDURES

A. Association Participation

When requested by either party, the president of the college and/or the Board of Trustees shall meet with Association representatives to confer on matters outlined in Section II-C. Matters not satisfactorily resolved at these meetings may, at the request of either party be the subject of negotiation between a committee of Board members, the president of the college, and Association representatives.

B. Meetings

Meetings between the Association representatives, the Board, and the president of the college shall be called upon the written request of any one of the parties involved. Requests for meetings shall include specific statements of the reasons for the requests.

C. Directing Requests

Requests from the Association for meetings between Association representatives, the Board, and the president, shall be made to the president of the college. Requests from the president of the college or the Board shall be made to the president of the Association. A mutually convenient meeting shall be arranged within fifteen days of the date of the request.

D. Statements of Positions

Proposals, counterproposals, information and supporting data shall be exchanged freely and in good faith during the meeting or meetings in an effort to reach mutual understanding and agreement. The Association negotiations committee, the president of the college, and where applicable a committee of the Board shall act, insofar as possible, as a committee of the whole.

E. Requests for Assistance

All participants have the right to utilize the services of their own consultants in the deliberations.

F. Agreement reached by the participants shall be put in written form and shall be subject to ratification by the Board and the Association.

G. Nothing in this agreement shall be interpreted as denying the right of a certificated employee to appear before the Board on his own behalf on matters as outlined in Section II-C. In the event such matters shall affect other certificated staff members, the Association shall have the right to express its considered professional judgment before the Board prior to the Board's final decision on an individual case.

IV
RESOLUTION OF DIFFERENCES

A. Special Committee

If the participants reach an impasse or if they reach agreement but such agreement is not ratified by both parties, either party may within five days thereafter request the Office of the State Director of Community Colleges or whoever else may be the duly authorized authority, by registered mail, to appoint a special committee to assist and advise in the resolution of differences. Said committee shall make a written report with recommendations to both parties within fifteen days of receipt of the request for assistance.

V
ACADEMIC FREEDOM

The Board recognizes and respects the right of citizens to make suggestions for the improvement of the college, but the Board also recognizes that the educational profession has both the right and the responsibility to insist that students must be free to learn and faculty members free to teach broad areas of knowledge, including those which may be considered controversial. Whenever any group or individual brings charges against a faculty member concerning the faculty member's freedom to teach, if the Board concurs with the faculty member's position, it may provide, without charge to the faculty member the necessary and sufficient leave, legal assistance, and other support for the protection of academic freedom.

VI
RENEWAL

The provisions of this agreement shall continue in effect for one year following the date of signing and shall be renewed at the regular meeting of the Board of Trustees in the month of renewal unless challenged by an employee organization showing proof of at least thirty percent membership of the college's certificated personnel. This agreement may be amended or supplemented at any time by mutual agreement of the parties thereto. It may be terminated at the end of each annual period by either party by giving written notice of intent to terminate not less than thirty days prior to the renewal date.

VII
CONTRACT RIGHTS

It is mutually agreed that all contract rights which were held by members of the faculty with the Tacoma School District Number 10, and which have not been specifically amended or superseded under this agreement, remain in force.

VIII
SAVING CLAUSE

If any provision of this agreement or the application thereof to any person or circumstance is held invalid, the agreement can be given effect without the invalid provision or application; and to this end the provisions of this agreement are declared to be severable.

In the event a portion of the agreement is held to be invalid, then the parties to this agreement shall renegotiate to bring that portion into conformity with the law.

IX
ACCEPTANCE

This agreement is signed and adopted this 27th day of July, 1967

ATTEST:

Charles L. Edmunds

Chairman, Board of Trustees

Jack H. Hepple

President, Tacoma Community College Association

[Signature]

Vice Chairman

Carolyn G. Simonson

Association Secretary

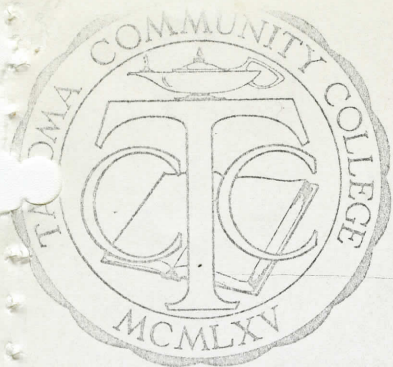
Lewis C. Hatfield

John Binn

Madeline K. Myers

Therese Ford

Board Secretary



Tacoma Community College

5900 South 12th Street

TACOMA, WASHINGTON 98465

SKyline 2-6641

June 16, 1971

Mr. Arne K. Pederson
Secretary-Treasurer
Washington State Conference
American Association of University Professors
Pacific Lutheran University
Tacoma, Washington 98447

Dear Mr. Pederson:

The resolution on faculty participation and financial exigency adopted by the Fifty-seventh Annual Meeting of the American Association of University Professors on April 17 of this year has been brought to my attention.

I wish to advise you that, despite the financial stringencies imposed by the 1971 Legislature, no reductions in the instructional staff for 1971-72 are contemplated at Tacoma Community College.

Additionally, I should note that formation of the operating budget at Tacoma Community College is reviewed by a Budget Advisory Council composed of faculty and staff. The budget is compiled in accord with a Statement of Institutional Objectives, which has been endorsed by the faculty and adopted by the college's Board of Trustees.

Finally, let me suggest that it would be well for the AAUP, in the case of publicly supported institutions of higher learning, to concentrate its efforts and energies upon influencing state legislators to fund higher education adequately. In my view, at least, local boards and administrations are left with the task of simply allocating scarcity in the best manner that they can.

Very truly yours,

Thornton Ford
President

TF:sh

WASHINGTON STATE CONFERENCE

American
Association of
University
Professors

RESOLUTION ADOPTED BY THE FIFTY-SEVENTH ANNUAL MEETING

AMERICAN ASSOCIATION OF UNIVERSITY PROFESSORS

April 17, 1971

Response

Resolution on

Faculty Participation and Financial Exigency

The Fifty-seventh Annual Meeting of the American Association of University Professors shares the concern of all segments of the academic community over the effects of the severe economic difficulties presently confronting higher education. We are equally concerned, however, about arbitrary or simplistic actions by a governing board or a finance officer. Specifically, we refer to unwarranted cutbacks in educational programs, including the significance of those cutbacks for teaching personnel, both tenured and nontenured. The 1940 *Statement of Principles on Academic Freedom and Tenure* provides that tenure may be terminated "under extraordinary circumstances because of financial exigencies" and that "financial exigency should be demonstrably bona fide." However, the 1940 *Statement* was never intended to be an open door for wholesale or arbitrary dismissals, and the 1966 *Statement on Government of Colleges and Universities* makes it perfectly clear that the most intensive faculty participation is required in such grave decisions. Moreover, we deplore the apparent tendency of many boards and administrations, which, when faced with an apparent budgetary crisis, turn first to retrenchments in the instructional budget and to the reduction of instructional staff rather than weighing very carefully the whole range of possible alternatives.

The Fifty-seventh Annual Meeting therefore calls upon all institutions--including those not yet faced with the necessity of major budgetary reductions -- to adopt orderly procedural standards for the review of priorities, and to insure that the principle of sound decision-making be applied in this currently critical area as well. Adequate faculty participation should be both substantive and procedural: *whether* retrenchments should be made, *where* they should be made, and *how* they should be made, are all matters of shared authority.

Endorsed 14 May 1971 by the Washington State Conference
and distributed in accordance with its directive.

Arne K. Pederson
Secretary/Treasurer
Pacific Lutheran University
Tacoma, Washington 98447

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DEPARTMENT OF EDUCATION
LOS ANGELES, CALIFORNIA 90024

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attached for
next staff
meeting pls*

TO: PRESIDENTS OF JUNIOR COLLEGES
FROM: B. LAMAR JOHNSON and FREDERICK C. KINTZER

ANNOUNCEMENT

B. Lamar Johnson, editor. The Junior College Board of Trustees.
Occasional Report Number 16 from the UCLA Junior College Leadership
Program.

This report includes papers presented at the National Conference on the Junior College Board of Trustees which was held at the University of California, Los Angeles, August 3 through August 5, 1970.

Papers and discussions at the Conference stressed the role and responsibilities of board members--including accountability for student learning. Also featured was a report of a national survey of the relationships of boards to college presidents--and of presidents to boards.

Problems of junior college finance were discussed as were student activism and negotiations with faculty members.

For your convenience, a blue order form for use when ordering reports is included.

We are also enclosing two additional announcements and blue order forms which you may give to your Librarian and to the Chairman of your Board of Trustees.

BLJ:FCK:pl

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_____ copy No. 5	<u>Establishing Junior Colleges--A Report of a National Conference.</u> \$1.50	\$ <u> </u>
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_____	William A. Harper. <u>Like It Is--A Report of a Workshop for New Junior College Presidents and Their Wives.</u> \$1.00	\$ <u> </u>
_____ copy No. 16	B. Lamar Johnson, editor. <u>The Junior College Board of Trustees--A Report of a Conference.</u> \$2.00	\$ <u> </u>

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DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE
PUBLIC HEALTH SERVICE
NATIONAL INSTITUTES OF HEALTH
BETHESDA, MARYLAND 20014

Bureau of Health
Manpower Education

JUN 18 1971

Our Reference: D10 NU-09740-01

Dr. Richard C. Falk
Assistant to the President
Tacoma Community College
5900 South 12th.
Tacoma, Washington 98465

Dear Dr. Falk:

I am pleased to inform you that the National Advisory Council on Nurse Training recommended approval of your project application, "Planning the development of a college-based Associate Degree Nursing Program, to replace a terminating diploma program," at its June 1971 meeting.

This notification of the status of your application should not be construed as an award of funds and no announcements or commitments should be made prior to the formal issuance of the "Notice of Grant Awarded."

We will be pleased to answer any questions you may have about the Council action. You may contact Dr. Hazel M. Aslakson, Chief, Project Grants Section, Nursing Education Branch, concerning this. Her telephone number is Area Code 301, 496-4977.

Sincerely yours,

Julia P. Brandeberry
Acting Director
Division of Nursing

cc:

Mr. George Van Mieghem, Dean of Administrative Services
Mr. Thornton M. Ford, President
Mrs. Joan G. Royce, A.D.N. Program Planner

TACOMA COMMUNITY COLLEGE

Meeting of the Board of Trustees

June 24, 1971

The following candidates are recommended as supplementary faculty for Tacoma Community College credit courses for Summer Quarter, 1971. It is further recommended that the Board authorize President Ford to enter into an agreement with the candidates at a rate of pay consistent with the college's part-time rate of pay.

(Mrs.) Michiko Freeman, B.A.

Typing

Ronald Genda, M.A.

Business Machines

Morris Summers, M.A.

Speech

Tacoma Community College

Meeting of the Board of Trustees

June 24, 1971

The following candidates are recommended as supplementary faculty for Community Services credit courses for Summer Quarter, 1971. It is further recommended that the board authorize President Ford to enter into an agreement with the candidates at a rate of pay consistent with the college's part-time rate of pay.

Kenneth L. Gentili, M. S.	Physics
James Harnish, M. A.	History
Tom Osborn, B. A.	First Aid

RESOLUTION NO. 71-13

IT IS HEREBY RESOLVED by the Board of Trustees of Tacoma Community College, That the resignation of Mrs. Susann L. Skrivseth, instructor in physical education, is hereby accepted; and

IT IS FURTHER RESOLVED, That the Board of Trustees is on record as thanking Mrs. Skrivseth for her two years of service to Tacoma Community College.

Adopted 6/24/71

5716 North 33rd Apt. 4
Tacoma, Washington 98407
March 30, 1971

Dr. Paul Jacobson
Dean of Instruction
Tacoma Community College
5900 South 12th Street
Tacoma, Washington 98465

Dear Dr. Jacobson,

This is to notify you, that I wish to resign my teaching position from Tacoma Community College.

I am in my second year of teaching on the college level, with four previous years in a high school.

My reason for resigning at this time is due to the fact that my husband has been transferred to Chehalis, Washington. We plan to move there in June. This coupled with the fact that we plan on starting a family in the near future, has prompted me to resign.

I wish to express my deep appreciation for the opportunity given to me to teach in this college. I consider my teaching experience most successful and I wish to express due thanks to my immediate supervisors and all others who have contributed their time and effort to make my stay here so rewarding.

Cordially yours,

Susann L. Skrivseth

Susann L. Skrivseth

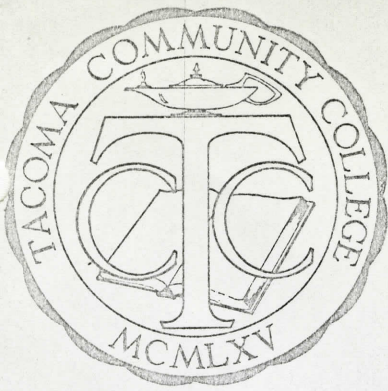
cc:

J.R. Heinrick
R.E. Magden

RESOLUTION NO. 71-14

IT IS HEREBY RESOLVED by the Board of Trustees of Tacoma Community College, That the request for a leave of absence for Mrs. Dedre Marriott for the 1971-72 academic year be granted.

Adopted 6/24/71



Tacoma Community College

5900 South 12th Street
TACOMA, WASHINGTON 98465
Skyline 2-6641

June 4, 1971

Dr. Paul Jacobson
Dean of Instruction
Tacoma Community College
5900 South 12th Street
Tacoma, Washington 98465

Doctor Jacobson:

With this letter I wish to inform you that I will not be available to instruct German for the 1971-1972 school year at Tacoma Community College, and I request a leave of absence without pay.

I regret that you were not informed on or before the scheduled submission date for leaves of absence for the 1971-1972 school year, but my sudden plans to leave Tacoma Community College were brought about by a recent and rather drastic change in my father's health, a condition I could not have foreseen before this date, and of course, one which I now hope to relieve.

My husband and I plan to reside in Portland, Oregon near my father for the coming school year and then return to the Tacoma area during the summer of 1972.

Please consider this application for leave of absence without pay for the 1971-1972 school year. I shall anticipate a reply either granting or denying the leave in the next months.

Sincerely,

Mrs. Dedre (Gallus) Marriott
Mrs. Dedre (Gallus) Marriott
German Instructor
Tacoma Community College

RESOLUTION NO. 71-15

WHEREAS, The faculty committee for screening applications for administrative positions has recommended the appointment of Monty B. Jones as evening school supervisor for the 1971-72 academic year; and

WHEREAS, The administration concurs in the recommendation; therefore, be it

RESOLVED by the Board of Trustees of Tacoma Community College, That the appointment of Monty B. Jones as evening school supervisor for the 1971-72 academic year be approved.

Adopted 6/24/71

RESOLUTION NO. 71-16

WHEREAS, The Board of Trustees of Tacoma Community College, by its adoption of Resolution No. 71-10 on May 27, 1971, authorized the creation of a new position of Director of Occupational Education; and

WHEREAS, The creation of a position of Director of Occupational Education is consistent with the statement on institutional priorities as adopted by the Board of Trustees on November 19, 1970; and

WHEREAS, The faculty committee for screening applications for administrative positions has recommended the appointment of Robert R. Rhule to the aforementioned position; and

WHEREAS, The administration concurs in the recommendation; therefore, be it

RESOLVED by the Board of Trustees of Tacoma Community College, That the appointment of Robert R. Rhule as Director of Occupational Education be approved.

Adopted 6/24/71

RESOLUTION NO. 71-17

WHEREAS, Tacoma Community College is required to submit an operational budget to the Washington State Board for Community College Education; therefore, be it

RESOLVED, That the Board of Trustees approve and submit to the State Board on June 24, 1971, the attached preliminary revenue package and allotment request for 1971-72.

Adopted 6/24/71

T.C.C.

Estimated Revenue Fiscal Year 1971-72

June 14, 1971

State Allocation	\$ 2,763,184
Income from Investments	2,500
Local Income	
Operations	336,236
Services & Activities	46,981
Other Fees	46,750
Community Services (Non-Credit)	49,750
Federal and Other	
Federal Work Study	56,917
Puget Sound Consortium	15,750
ADN	28,541
Career Development	15,000
Outreach	5,000
Interpersonal Growth	12,000
Occupational (General Purpose, Part B)	15,523
	<hr/>
Total Available for Budget	\$ 3,394,132

RESOLUTION NO. 71-18

IT IS HEREBY RESOLVED by the Board of Trustees of Tacoma Community College, That the resignation of Mrs. Patricia A. Dyer, instructor in mathematics is hereby accepted; and

IT IS FURTHER RESOLVED, That the Board of Trustees is on record as thanking Mrs. Dyer for her three years of service to Tacoma Community College.

Adopted 6/24/71

February 17, 1971

Dr. Paul Jacobson
Dean of Instruction
Tacoma Community College

Dear Dr. Jacobson:

It is with regret that I must confirm our conversation and say I will not return to teach at Tacoma for the 1971-72 academic year. This summer our family moved to Florida where my husband has been transferred.

During these three years at Tacoma I've found a fine school, trying to do the right thing as a college. You cannot know how sad I am at the thought of leaving this school and the people who make it what it is.

Working with you has been a pleasure.

Sincerely,

Patricia Dyer

RESOLUTION NO. 71-19

WHEREAS, It is vital that the college have complete academic records for foreign students, and

WHEREAS, The educational costs for foreign students requires documentation, and

WHEREAS, A satisfactory level of English language competency requires documentation, and

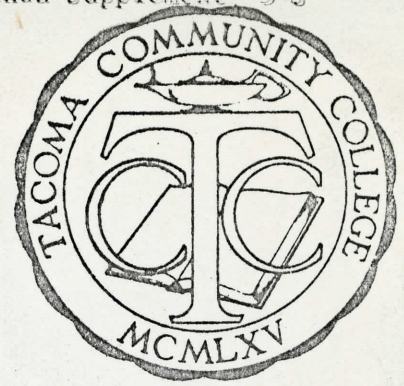
WHEREAS, The health status of foreign students requires documentation, and

WHEREAS, The Administrative Council has endorsed the recommendations of the Foreign Student Admission Committee; therefore, be it

RESOLVED, That the Board of Trustees of Tacoma Community College approve the recommendation of the Foreign Student Admission Committee.

Adopted 6/24/71

Tacoma Community College



MEMORANDUM

Date: June 24, 1971
To: Board of Trustees
From: Foreign Student Admission Committee
Subject: FOREIGN STUDENT ADMISSION

The following admission requirements for foreign students are recommended by the Foreign Student Admission Committee: Foreign students applying for admission to Tacoma Community College will be furnished the information listed below with the necessary forms to complete the requirements.

1. Complete academic records shall be furnished prior to admission to TCC.
2. A brief biography of educational and working background shall accompany the request for admission.
3. A statement of financial resources shall be furnished on a form prepared by the college.
4. Financial responsibility must be established by one of the following methods:
 - a. Deposit the amount required for one year's (three quarters) non-resident tuition and fees (\$681) with the college business office.
 - b. Deposit \$681 in a local bank and provide for withdrawal of \$227 for registration purposes only.
 - c. Provide a statement of financial responsibility co-signed by a local sponsor.
5. Scores on the TOEFL shall be furnished if their original language is not English.
6. A health examination report shall be furnished on a form prepared by the college.
7. Health insurance shall be purchased by the student as a condition of continuing enrollment.

These admission criteria shall apply to all foreign students applying for admission to Tacoma Community College. Requests for any exception from the above may be made in writing to the Foreign Student Admission Committee.

Adopted by Board of
Trustees action on
June 24, 1971

RESOLUTION NO. 71-20

BE IT RESOLVED by the Trustees of Tacoma Community College,
That the authority be delegated to the President of the college to
renew and/or enter into contracts of employment commencing July 1,
1971, with administrative and support personnel, with the exception
of the President, on such terms as he deems to be in the best interest
of the institution.

Tacoma Community College



MEMORANDUM

Date: June 24, 1971
To: Bob Lathrop
From: Joe Kosai
Subject: PRELIMINARY SUMMER QUARTER, 1971 REGISTRATION

This summer quarter enrollment has exceeded the 1970 summer quarter registration by 338 students. The following is submitted to you for your information:

	<u>Summer, 1970</u>	<u>Summer, 1971</u>
# Students	1,085	1,423
# Credit Hours	10,369	13,373
# FTE	691	891

TACOMA COMMUNITY COLLEGE LIBRARY

Minority Acquisitions

March 24, 1971 - June 10, 1971

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- I. General
- II. Japanese-American
- III. Mexican-American
- IV. Eskimo & North American Indian
- V. Black

I. General

- American Ethnological Society. (E 184 S75 A4)
Spanish-speaking people in the United States, proceedings of the 1968 Annual Spring Meeting. Univ. of Washington Press, 1970.
- Boston. City Council. (E 215.4 B76 1969)
A memorial of Crisups Attacks, Samuel Maverick, James Caldwell, Samuel Gray, and Patrick Carr, from the City of Boston. (1889) Mnemosyne, 1969.
- Delbanco, Nicholas. (PS 3554 E442 N4)
News. William Morrow and Co., 1970 (fiction).
- Dionisopoulos, P.A. (JK 1381 P63 D53)
Rebellion, racism, and representation; the Adam Clayton Powell case and its antecedents. Northern Illinois U.P., 1970.
- Goro, Herb. (HN 80 N5 G6)
The block. Random House, 1970.
- Mack, Raymond W. (E 185.61 M137 1970)
Prejudice and race relations. New York Times, 1970.
- Park, Robert E. (HT 1521 P3 1950a)
Race and culture. New York Free Press, 1950.
- Van der Post, Laurens. (TX 725 A4 V3 RESERVE)
African cooking. Time-Life, 1970.
- Wolfe, Tom. (E 185.615 W63 1970)
Radical chic & Mau-Mauing the flak catchers. Farrar, Strauss and Giroux, 1970.

II. Japanese-American

- Lehman, Anthony L.
Birthright of barbed wire: The Santa Anita Assembly Center for the Japanese. Westernlore, 1970.

III. Mexican-American

- Ballis, George. (HD 1527 C2 B3)
Basta! La historia de nuestra lucha. (Enough! The tale of our struggle.) English/ Spanish. Farm Worker Press, 1966.
- Gonzales, Rudolfo. (PS 3557 0 298 I 24)
I am Joaquin - Yo say Joaquin. n.p., 1967.
- Nabokov, Peter (F 801.2 N3 1970)
Tijerina and the courthouse raid. Univ. of New Mexico Press, 1970.
- Nelson, Eugene (HD 5325 A29 N4)
Huelga: The first hundred days of the great Delano grape strike. Farm Worker Press, 1966.

IV. Eskimo & North American Indian

- Balikci, Asen. (E 99 E7 B16)
The Netsilik Eskimo. The American Museum of Natural History, the
 Natural History Press, 1970.
- Borland, Hal Glen. (PS 3503 O 563 W5)
When the legends die. (Fiction) Lippincott, 1963.
- Briggs, Jean L. (E 99 E7 B75 Northwest)
Never in anger; portrait of an Eskimo family. Harvard University Press, 1970.
- Carter, E. Russell. (E 77 C3 1968)
The gift is rich. Friendship Press, 1968.
- Downey, Fairfax D. (F 594 D65 1957)
Indian-fighting army. (Drawings by Frederick Remington) Bantam Books, 1941.
- Duff, Wilson. (E 78 N78 D8 Northwest)
Arts of the Raven: masterworks by the Northwest Coast Indian. Vancouver,
 (B.C.) Art Gallery, 1967.
- Epple, Jess C. (E 83.869 E66)
Custer's battle of the Washita; a history of the Plains Indian tribes.
 Exposition Press, 1970.
- Foreman, Grant. (E 78 O 45 F6 1970)
The five civilized tribes: Cherokee, Chickasaw, Choctaw, Creek, Seminole.
 University of Oklahoma Press, 1970.
- Horgan, Paul. (F 790 A1 H6)
The heroic triad; essays in the social energies of three Southwestern
 cultures. Hold, Rhinehart & Winston, 1954.
- Kilpatrick, Jack F. (D 98 M4 K5)
Notebook of a Cherokee shaman. Smithsonian Institution Press, 1970.
- Laubin, Reginald and Gladys Laubin (Tatanka Wanjila na Wiyaka Wastewin)
The Indian Tipi: its history, construction, and use. University of
 Oklahoma Press, 1957. (E 98 D9 L3)
- Link, Martin A. (E 99 N3 L68)
Navajo: a century of progress, 1868-1968. Window Rock, Arizona, The
 Navajo Tribe, 1968.
- Longstreet, Stephen. (E 81 L65)
War cries on horseback; the story of the Indian wars of the Great Plains.
 Doubleday, 1970.
- McWhorter, Lucullus V. (E 99 Y2 M3 1968
 Northwest)
Tragedy of the Wahk-Shum; the death of Andrew J. Bolon,
 Indian Agent to the Yakima Nation, in mid-September, 1855. Ye Galleon
 Press, 1968.
- Matson, Emerson N. (E 98 F6 M3 Northwest)
Longhouse legends. (Puget Sound) Thomas Nelson, 1968.
- Mowat, Farley. (E 99 E7 M86)
People of the deer. Little, Brown, 1952.
- Myers, Elisabeth P. (GV 1785 T32 M9)
Maria Tallchief: America's prima ballerina. Grosset & Dunlap, 1966.

IV. Eskimo & North American Indian - cont.

- Nelson, Richard K. (E 99 E7 N43)
Hunters of the northern ice. Univ. of Chicago Press, 1969.
- Nurge, Ethel (ed.) (E 99 D1 M66)
The modern Sioux; social systems and Sioux reservation culture.
University of Nebraska Press, 1970.
- Paige, Harry W. (ML 3557 P3)
Songs of the Teton Sioux. Westernlore Press, 1970.
- Relander, Click. (E 99 Y2 R4 Northwest)
Treaty Centennial, 1855-1955, the Yakimas. Yakima, Washington, Republic Press,
1955.
- Sandoz, Mari. (PS 3537 A667 S3 1970)
Sandhill sundays and other recollections. Univ. of Nebraska Press, 1970.
- Schoolcraft, Henry R. (E 98 F6 S32)
Indian legends from algic researches. Michigan State Univ. Press, 1956.
- Scudder, Ralph E. (E 83.876 S3)
Custer country. Binfords, & Mort, 1963.
- Sewid, James. (E 99 K9 S4 Northwest)
Guests never leave hungry; the autobiography of James Sewid, a Kwakiutl
Indian. Yale Univ. Press, 1969.
- Shotwell, Louisa R. (E 77 S57)
This is the Indian American. Friendship Press, 1955.
- Spicer, Edward H. (78 S7 S6 1970)
Cycles of conquest; the impact of Spain, Mexico, and the United States
on the Indians of the Southwest, 1533-1960. Univ. of Arizona Press, 1962.
- Stefánsson, Vilhjálmur. (G 670 1908 A3)
My life with the Eskimo. Collier Edition, 1962.
- Swannack, Jervis D., Jr. (E 78 C6)
Big Juniper House, Mesa Verde National Park, Colorado. U.S. Dept. of
Interior, National Park Service, 1969.
- Syman, Leland C. (GN 1 S54 vol.13)
Sandpaintings of the Navajo Shootingway and Walcott Collection.
Smithsonian Institution Press, 1970.
- Thompson, Stith (Ed.) (E 98 F6 T32 1968)
Tales of the North American Indians. Indiana Univ. Press, 1966.
- Ullom, Judith C. (comp) (Z 1209 U4 Reference)
Folklore of the North American Indians. Library of Congress, 1969.
- Walker, Deward E. (E 99 N5 W3 Northwest)
Conflict and schism in Nez Perce acculturation: a study of religion and
politics. Washington State Univ. Press, 1968.

IV. Eskimo & North American Indian - cont.

- Wherry, Joe H. (E 78 N78 W5 Northwest)
The toem pole Indians. Funk & Wagnalls, 1964.
- Wissler, Clark (E 77 W799 1966)
Indians of the United States. Doubleday and Col, (1940) 1966 rev. ed.

V. Black

- Angelou, Maya (E 185.97 A56 A3 1970)
I know why the caged bird sings. Random House, 1969.
- Boggs, James (E 185.615 B58)
Racism and the class struggle, further pages from a Black worker's notebook.
 Monthly Review Press, 1970.
- Brown, William W. (E 444 B88 1970)
Narrative of William W. Brown, a fugitive slave. Boston: published at the
 Anti-Slavery office, 1847. Republished, Johnson Reprint Corp., 1970.
- Carroll, Joseph C. (E 447 C27 1968)
Slave insurrections in the United States, 1800-1865. Negro Univ. Press,
 1968. (Originally, Chapman and Grimes, 1938.)
- Catterall, Helen H. (KF 4545 S5 C3 1968
 (KF 4545 S5 C3 1968
Judicial cases concerning American slavery and the Negro. vol. 1-5, Reference)
 Negro Univ. Press, 1968.
- Clythus, John. (F 1789 N3 C58)
Black man in Red Cuba. Univ. of Miami Press, 1970.
- Dance, Stanley. (ML 410 E44 D3)
The world of Duke Ellington. Charles Scribner's Sons, 1970.
- Daniels, John (F 73.9 N4 D2 1968)
In freedom's birthplace; a study of the Boston Negroes. Negro Univ.
 Press, 1968 (1914).
- Deodene, Frank and William P. French (Z 1361 N39 D45 Reference)
Black American fiction since 1952; a preliminary checklist. Chatham
 Bookseller, 1970.
- Emanuel, James A. (PS 3515 U274 Z64)
Langston Hughes (Twayne's United States Authors Series) Twayne, 1967.
- Foner, Philip S. (E 185.615 F58)
The Black Panthers speak. Lippincott, 1970.
- Gregoire, Henry. (HT 1581 G72 1967)
An enquiry concerning the intellectual and moral faculties and literature of
 Negroes; followed with an account of the life and works of fifteen Negroes
 & mulattoes distinguished in science, literature and the arts. McGrath, 1967,
 (1810).
- Hooper, Cliffe (Sr.) (E 185.61 H65)
Black father, black faith. Cliffe Hooper, Sr., 1970.

V. Black - cont.

- Knight, Etheridge. (PS 508 N3 K6)
Black voices from prison. Pathfinder, 1970.
- Knoell, Dorothy M. (LC 2801 K563)
Black student potential; a summary of the study People who need college:
 a report on students who have yet to serve. American Assoc. of Junior
 Colleges, 1970.
- Kofsky, Frank. (ML 3561 J3 K63)
Black nationalism and the revolution in music. Pathfinder, 1970.
- Lomax, Alan & Raoul Abdul. (PN 6109.7 L6)
3000 years of Black poetry; an anthology. Dodd Mead, 1970.
- Major, Clarence. (PE 3727 N4 M3 Reference)
Dictionary of Afro-American slang. International, 1970.
- Meier, August. (E 185.515 M37)
The transformation of activism. Aldine, 1970.
- , (and Elliot Rudwick). (E 185.615 M36 1970)
Black protest in the sixties. Quadrangle Books, 1970.
- Schechter, William. (E 185.86 S29)
The history of Negro humor in America. Flett Press, 1970.
- Simms, James M. (BX 6480 S45 F55 1969)
The first colored Baptist church in North America. Negro Univ. Press, 1969
 (1888).
- Spellman, A. B. (ML 394 S74 1970)
Black music, four lives. Schocken Books, 1970.
- Starobin, Robert S. (E 441 S83)
Industrial slavery in the old South. Oxford Univ. Press, 1970.
- Szwed, John F. (ed.) (E 185.615 B52)
Black America. Basic Books, 1970.
- Thoby-Marcelin, Philippe (and Pierre Marcelin) (PQ 3949 T45 T63 1970a)
All men are mad; a novel. Farrar, Straus, 1970.
- Tuttle, William M. (F 548.9 N3 T8)
Race riot; Chicago in the red summer of 1919. Atheneum, 1970.
- Watkins, Walter F. (BX 6455 C58 W3 1969)
The cry of the West; the story of the mighty struggle for religious freedom
 in California. R & E Research Assoc., 1969 (1925).
- Weik, Mary H. (PS 3573 E45 J3 1968)
The jazz man. Atheneum, 1966.
- Williams, John A. (E 185.97 K5 W5 1970)
The King God didn't save. Coward-McCann, 1970.
- Young, Al. (PS 3575 O 68 S6)
Snakes; a novel. Holt, Rinehart & Winston, 1970.