

TACOMA COMMUNITY COLLEGE

Meeting of the Board of Trustees

May 27, 1971

3:30 P.M.

Northwest History Room

Agenda (Revised)

1. Roll call
2. Minutes
3. Correspondence
4. Unfinished business
 - (a) Discussion of legislative action and State Board allocation for 1971-72 -- Dr. Ford
 - (b) Sabbatical leaves for 1971-72 -- Dr. Jacobson
5. New business
 - (a) Election of Board chairman and vice chairman for 1971-72
 - (b) Resolution re. recommendation of the Administrative Organization Committee (supplement 5-b) -- Dr. Ford
 - (c) New faculty appointments (supplement 5-c) -- Dr. Jacobson
 - (d) Supplementary faculty appointments (supplement 5-d) -- Mr. Rhule
 - (e) Resolution re. catalog changes for 1971-72 (supplement 5-e) -- Mr. Wirsing
 - (f) Resolution commending TCC golf team for winning state community college golf championship
6. Reports
 - (a) ASB -- Mr. Whitbeck
 - (b) WACCSG -- Mr. Rico
 - (c) TCCA -- Mr. Jansen
 - (d) TCCSA -- Mrs. Carolyn Hotel
 - (e) Instruction -- Dr. Jacobson
 - (f) Student Services -- Dr. Lathrop
 - (g) Community Services -- Mr. Rhule
 - (h) Administrative Services -- Mr. Van Mieghem
 - (i) Instructional Resource Center -- Mrs. Amoroso
 - (j) Planning and Program Development -- Dr. Falk
 - (k) President's Report -- Dr. Ford
7. Information
 - (a) Commencement -- Dr. Jacobson

TACOMA COMMUNITY COLLEGE
BOARD OF TRUSTEES

MINUTES OF MEETING
May 27, 1971

The regular meeting of the Board of Trustees was held on Thursday, May 27, 1971, in the Northwest History Room at Tacoma Community College.

Members and Officers of the Board in Attendance:

Mr. John Binns, Chairman
Rev. Robert Yamashita, Vice-Chairman
Mr. Charles Edmunds
Dr. Dewey Tuggle
Mr. Don E. Anderson
Dr. Thornton Ford, Secretary

Absent:

None

Administrative Staff and Others Who Regularly Attend:

Mrs. Doreen Amoroso	Mr. Robert E. "Skip" Patterson
Dr. Richard C. Falk	Mr. Robert Rhule
Mr. Howard Ferguson	Mr. George Van Miegham
Mrs. Carolyn Hotel	Mr. Jerry Vaughan
Dr. Paul Jacobson	Mr. Steve Whitbeck
Mr. Luther Jansen	Mr. Dale Wirsing
Mrs. Dianna Jaycox	
Dr. Robert Lathrop	

Guests:

Mr. Barry Boyer	Mr. Ben Sanchez
Mr. Robert Dezell	Mr. Robert Woodworth
Mr. D. K. Fall	
Mr. Al Reese	

CALL TO ORDER

The meeting was called to order by Chairman Binns at 3:30 P.M. A quorum was present with all members of the Board in attendance.

APPROVAL OF MINUTES

Minutes of the meeting of April 22, 1971, were approved as circulated.

CORRESPONDENCE

Dr. Ford noted correspondence as follows: (1) Letter from Toastmasters International District 32 commending TCC for the excellent services provided them for their Winter Conference; (2) Letter to the Trustees from Michael J. Sterbick, President of the Board of Directors of Tacoma Public Schools, thanking TCC's Board of Trustees for their supportive resolution; and (3) Letter he sent to Dr. Angelo Giandrone, Tacoma school superintendent, advising him of the termination of the contractual agreement with Tacoma Public Schools for adult high school completion which will now be handled by the TCC Community Services department as an on-campus activity.

Mr. Binns mentioned a letter he received from the American Association of University Professors regarding the Washington State Conference. He requested that Dr. Ford answer the letter.

Dr. Ford, on behalf of Paul Michaels, invited the Board to attend the Fine Arts Exhibit in the Little Theater.

Mr. Van Miegheem then introduced Mr. D. K. "Bud" Fall from the State Auditor's office, who is on campus conducting a two-year audit.

UNFINISHED BUSINESS

Dr. Ford commented on the memorandum from Dr. John Terrey and the summary of bills passed by the 1971 Legislature. He reported that TCC's state allocation for next year is \$2,763,184 - \$70,496 more than this year. To receive this amount TCC must serve an increase of 191 FTE's. Fixed costs alone, he said, will cost the college \$75,188 more next year.

Assistant Attorney General Robert Patterson commented on the Governor's vetoes of provisions relating to community colleges.

President Ford stated that the State Board has officially appointed John C. Mundt as State Director, to take office July 1, 1971.

Carl Brown from TCC, Dr. Ford reported, has been elected chairman of the Puget Sound Regional Minority Affairs Consortium which will operate in the future as a commission, from the campus of the chairman.

Three negotiations sessions have been held with the faculty thus far.

Dr. Jacobson gave background on additional requests for sabbatical leaves for the academic year 1971-72.

Motion: Dr. Tuggle moved and Mr. Yamashita seconded that sabbatical leaves be granted as follows: Mr. William Anderson, Spring Quarter of 1972; and Mrs. Donna Leonetti, Winter and Spring Quarters of the 1971-72 academic school year.

Motion carried unanimously.

NOTE: Mrs. Carolyn Simonson's application was approved by the Board on February 25, 1971, for three quarters of sabbatical leave during 1971-72.

NEW BUSINESS

The first order of business was the election of a new chairman for the Board.

Motion: Mr. Anderson moved and Dr. Tuggle seconded that the Reverend Mr. Robert Yamashita be the new chairman.

Motion carried unanimously, and Mr. Yamashita proceeded to the chair.

The Chair then asked for nominations for vice-chairman.

Motion: Mr. Binns moved and it was seconded that Mr. Edmunds become vice-chairman.

Motion carried unanimously.

There was a request from the Board that the gavel for the new chairman, as well as those of former chairmen, be collected and engraved.

Dr. Ford said a resolution will be prepared to amend the by-laws to have election of officers take place in April rather than at the end of the fiscal year.

Mr. John Gazecki of the championship golf team from TCC was introduced and he presented the Board of Trustees with a trophy.

Motion: Mr. Edmunds moved and Dr. Tuggle seconded that Resolution No. 71-12 (agenda supplement 5-f) commending the golf team and their coach, Bob Dezell, be adopted.

Motion carried unanimously and the resolution was adopted.

Dr. Ford reported on Resolution No. 71-10, which places responsibility for instructional programs with the Dean of Instruction and adds a position of Director of Occupational Education. The Instructional Council and Executive Committee of this Council have been modified, Dr. Ford said. He added that the Administrative Organization Committee and the Administrative Council voted unanimously for this resolution.

After considerable discussion, the resolution was amended in the first WHEREAS as follows: (Amendment underlined.)

"WHEREAS, Expansion of Tacoma Community College's instructional program to provide increased effort, where it is determined to be necessary, in the area of occupational education is planned for 1971-72 . . . "

Motion: Mr. Binns moved and Dr. Tuggle seconded that the resolution (No. 71-10 as contained in supplement 5-b) as amended be adopted.

Mr. Anderson asked that the table of organization be amended and expanded to include the philosophy of management by objectives all the way through.

Amended motion carried unanimously.

Motion: Mr. Binns moved and Mr. Edmunds seconded that the Board approve Agenda Supplement 5-c-1 as listed (Richard C. Spangler to regular faculty status commencing September 9, 1971).

Motion carried unanimously.

Motion: Mr. Edmunds moved and Mr. Binns seconded that the Board approve of Agenda Supplement 5-c-2 for supplementary faculty members as listed.

Motion carried unanimously.

Motion: Mr. Edmunds moved and Dr. Tuggle seconded that the Board approve of Agenda Supplement 5-d-1 for supplementary faculty for Community Services credit courses for Summer Quarter, 1971, as listed.

Motion carried unanimously.

Motion: Dr. Tuggle moved and Mr. Edmunds seconded that the Board approve of Agenda Supplement 5-d-2, Community Services summer contracts, as listed.

Motion carried unanimously.

Mr. Wirsing explained the changes in the 1971-72 TCC catalog. (See supplement 5-e.)

Motion: Mr. Anderson moved and Mr. Binns seconded that the Board adopt Resolution No. 71-11, noting changes in the 1971-72 TCC catalog.

Motion carried unanimously.

Dr. Ford remarked that the Legislature has exempted the fee increase for all veterans who have served in Southeast Asia. He said the state-wide part-time fee policy has been increased from \$6.00 to \$8.30 per quarter hour.

REPORTS

ASB.--Mr. Whitbeck, President, criticized the handling of the co-curricular budget and asked that some hearings be held in this regard. Dr. Lathrop advised that a hearing has been scheduled for Tuesday, June 1st, at 3:00 P.M.

WACCSG.--Dianna Jaycox reported that many students from various colleges were very unhappy with the way the state convention was being conducted.

TCCA.--Luther Jansen, President, said the Board will be hearing from TCCA. He reported that they have been meeting with the TCC negotiating committee.

TCCSA.--Mrs. Carolyn Hotel was introduced as the new president.

Instruction.--Dr. Jacobson reported they are working on next fall's schedule as well as getting ready to issue contracts and getting summer school off the ground.

Student Services.--Dr. Lathrop reported that a consortium is being planned in cooperation with UPS to help with the training of counselors. Seven colleges are involved.

Community Services.--Mr. Rhule, Director, reported on high school completion (see supplement 6-g).

Jerry Vaughan reported that TCC's application for a federal grant to provide educational services to low-income housing areas has survived the first round of cuts and is one of 50, of which 10 will be funded.

Mr. Vaughan also reported that an educational charrette dealing with the future of education in Tacoma will be held in the TCC Gymnasium June 7th through 10th from 6:00 to 10:00 P.M. The charrette is being staged in association with the University of Puget Sound as part of the Model Cities program.

Administrative Services.--Dean Van Mieghem advised that they are gathering budget requests for a hearing with the Budget Advisory Committee and they are getting ready to close out the biennium.

Instructional Resource Center.--Mrs. Amoroso invited the Board, and anyone else who would like to attend, to the Sixth Annual Friends of the Library Dinner Friday night, May 28th.

Planning and Program Development.--Dr. Falk advised the Board of the screening committee for the Director of Occupational Education.

Board approval was requested of the citizens' advisory committees for the Career Development Program, Community Outreach Program, and the Radiological Technology and Respiratory Care Program. After some discussion, the following action was taken:

Motion: Mr. Edmunds moved and Mr. Binns seconded that these people be formally recognized.

Motion carried unanimously.

President's Report.--This is contained in the official report to the Board for 1969-70 distributed at the meeting.

INFORMATION

Dr. Jacobson reported that a letter will be sent to the Board regarding details of commencement, which is scheduled for June 5th at 6:00 P.M.

After discussion regarding summer classes, the following motion was made:

Motion: Mr. Anderson moved and Mr. Binns seconded that if a teacher is hired for the summer classes and there are not enough students so that the classes have to be cancelled, these teachers be assigned to researching the reduction of the cost of textbooks.

Motion carried unanimously.

NEXT MEETING

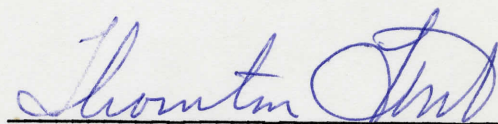
The next meeting will be held at 3:30 P.M. on June 24, 1971, in the Northwest Room at Tacoma Community College.

ADJOURNMENT

Motion: Mr. Anderson moved and it was seconded that the meeting adjourn.

Motion carried unanimously.

The meeting adjourned at 6:10 P.M.



Thornton Ford, Secretary

Tacoma Community College



MEMORANDUM

Date: May 26, 1971

To: Dr. Ford

From: Community Services

Subject: High School Completion

In as much as the college is responsible for adult high school completion under SB 480, Chapter 261, Laws of 1969, is authorized to grant high school diplomas to adults under RCW 28 B.50.530, and finds that it must provide greater services for fewer dollars, we recommend that TCC discontinue its contract with Public School District 10 and assume full responsibility for continuing adult education. We believe an efficient model for a continuing adult education program would utilize continuous enrollment and personalized programs to meet individual educational objectives.

We would expect students to accomplish their educational objectives in the following manner:

- 1) Enrollment in general education courses;
- 2) Enrollment in university parallel courses;
- 3) Use of programmed texts;
- 4) Enrollment in independent study programs;
- 5) Enrollment in existing non-credit courses;
- 6) Enrollment in special classes created specifically to meet student needs;
- 7) Enrollment in appropriate weekend college courses;
- 8) Granting of credit by testing, i.e. G.E.D., CLEP;
- 9) Granting of credit for vocational and avocational accomplishments;
- 10) Use of learning laboratories and resource center media.

We recommend the following fee structure which we feel will insure student commitment and help defray costs of specialized classes:

- \$ 5.00 records fee (paid once - non-refundable)
- \$10.00 per quarter registration fee unless college credit is requested; then students must pay at the regular tuition rate.

In our best judgement, the program for a projected enrollment of 350 FTE's would cost:

\$ 8,000.00	50% coordinator time
7,320.00	100% secretary
1,080.00	670 hours of student help annually
6,500.00	part-time program specialists/instructors in humanities, math-science, social science (2 hours per evening, 4 days per week for 10 weeks each quarter)
800.00	initial equipment for secretaries' office
<u>1,000.00</u>	supplies
\$24,700.00	

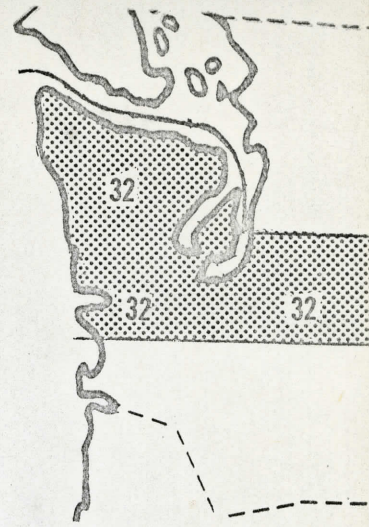
We recognize this approximates the current contract; however, under this proposal the college would retain all registration fees collected (with 350 students this would generate \$3,500 in fees per quarter) and would control all facets of the program.



TOASTMASTERS INTERNATIONAL

DISTRICT 32

"THE PEOPLE INFLUENCERS"



3848 Tacoma Ave. So.
Tacoma, Wash. 98408
April 21, 1971

Dr. Robert Rhule
Director of Community Services
Tacoma Community College
5900 So. 12th
Tacoma, Wash. 98465

Dear Dr. Rhule:

District 32 Toastmasters would like to thank you and your staff for the excellent services provided for us at our Winter Conference.

The members of the District enjoyed the good food and smiling services of Mr. Petronovich, Food Service Manager and his staff.

The auditorium was very nice and quite adequate for all who attended.

Many thanks for all your help in making our Winter Conference a great success.

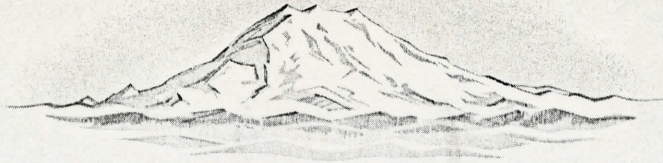
Sincerely yours,

Boyd Roth
District 32 Governor

cc? Don Anderson, Past District Governor
Dave Lewtas, District 32 Secretary

ANGELO GIAUDRONE, SUPERINTENDENT
TONEY SHELTON, BUS. MGR. AND DEPUTY SEC'Y.

MICHAEL J. STERBICK, PRESIDENT
FRANK J. GILLIHAN, VICE-PRESIDENT
JOHN H. ANDERSON
L. BOZE
AVID R. TUELL, JR.



TACOMA PUBLIC SCHOOLS

ADMINISTRATION BUILDING: TACOMA AVENUE AT SO. EIGHTH
P. O. BOX 1357 • TACOMA, WASHINGTON 98401 • FU 3-1811

May 5, 1971

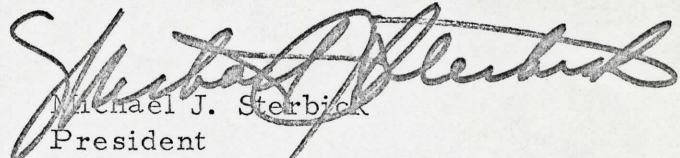
Board of Trustees
Tacoma Community College
5900 South 12th
Tacoma, Washington 98465

Dear Friends:

Your supportive resolution was much appreciated by those of us on the Tacoma School Board.

Thanks for taking the time to discuss and endorse our propositions.

Sincerely,


Michael J. Sterbick
President
Board of Directors

sh

cc: Dr. Angelo Giaudrone

Tacoma Community College

5900 South 12th Street

TACOMA, WASHINGTON 98465

5Kyline 2-6641

May 26, 1971



Dr. Angelo Giadrone, Superintendent
Tacoma School District No. 10
P. O. Box 1357
Tacoma, Washington 98401

Dear Angelo:

As a fellow Legislature watcher you have witnessed, as have I, the progressive degeneration of educational budget requests over the past few months. In anticipation of an extremely austere biennium we at TCC have been examining every aspect of our program in an attempt to identify where costs can be trimmed without jeopardizing program quality.

Yesterday I received official notification from the State Board for Community College Education of our allocation for next year. It does not even provide enough money to conduct our current program at next year's costs. It does require that we accept 191 additional FTE students.

One consequence of austerity will be, for us, some re-assignment of program responsibilities for staff on the campus. I am asking our community services department to assume the adult high school completion program as an on-campus activity. I know that you will believe that my decision to discontinue our contractual arrangement with School District No. 10 was not an easy one. However, Tacoma Community College is responsible by law for adult high school completion, and I can see no alternative to absorbing the program in order to meet this obligation.

I want to express my appreciation and that of John Binns, Chairman of the Board, to you and the extended education personnel of Tacoma Schools for what I consider a fine and, hopefully, mutually beneficial relationship in this program over the past four years. I hope you will extend this appreciation for me to the many on your staff who have helped. I also want to assure you that TCC will provide an opportunity for all adults in our community to pursue a high school diploma through a high quality program here on campus.

Dr. Angelo Giadrone

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May 26, 1971

Bob Rhule, our Director of Community Services, will be in touch with Hal Berndt so that the transition for the students will be as convenient as possible.

Sincerely,

Thornton Ford
President

TF:sh

cc: Members of the Board of Trustees
Bob Rhule

State of Washington
STATE BOARD FOR COMMUNITY COLLEGE EDUCATION
Olympia

May 24, 1971

TO: District and Campus Presidents Memorandum
FROM: John N. Terrey 26 - 71
Acting Director
SUBJECT: SALARY INCREASES AND INCREMENTS

*Additional copies of this memorandum are
included for distribution to:*

*Faculty Leaders
Board of Trustees*

The Governor has signed Engrossed Substitute House Bill 151--the General Operating Budget. Before signing the bill he vetoed two sections dealing with salaries. The two sections are:

New Section. Sec. 107. It is the intent of the Legislature that no salary increase be granted in the same job classification to any individual in the employ of the state whose salary is funded by the provisions of this act, including those individuals employed by the six units of higher education, those employed by elected officials or those employed by the community colleges throughout the 1971-73 fiscal period.

New Section. Sec. 113. It is the intent of the Legislature that no funds from any appropriation contained in this act shall be used to pay yearly merit increments resulting from employee longevity during the 1971-73 biennium for those employees whose salary computed on an annual basis as of July 1, 1971, exceeds \$15,000 per annum.

In his veto message, the Governor said:

On page 63, line 16, I have vetoed Section 107 which was intended by the Legislature to preclude those state employees who are not under the jurisdiction of either the State Department of Personnel or the Higher Education Personnel Board from receiving a salary increase as long as they remain in the same job classification. Employees which would presumably be affected by this section include college and university faculty members and employees exempt from Civil Service status in state agencies. Based upon informal advice from the Attorney General, it is clear

SALARY INCREASES AND INCREMENTS

May 24, 1971

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that the language of the section is so defective as to accomplish the exact opposite of that intended by the Legislature. The essence of the advice from the Attorney General is that the only state employees in a job classification are those employees in the classified service, as classified by the Department of Personnel or the Higher Education Personnel Board and that faculty members and exempt personnel are not in the category which can be construed to be a job classification. If the section were allowed to remain, it would result in the withholding of regular merit salary increases to employees in the classified service, a result specifically rejected by vote in the Senate, while not prohibiting a salary increase for non-classified personnel.

Because this section so clearly has the opposite effect from that intended and because it is so discriminatory in its application to some employees and not others and finally because if implemented, it would create chaos in salary administration for classified employees, I am vetoing the entire section.

However, please note that no money was provided for general salary increases by the Legislature. Any salary increases would have to come from program. I strongly urge the colleges through the negotiations process to resist efforts to increase salaries at the expense of program.

I do wish to state that salary increases are needed. The State Board recognized this need clearly when it included a 5 percent increase per year as a cost-of-living increase. To support the position the budget submitted to the Governor included a request for \$8,055,850. The request was not granted.

Increments

In the area of increments I recommend that all increments be paid in accordance with existing schedules. By all, I mean those increments which are awarded as a result of service and those increments reflecting additional training. In making this recognition, I acknowledge that the Legislature did not provide funds for increments. This practice is consistent with actions taken in previous biennia.

As a guide to you so that you might know as clearly as possible, I am including an excerpt from the House Journal in which Representative Robert Goldsworthy put a question to Representative Jerry Kopet to answer. The purpose of the question-answer was to set forth legislative intent.

Question: Is it the intent of Section 107 to preclude the granting of merit or longevity increases during the 1971-73 biennium?

SALARY INCREASES AND INCREMENTS

May 24, 1971

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Answer: No. The intent incorporated in Section 107 applies only to salary increases in the same job classification and not to normal step increases or to increments resulting from employee longevity, except longevity increases for those individuals earning in excess of \$15,000 per annum as expressed in Section 113.

Conclusion

My guidance does not supercede the negotiations process. There is nothing in the legislation to preclude boards from granting salary increases or from withholding increments. I believe that the granting of salary increases at this time must be interpreted as a clear act of admission that our programs are over-funded. I believe that the payment of increments is an obligation of the districts under the terms of the salary schedules now in force.

JNT:mv

cc: Members, State Board

Summary of Bills Passing the 1971 Legislature of Interest
to the Community Colleges

Senate Bills

based on a bill
Senate Bill 35 - Authorizes the governing boards of state institutions of higher education to establish intercollegiate athletic programs including participation in athletic conferences. Limits the use of funds to provide scholarships to athletes to donated funds or revenues derived from athletic events including gate receipts and radio-TV revenues. This act became effective April 14, 1971 upon approval by the Governor and constitutes Chapter 28, Laws of 1971, 1st Extraordinary Session.

Senate Bill 82 - Provides for the transfer to the State Board for Community College Education from the Dept. of Natural Resources a part of the tidelands in the Ballard section of Seattle, being property now leased by Seattle Community College from the Dept. of Natural Resources for the purpose of mooring their instructional vessel.

Engrossed Senate Bill 182 - Authorizes medical and osteopathic physicians to utilize the services of physician's assistants who have completed an approved training program subject to the terms and conditions established by the respective licensing boards.

Engrossed Senate Bill 298 - Adds health care insurance to the previously listed liability, life, health, accident, disability, and salary insurance which the governing boards of the state institutions of higher education may make available to the regents or trustees, students and employees of the institution and their dependents. Allows the institution to contribute up to \$20 per month per employee covered for the employees of the institution and their dependents.

Senate Bill 208 - Provides that the four state colleges and state universities shall submit plans of expenditures to the governor in a form he may direct and the governor may alter these plans: 1) when necessary to reflect legislative intent; and 2) when necessary to limit total expenditures. This act does not apply to the community colleges. This act constitutes Chapter 40, Laws of 1971, 1st Extraordinary Session and will take effect August 9, 1971.

Senate Bill 373 - Requires public bidding on all construction projects at a state college or university costing more than \$10,000 and that the statutory prevailing wage rate shall be paid. Provides that the public bidding requirement may be waived when the president of the institution declares an emergency. This act does not apply to the community colleges.

Senate Bill 419 - Declares the legislative recognition that private higher education is in the public interest. Directs the Council on Higher Education to develop a plan to provide a tuition supplement program not to exceed \$100 per student for undergraduate resident students at private colleges and universities in the state. This act constitutes Chapter 56, Laws of 1971, 1st Extraordinary Session and will take effect August 9, 1971.

Senate Bill 469 - Establishes Administrative Procedures Act for state institutions of higher education and specifies notice and hearing procedures to be complied with relative to the adoption, amendment or repeal of any rule except in specified emergency situations. Requires 20-day notice of intent to adopt or amend a rule and

specifies procedures to be followed in "contested cases". Permits governing boards to delegate their authority to the president of an institution or his designee. This act constitutes Chapter 57, Laws of 1971, 1st Extraordinary Session and will take effect September 1, 1971, but permits institutions to comply immediately. The Delegation of authority section is now in effect.

*to
done
Tel*

Senate Bill 485 - Declares the need to have the business of all public bodies conducted openly so that the control to which the people are entitled will be retained by them. Provides that all meetings of the administrative body of any public agency except the courts and the legislature shall be open and all persons permitted to attend without any restrictions or conditions. Requires administrative bodies to establish the time and place of regular meetings by published rule and requires prescribed notice to be given for a special meeting. Permits executive sessions to consider the employment of personnel or to hear complaints against such persons unless the affected party requests a public hearing. Provides that any violation of the act shall be subject to a civil penalty of \$100.

Senate Bill 559 - Provides that the Legislative Budget Committee, at the request of the governor, may order reduction of expenditures by elected public officials and all public educational agencies except institutions of higher learning during periods of economic decline.

Senate Bill 594 - Establishes rules and criteria for determining a student's domicile and establishing resident student status at state colleges and universities. Allows a student to establish domicile independent of his parent's domicile upon achieving the age of majority as defined in RCW 26.28.010 which, upon approval of HB 309 by the governor, will be lowered to age 18. Provides that failure to register a motor vehicle or attendance at an institution with financial aid provided by another state shall be conclusive evidence of non-resident status, but permanent full-time employment in Washington or registration to vote in state elections shall be prima facie evidence of the establishment of the Washington domicile. Provides that the following shall be considered resident students regardless of age or domicile: 1) any person employed not less than 20 hours per week at an institution and their children and spouses, 2) military personnel and federal employees stationed in Washington and their children and spouses, 3) all veterans whose final duty station is in Washington and who are receiving GI benefits. This act will take effect immediately upon approval by the Governor.

Substitute Senate Bill 770 - Declares the legislative purpose to establish a uniform policy for equitable treatment of persons displaced by public programs and to encourage and expedite the acquisition of real property without litigation. Requires any public body acquiring real property resulting in displacement from a home or business to pay for reasonable moving expenses, actual direct losses of tangible personal property and actual reasonable expenses in searching for a replacement business or home. Specifies payments that may be made in lieu of actual relocation expenses. Requires the acquiring agency to provide specified relocation advisory services. Upon approval by the Governor, this act will take effect July 1, 1971. It is expected that this act will increase somewhat the costs of acquiring real property by public agencies.

Senate Concurrent Resolution 3 - Directs the State Board for Community College Education, in cooperation with the Division of Vocational Education, to undertake a study to determine the feasibility of the use of a comprehensive unified distribution mechanism for federal and state funds made available to community colleges and to determine the costs of the various educational programs, including vocational programs conducted by the community colleges. Directs that this study be transmitted to the Legislative

Budget Committee and the Joint Committee on Higher Education by November 1, 1972. Directs that no transfers of authority affecting vocational programs be made until the study is completed.

Senate Floor Resolution 46 - Requests the Legislative Budget Committee to undertake a study to determine criteria for the identification of positions to be placed in the civil service exempt category (including exempt positions in higher education) and to develop procedures for independent salary-setting authorities to set salaries for exempt employees. Provides the results of any such study and any recommendations to be presented to the next session of the legislature.

Senate Floor Resolution 62 - Requests all entities supported by any revenue derived from state taxes, licenses and fees to set a priority for their recruitment efforts and to limit any hiring to citizens of the State of Washington.

House Bills

House Bill 71 - Extends workman's compensation coverage to volunteer workers performing authorized duties for the State and requires the employer or governmental unit to make the entire contribution for such coverage. This constitutes Chapter 20, Laws of 1971 and took effect May 13, 1971.

Engrossed Substitute House Bill 151 - Enacts the operating budget for 1971-73 fiscal biennium.

Substitute House Bill 152 - Enacts the capital budget for the 1971-73 fiscal biennium.

Engrossed House Bill 199 - Extends unemployment compensation coverage to state employees and others and provides procedures for the administration of the added categories. This act constitutes Chapter 3, Laws of 1971 and took effect January 20, 1971.

Substitute House Bill 309 - Provides that unless otherwise specified by law, all persons shall be deemed to be of full legal age for all purposes at the age of 18 years. Specifically authorizes persons 18 or over to enter into a marriage contract without parental consent, to execute a will, to vote in any election if authorized by the constitution and otherwise qualified by law, to enter into a binding contractual obligation, and to sue or be sued. Changes applicable statutory references to age from 21 to 18.

House Bill 429 - Authorizes the Dept. of General Administration to assess charges against each state board, commission, office or department for building operating and maintenance costs of facilities they occupy and for the furnishing of facilities, services, equipment, supplies or materials.

Substitute House Bill 545 - Provides that the State Auditor shall conduct post-audits of state agencies at least every two years. Authorizes the Legislative Budget Committee to and prohibits the Auditor from making independent management and performance surveys of every state agency, officer or employee.

House Bill 739 - Removes community colleges from coverage of RCW chapter 28A.72 (K-12 professional negotiations law) and reenacts the current provisions as a professional negotiations law into RCW chapter 28B.50 pertaining only to community colleges.

Engrossed Substitute House Bill 740 - Revises the fees at community colleges into a tri-partite fee structure of general tuition, operating, and services and activities fees. Increases the total fees paid by full-time resident and non-resident students. Authorizes the waiving of tuition and fees for needy or disadvantaged students in an amount equal to three percent of total fee income and provides that a state-wide student aid advisory committee be appointed by the director of the State Board for Community College Education to assist in the promulgation of rules and regulations for such fee waivers. ~~Authorizes community college districts to contract with school districts to provide high school completion study programs and allows school districts to claim students in such programs for attendance purposes.~~ Allows 100% of general tuition fees from the community colleges to be used for capital bonding purposes. Waives the tuition and fee increase for veterans who have served in Southeast Asia. Imposes an additional operating fee of \$60 per academic year for all students enrolled in a program leading to a graduate degree.

House Joint Resolution 52 - Submits to the voters a proposed constitutional amendment which would remove the existing limitation of state indebtedness and would authorize the state to contract debt in an amount such that the total interest and principle payable in any fiscal year would not exceed 9% of the arithmetic mean of the general state revenues for the three immediately preceding fiscal years. Provides that the debt so authorized shall not include obligations incurred by counties, cities, towns, school districts, or other municipal corporations, nor obligations for the payment of current expenses of state government, nor obligations incurred pursuant to a specific authorization by the voters, nor to obligations for which revenues are specifically pledged. Provide that the legislature shall prescribe all matters relating to the contracting of such debts by a favorable vote of 3/5 of the members of each house.

House Concurrent Resolution 7 - ~~Directs the Council on Higher Education to undertake a comprehensive study of the systems of financial support, both operating and capital, for higher education in the state. Requires the Council to study and compare student fees and charges, cost differentials among various instructional programs and the status of budget systems. Requires the state colleges, universities, community colleges and the State Board for Community College Education to provide the Council with such information as the Council may require. Directs the Council to develop uniform definitions of terms and data elements for the purpose of uniform reporting. Directs the Council to give special attention to clearly distinguishing between academic, vocational-technical and community service instruction programs offered by community colleges. Directs the Council to monitor the progress of the institutions and the State Board in developing uniform and reliable information. Directs the Council to make a preliminary report to the Joint Committee on Higher Education and the legislature by December 1, 1971 and a final report to the Joint Committee on Higher Education and the legislature by December 1, 1972.~~

House Concurrent Resolution 14 - Directs the Council on Higher Education to make a study of the problems and issues involved in academic tenure in Washington state institutions of higher learning and to make a report to the Joint Committee on Higher Education by November 1, 1971 for the Joint Committee to review and transmit along with its recommendation to the legislature in January 1972.

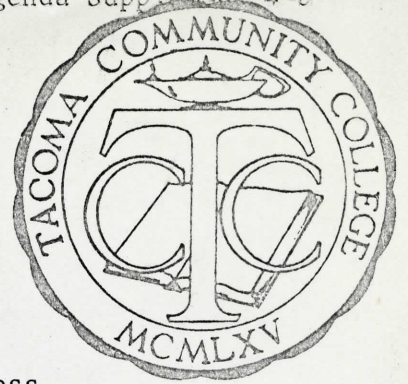
House Concurrent Resolution 35 - Directs the Council on Higher Education to conduct a study of the present transfer policy and procedures of the various state institutions of higher education and to prepare recommendations to achieve maximum transferability of course credits between the various state institutions. Directs the Council to report to the Joint Committee on Higher Education prior to reporting to the 1973 legislature.

House Floor Resolution 42 - Directs the Legislative Council to undertake a comprehensive study of all state boards and commissions, including but not limited to their role in state government, the continuing need for their existence, their cost to the state, and their powers, duties and procedures. Directs that members of such boards and/or commissions shall be requested to appear before the Legislative Council and to fully cooperate with the Council. Directs the Legislative Council to report back to the next regular session of the legislature with this recommendation as to the abolition, consolidation, restructuring or any other findings relating to these boards and commissions.

NOTES

This summary of bills which have passed the 1971 Legislature affecting community colleges reflects such action taken by the Legislature as we are aware of on this date. Moreover, those Senate and House bills which have not been identified as constituting chapters of the Laws of 1971 are still subject to possible gubernatorial veto, partially or in toto. Pending the publishing of the session laws by the Code Reviser this summary is subject to revision. It is anticipated that the completed session laws for 1971 will be available sometime in June.

Tacoma Community College



MEMORANDUM

Date: May 27, 1971

To: Members of the Board of Trustees

From: TCC Sabbatical Leave Committee (Bob Dezell, Vernon Hess
and Paul Jacobson)

Subject: Sabbatical Leave Recommendations
for 1971-72

The following persons are recommended for sabbatical leaves during the 1971-72 academic school year:

1. Mr. William Anderson (Psychology) - revised application - Spring quarter of 1972 (see attached memo). Mr. Anderson intends to pursue graduate studies at the University of Washington.
2. Mrs. Donna Leonetti (Anthropology) - new application - Winter and spring quarters of the 1971-72 academic school year. Mrs. Leonetti intends to pursue graduate studies at the University of Washington.
3. Mrs. Carolyn Simonson (English) - application approved by the Board on February 25, 1971.
4. Mrs. Mary Palo (Counseling) has withdrawn her request for a sabbatical leave for 1971-72 which was granted by the Board February 25, 1971.

Attachments - 2

Tacoma Community College



MEMORANDUM

Date: May 3, 1971

To: Paul Jacobson, Chairman
Sabbatical Leave Committee

From: William Anderson

Subject: Sabbatical Leave Change

In reference to our telephone conversation on April 15, I would like to verify my request and your approval of my taking spring quarter of 1972 off for my sabbatical leave.

I also understand that I may be able to take the other two quarters granted at a later time if approved by the Board.

Tacoma Community College



MEMORANDUM

Date: April 22, 1971

To: Sabbatical Leave Committee
Paul Jacobson, Chairman

From: Donna Leonetti

Subject: Sabbatical Leave

I wish to apply for two quarters of sabbatical leave during Winter and Spring quarters of the 1971-1972 school year. I currently am completing four years of service at TCC and therefore am eligible to apply for two quarters of sabbatical leave according to the "Tacoma Community College Sabbatical Leave Policy" approved by Board of Trustees action on February 27, 1969.

My proposal for use of this leave includes the completion of a program of studies and examinations leading to Ph.D. candidacy at the University of Washington. The subsequent research and dissertation work necessary for completion of the Ph.D. degree can be carried out during the following summers. Since Fall of this school year I have been pursuing this program toward a Ph.D. degree in Physical Anthropology on a part-time basis. I have now exhausted almost all opportunities to do course work for the degree due to scheduling and commuting problems. I need time to complete some necessary courses, to study for qualifying examinations for Ph.D. candidacy during Spring quarter 1972, and to develop for approval a research proposal for my dissertation.

I feel there would be worthwhile benefits to the college from my proposed study. Anthropology, the study of man, is a vast field made up of two main subfields: Social Anthropology and Physical Anthropology. It is unusual in its combination of a social science with a biological science. It is difficult indeed for a student of anthropology to master more than one of these areas. I now have an M.A. in Social Anthropology and plan to earn a Ph.D. in Physical Anthropology which would give me this breath of competence in the field ideal for teaching at the community college level where highly specialized courses are not feasible. Furthermore, there is a growing demand for an understanding of man's ecology. This area is one to which Physical Anthropology is contributing a great deal and one to which I hope to devote some time. I would be eager to develop General Education, Transfer Program, or Community Services courses along the lines of ecological understanding of man's place in nature. Courses concerning the biological and social dimensions of race (American Blacks, Africans, American Indians) are also possibilities which the future development of our instructional program may valuably include.

Physical Anthropology is an extremely exciting field right now as it begins to grow in the directions of Human ecology and Primate biology and behavior. I feel this excitement can be transmitted to the students of our college, awakening them to new possibilities for understanding themselves. This I feel can be done at all levels of our instructional program by giving the transfer student the necessary motivation and basics in the subject as well as giving him and the student of general education or community services courses a new point of view about and appreciation of being human.

Right now I have many students who are keenly interested in this field as well as former students who are proceeding on with their B.A. degrees and even on to graduate degrees. I feel I must keep abreast of this fast developing field in order to serve all of them. I am keenly aware of the relationship between quality teaching and the depth of understanding and appreciation of his field that the instructor brings to his students; therefore, I wish to apply for this opportunity to increase my own understanding of Anthropology so that I may continue to share with my students a fresh and up-to-date knowledge and excitement in anthropology.

RESOLUTION NO. 71-10

WHEREAS, Expansion of Tacoma Community College's instructional program to provide increased effort, where it is determined to be necessary, in the area of occupational education is planned for 1971-72; and

WHEREAS, The Administrative Organization Committee has devoted innumerable hours to consideration of the most efficient organizational structure for the instructional program; and

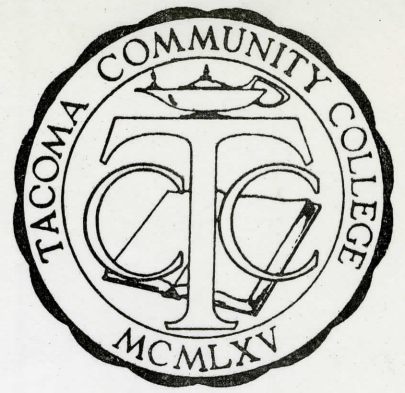
WHEREAS, The changes proposed by the Administrative Organization Committee have received wide discussion among students and faculty; and

WHEREAS, The Administrative Council has endorsed the recommendations of the Administrative Organization Committee; therefore, be it

RESOLVED, That the Board of Trustees of Tacoma Community College approve the recommendation of the Administrative Organization Committee as hereinafter noted, Provided, That the table of organization be amended and expanded to include the philosophy of management by objectives all the way through.

Resolution adopted by TCC
Board of Trustees action
on May 27, 1971, as amended herein.

Tacoma Community College



MEMORANDUM

Date: May 21, 1971
To: The Board of Trustees
From: Tom Ford
Subject: ADMINISTRATIVE ORGANIZATION COMMITTEE RECOMMENDATION
RE. INSTRUCTIONAL PROGRAM ORGANIZATION

Enclosed is a copy of my memorandum to the TCC faculty regarding the subject matter (dated April 23, 1971). A copy of this memorandum was previously mailed to the Board.

After a final open hearing of the Administrative Council held on May 3, 1971, the Administrative Council at its regular meeting on May 10, 1971, took the following action incorporating the change made by the Administrative Organization Committee at its May 5, 1971, meeting (as a result of the open hearing). A copy of these minutes is also enclosed.

"The Administrative Council accepts the May 5, 1971, recommendation of the Administrative Organization Committee and recommends that the implementation period be from fall 1971 through the remainder of the 1971-72 fiscal year; that additional salaried positions be filled at the discretion of the President with the advice of the Administrative Council; and that the proposed executive committee be seated immediately. This recommendation is to be made to the Board of Trustees at its May meeting."

TF

TF:sh

Enc. 2

ADMINISTRATIVE ORGANIZATION COMMITTEE

Minutes

May 5, 1971

The Administrative Organization Committee met in Dr. Ford's office at 12 o'clock noon on Wednesday, May 5.

Present: Dr. Thornton Ford	Miss Dianna Jaycox
Mr. Joseph Betz	Mr. Don Gangnes
Mrs. Carolyn Simonson	Mrs. Pamela Lynch
Mr. George Van Mieghem	Mr. Steve Whitbeck
Mrs. Mary Palo	Dr. Paul Jacobson

The Committee discussed all of the points brought up at the Administrative Council hearing held on Monday, May 3. One change was accepted and that is to the Instructional Council in the form of the following amendment:

"5 Students, at least 2 of whom must be Senators, broken down as follows:

- 2 - Arts and Sciences
- 1 - Community Services
- 1 - Occupational
- 1 - Night or Student-at-large

And further, That of these five, two students will sit on the Executive Committee."

George Van Mieghem moved and Dianna Jaycox seconded that the Committee recommend acceptance of the proposal with the amendment to the Administrative Council for positive action.

cc: Administrative Organization Committee
Administrative Council
TCCA President

Tacoma Community College



MEMORANDUM

Date: April 23, 1971
To: The Faculty
From: Administrative Organization Committee
Subject: ORGANIZATIONAL RECOMMENDATION TO THE ADMINISTRATIVE COUNCIL

The attached instructional chart represents a final revision of the recommended changes in the instruction program structure. The chart, along with the attached job description for the Dean of Instruction (as his job relates to the Instruction Council) and composition and operational descriptions for the Instruction Council and its executive committee is the result of several months work and two open hearings by the Committee.

The Administrative Council has agreed to a final open hearing at a special Council meeting scheduled for Monday, May 3, at 3:00 P.M. in the Northwest Room. Suggestions for modifications should be made in writing to Tom Ford prior to that meeting. Written suggestions will be discussed at that time.

The recommendation, in final form, will go to the Board of Trustees in May.

TF

TF:sh

Enc. 4

cc: Members of the Board of Trustees
ASB Senate

Tacoma Community College

INSTRUCTIONAL COUNCIL*

The Instructional Council will:

1. Consist of the following members:
 - 3 directors
 - 3 occupational coordinators
 - 3 community service coordinators
 - 3 division chairmen
 - All department chairmen
 - General Education coordinator
 - 5 — 2 students
 - Minority Affairs Director
2. Have working committees, appointed by the Executive Committee, to report on program proposals. These reports would be submitted to the Executive Committee for recommendation to the entire Instructional Council for consideration and advice. All instructional departments of the college would be responsible for participation in program development and operation in the university-parallel, general education, occupational, and community services programs.
3. Continue to: (a) meet on a regular basis; (b) serve as a forum for the discussion of pertinent instructional issues referred to it by the Executive Committee; and (c) maintain its present advisory relationship to the President, the Administrative Council, and the Dean of Instruction. While Instructional Council recommendations are not binding upon the Dean of Instruction, they will continue to carry strong advisory force.

* (cf. p. 9, Memo to Administrative Organization Committee and Administrative Staff, February 11, 1971, revised 3/4/71)

Tacoma Community College

INSTRUCTIONAL COUNCIL EXECUTIVE COMMITTEE

The Executive Committee will:

1. Consist of the following:
 - Dean of Instruction
 - Director of Occupational Programs
 - Director of Community Services
 - Division Chairman, Math-Science
 - Division Chairman, Social Science
 - Division Chairman, Humanities
 - 1 Student representative to be appointed
by the Student Senate
2. Screen issues brought to its attention. Recommendations regarding university-parallel, general education, community services, and occupational program developments will be processed through the Executive Committee to the appropriate department and other instructional area representatives on the Instructional Council. These representatives, and other appropriate individuals, would constitute a working committee to formulate proposals which would then be returned to the Executive Committee for recommendation to the Instructional Council. Matters which, in the opinion of the Executive Committee, are routine (i.e., class schedules, exam schedules), may be acted upon without consultation with the Instructional Council.
3. Solicit program ideas from the entire college and the community it serves.
4. Distribute its agenda and minutes to the faculty and the Associated Students.

TACOMA COMMUNITY COLLEGE

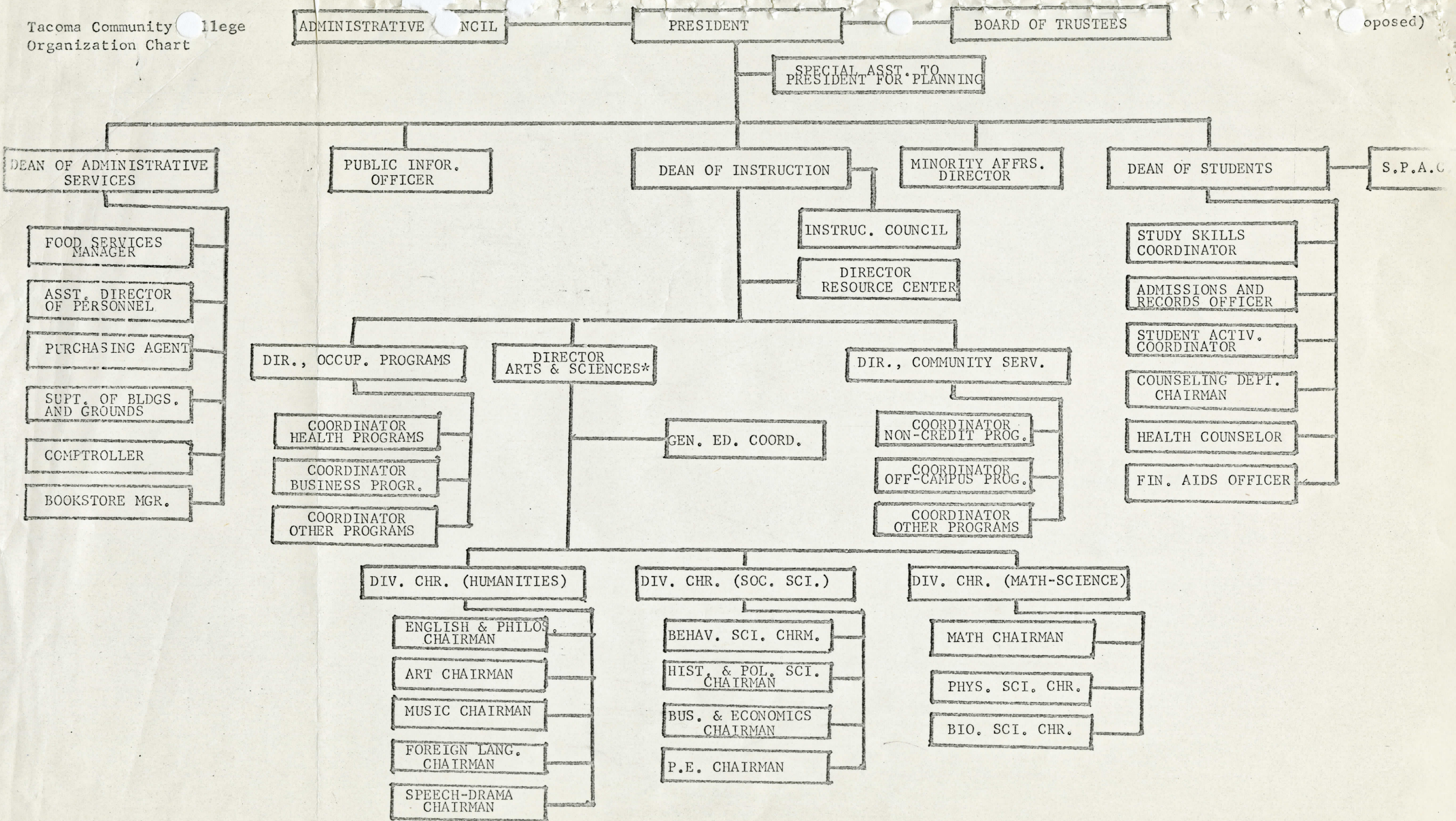
Job Description

DEAN OF INSTRUCTION *

The Dean of Instruction will:

1. Assume administrative responsibility for all instructional programs of the college consistent with the established program goals as determined by the Board of Trustees and the President. The Dean of Instruction is responsible for carrying out established objectives through budgeting, program planning, and evaluation. He is also responsible for determining areas of additional program needs.
2. Coordinate the activities of the Executive Committee of the Instructional Council and will delegate tasks to Instructional Council members and resource persons. Matters which affect more than one department or other instructional area, as well as matters of general institutional concern, would be given the widest possible discussion and involvement. Normally the entire Instructional Council would be used for that purpose.
3. Delegate responsibility to departments or other instructional areas whenever advisable.
4. Be responsible for maintaining communication with all resource persons and using their services on working committees.

* (cf. p. 8, Memo to Administrative Organization Committee and Administrative Staff, Feb. 11, 1971, revised 3/4/71)



*Not recommended for 1971-72

Tacoma Community College
Meeting of the Board of Trustees

May 27, 1971

The following candidate is recommended for a faculty appointment for the year 1971-72 commencing on September 9, 1971. It is further recommended that the Board authorize President Ford to enter into an agreement with the candidate for services rendered.

Richard C. Spangler, M.A.T.

Mathematics

Seattle Pacific College, B.A.Ed., M.Ed.,
Reed College, M.A.T., Oberlin College

Tacoma Community College
Meeting of the Board of Trustees

May 27, 1971

The following candidate is recommended as a supplementary faculty member for TCC credit courses for Summer Quarter, 1971. It is further recommended that the Board authorize President Ford to enter into an agreement with the candidates at a rate of pay consistent with the college's part-time rate of pay.

Lawrence G. McDaniel Business Machines
(6 years of business machines, including
 4 years of business management experience)

David A. McElwee, M.B.A. Business

Tacoma Community College

Meeting of the Board of Trustees

May 26, 1971

The following candidates are recommended as supplementary faculty for Community Services credit courses for Summer Quarter, 1971. It is further recommended that the board authorize President Ford to enter into an agreement with the candidates at a rate of pay consistent with the college's part-time rate of pay.

William Anderson, M.Ed.	Psychology
Timothy Carlson, M.Ed.	Psychology
Kathy Cole, B.F.A.	Art
Donald Hildreth, B.A.	English
John Jacobs, M.A.	English
Robert Johnson, M.S.W.	Sociology
Terry Leister, M.A.	English
Ronald Magden, Ph.D.	History
John Merrell, B.A.	Philosophy
Mary Phillips, B.S.	Home Economics
R. Zelenak, B.A.	Science
Kenneth Uhrich, M.S.W.	Psychology

Tacoma Community College
Meeting of the Board of Trustees

May 26, 1971

The following candidates are recommended for Community Services summer contracts. It is further recommended that the board authorize President Ford to enter into an agreement with the candidates at a rate of pay consistent with the college's part-time rate of pay.

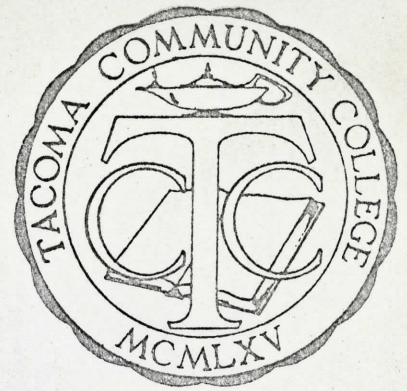
Donald Gangnes, M.S.	Science
Robert Thornburg, B.A.	Education
Gerald Vaughan, B.A.	Speech

RESOLUTION NO. 71-11

BE IT HEREBY RESOLVED by the Board of Trustees of
Tacoma Community College, That the changes in the 1971-72 Tacoma
Community College Catalog hereinafter noted are authorized.

Adopted 5/27/71

Tacoma Community College



MEMORANDUM

Date: May 27, 1971
 To: The Board of Trustees
 From: Dale Wirsing, Public Information Officer
 Subject: 1971-72 Catalog

A number of changes are planned for the 1971-72 TCC catalog. The most important of these are:

- (1) The new statement of objectives, adopted by the Board of Trustees November 19, 1970, will be incorporated, as will the statement of goals for the state community college system.
- (2) The calendar, approved by the Board April 22, 1971, will be included.
- (3) Revised Associate Degree requirements, approved by the Board April 22, 1971, will be included.
- (4) Descriptive material about new occupational programs will be included.
- (5) Information about the Career Development program will be included.
- (6) The section on Application for Admission will be simplified by deleting the requirement of the Washington Pre-College Test and the medical examination. Instead of a required medical examination, all students will be asked to fill out a health inventory card as part of registration.
- (7) Provisions for challenging a course have been made more specific.
- (8) New courses approved by the Instructional Council have been added and those dropped have been deleted.
- (9) The faculty roster has been amended to reflect changes.
- (10) The faculty recently voted to change provisions relating to the "Incomplete" grade. At present, "incomplete" grades are converted to "E" grades if the work is not made up by the end of the succeeding quarter. The change approved by the faculty reads: "Incomplete grades remain on students' transcripts if not made up within one year."
- (11) Because of legislative and community college system decisions, the definition of a full-time student for the purpose of computing tuition and fees has changed from 12 to 10 credit hours.

(12) The section on tuition and fees has been changed to reflect the tuition increase approved by the Legislature. It reads:

Quarterly tuition and fees for state residents

Full time (10 or more hours)	\$83.00
Part time per quarter hour	8.30

Quarterly tuition and fees for non-resident students

Full time (10 or more hours)	\$227.00
Part time per quarter hour	22.70

DRW

DRW:sh

RESOLUTION NO. 71-12

WHEREAS, The Tacoma Community College golf team has upheld the fine standards of competitive excellence previously set this year by the TCC basketball and forensics teams; and

WHEREAS, The TCC golf team was undefeated in community college conference play during the spring of 1971; and

WHEREAS, The TCC golf team won the championship of the Southern Division of the State Community College Conference; and

WHEREAS, The TCC golf team convincingly demonstrated its superiority by winning the State Community College Golf Championship Tournament in Yakima May 24; and

WHEREAS, Two members of the team, John Gazecki and Russ Bloom, were named to the All-State Championship Team; therefore, be it

RESOLVED by the Board of Trustees of Tacoma Community College, That Coach Bob Dezell and his team, Mr. Gazecki, Mr. Bloom, John Theilade, Harold Bonnell, and Joe Krasinski, are commended and applauded for their fine effort and for the recognition which they have brought to Tacoma Community College.

Adopted this 27th day of May, 1971.

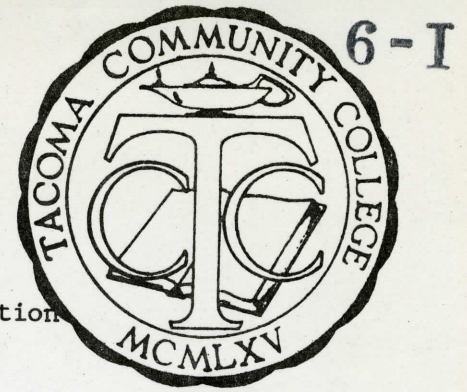
ATTEST:

Chairman, Board of Trustees

Vice-Chairman

Adopted 5/27/71

Tacoma Community College



MEMORANDUM

Date: May 20, 1971
To: Members of the Board of Trustees and the Administration of T.C.C.
From: Doreen Amoroso
Subject: Resource Center report

The March audio-visual inventory report finally made intelligible--with my apologies:
 (Mr. Edmonds, now may I keep my job?)

Audio-Visual Equipment Inventory, 1965 - March, 1971

Type of Equipment	No. Purchased	No. Lost	Number Malfunctioning or Damaged		Current Inventory of Useable Equipment
			Repairable	*Non-Repairable	
16mm Projectors	23	1 (Taken from TV complex 1967/68)	4	5	13
8mm Reel Projector	1				1
8mm Loop Projectors	2				2
8mm Sound Cartridge Proj.	1				1
8mm Silent Cartridge Proj.	4				4
16mm Motion Analysis Proj.	1				1
DuKane Projectors	5	1 (Bldg. 8 fall, 1969)			4
Carousel Slide Projectors	13	1 (Classroom 1967/68)	2		10
Viewlex Filmstrip & Slide Proj.	7				7
Tape Recorders					
Wollensak	14	1 (Classroom 1967/68)		2	11
Concord	3				3
Sony (small)	2				2
Sony (large)	1				1
Lantern Slide Projector	1				1
Sony Tape Deck	1				1
Gerrard Turntable	1	1 (Locked storage Feb 1971)			0

Type of Equipment	No. Purchased	No. Lost	Number Malfunctioning or Damaged		Current Inventory of Useable Equipment
			Repairable	*Non-Repairable	
AM/FM Receiver	1	1 (Locked storage Feb 1971)			0
Phonographs	7	1 (Classroom fall, 1969)	3		3
Overhead Projectors	30			3 (Bldg. 15-1 winter qtr. 1970)	27
Opaque Projectors	4				4
Rear-view Screens	2				2
Tripod Screens	10		3		7
PA Systems	2				2
Filmstrip Viewers	4				4
Slide Viewers	4				4
Wall Screens	41			6	35

*See explanation in report.

Tacoma Community College

6-J



MEMORANDUM

Date: May 27, 1971

To: President Ford
Board of Trustees

From: Dick Falk

Subject: IDENTIFICATION OF MEMBERSHIP FOR OCCUPATIONAL ADVISORY COMMITTEES

The following lists of individuals have agreed to assist the college by serving on occupational advisory committees for the 1970-71 instructional year. These specialists and students deserve our sincere thanks for their willingness to serve.

Career Development Program Advisory Committee

Mr. Crowell Beals, Public Assistance Division
Mrs. Jane Bidstrup, Public Assistance Division
Mrs. Dikka Britt, Women's Treatment Center, Purdy
Mr. Paul Flanagan, Vocational Rehabilitation Division
Mrs. Ruby Gray, Metropolitan Development Council
Mr. Robert W. Nichols, Assistant Principal, Lincoln High School
Mrs. Consuelo Rickman, Community Lab Placement, Central School
Mrs. Judy Weber, Washington State Employment Security Office

Community Outreach Program Advisory Committee

Mrs. Dawn McQueen Battle
Mrs. Alice Buber
Miss Sheila Buchanan, Public Assistance Division
Mr. Thomas Dixon, Tacoma Urban League, Inc.
Mr. Robert Halliburton, Superintendent of Elections, County-City Building
Mrs. Harling
Mr. Larry Knape, Public Assistance Division
Mr. Jim Walton, Tacoma Urban Coalition

Radiological Technology Advisory Committee

Mrs. Elizabeth Crofts, Director, School of Radiological Technology, Tacoma General Hospital
Dr. Kenneth E. Gross
Mr. Jack McDonald, Chief Technician, Radiology Department, St. Joseph Hospital
Dr. William Rohner
Dr. G. J. Roller
Dr. Robert B. Whitney

Respiratory Care Technology Advisory Committee

Dr. James Billingsley
Dr. John Kennedy
Mr. Douglas Luthi, Respiratory Care Unit, Puget Sound General Hospital
Mrs. Mary McNerthney, Tuberculosis & Respiratory Disease Association of Pierce County
Mr. Rick Radford, Respiratory Care Unit, St. Joseph Hospital
Miss Joanne Saylor, Student
Mr. Bill Stevens, Student

RCF/nrt