

TACOMA COMMUNITY COLLEGE

Meeting of the Board of Trustees

March 7, 1968

3:30 p.m.

Revised Agenda

1. Roll call
2. Approval of previous minutes
3. Correspondence
4. Reports to the Board
 - (a) Meeting of the American Association of Junior Colleges (Dr. Ford, Mr. Edmunds)
 - (b) TCCA - Mr. Hyde
 - (c) Insurance presentation of statement of values (Mr. Farron)
5. Unfinished business
6. New business
 - (a) Agreement with Seattle University in regard to Head Start Supplementary Training Program (supplement 6-a)
 - (b) Equipment bids (Mr. Van Mieghem) (supplement 6-b)
 - (c) Approval of new faculty - 1968-69 (supplement 6-c)
 - (d) Approval of part-time faculty for spring quarter (supplement 6-d)
 - (e) American Plywood Association request for support of rezoning for research park.
 - (f) Approval of summer session calendar (supplement 6-f)
 - (g) Administrative appointments for 1968-69 academic year (supplement 6-g) (Director of Student Services and Evening Program Supervisor)
7. Information
 - (a) Data processing report (supplement 7-a)
 - (b) Campus Development Committee--subcommittee on arboretum (Dr. Ford)
 - (c) Scheduling of budget study session
 - (d) Date for next meeting

TACOMA COMMUNITY COLLEGE

BOARD OF TRUSTEES

Minutes

March 7, 1968

The regular meeting of the Board of Trustees was called to order by the Chairman, Mr. Edmunds, at 3:30 p.m., March 7, 1968 at Tacoma Community College.

Present: Charles Edmunds, Frank Cooper, John Binns, Lewis Hatfield, Maxine Myers, Thornton Ford, Secretary, and John McCutcheon

Guests: Richard Falk, George Van Mieghem, Jack Hyde, President, TCCA, Dale Wirsing, James Metcalf, and Mr. Farron

The minutes of the Board meeting of February 1, 1968 were approved.

Correspondence

Mr. Edmunds reported to the Board that he had a received correspondence requesting the Board of Trustees to elect an alternate delegate to the Trustees Association for Community Colleges of the State of Washington.

Dr. Ford presented the letter from Dave Rowlands asking the college's support for a Tacoma Model Neighborhood Program.

Mr. Cooper moved that the Board write a letter of support for the Model Neighborhood Program. The motion carried.

Reports to the Board

Mr. Edmunds gave each Trustee a copy of the notes he made while attending the meeting of the American Association of Junior Colleges. He thanked the Board for making the trip possible.

Dr. Ford reported on his recruiting visits to the University of Chicago and to the University of Minnesota. He also informed the Board that Dr. Jacobson is attending an AHE meeting in Chicago and will be recruiting at Northwestern University and at Brigham Young University on the way home.

Mr. Hyde reported that the salary committee of the TCCA is working on a revised salary schedule and that a committee is working on the sabbatical leave and leave of absence policies.

Mr. Farron, the college's insurance broker, informed the Board that March 8 is the deadline date on the binders for insurance coverage.

(Mr. Hatfield moved that the President or his designate be authorized to sign necessary documents for insurance coverage. The motion carried.)

Mr. Farron will present his recommendations for the college's insurance program at the next regular Board meeting.

New Business

(Mr. Edmunds moved that the Board approve the college's participation in the Head Start Program in cooperation with Seattle University. The motion carried.)

Mr. Hatfield moved that the Board approve the low bid of Rod Muzzy for gym bleachers. The motion carried.

Mr. Hatfield moved that the Board accept the low bid of Dohrmann for an ice machine. The motion carried.

Mr. Edmunds moved that the Board accept the bid of Air Mac, Inc. for three portable vacuum cleaners. The motion carried.

Mrs. Myers moved that the Board approve the appointment of Devon Edrington for the 1968-69 academic year. The motion carried.

Mrs. Myers moved that the Board approve the spring quarter supplementary part-time faculty. The motion carried.

Mr. Cooper moved that the President be authorized to write a letter to the Mayor and City Council stating the Board's approval of a research park to be built by Weyerhaeuser Properties, Inc. The motion carried.

Mrs. Myers moved that the Board approve the summer session schedule. The motion carried.

Mr. Hatfield moved approval by the Board of the following administrative appointments for the 1968-69 academic year:

Mr. Robert C. Lathrop as Director of Student Services

Mr. Brice H. Shull as Evening Program Supervisor

The motion carried.

Mr. Binns moved that the Board call a special meeting to be held at 3:30 p.m. on March 14. The motion carried. This meeting will be for the purpose of approving landscaping bids, civil service exemptions and a budget study session.

Mr. Binns was appointed to serve on the arboretum subcommittee under the Campus Development Committee. Dr. Ford and Charles Edmunds will serve ex officio.

Maxine Myers was appointed as alternate delegate to the Trustees Association for Community Colleges of Washington State.

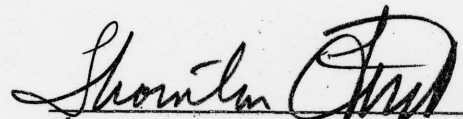
Each member of the Board received a copy of a memo written to the faculty by Dean Falk concerning student discipline.

Mr. Binns moved that a faculty committee be established, to include the Dean of Students, for consideration of rules and regulations governing student conduct. The motion carried.

Information

Each member of the Board received a copy of the data processing report.

The meeting adjourned at 5:30 p.m.


Thornton M. Ford, Secretary