

TACOMA COMMUNITY COLLEGE

Bulletin



Monday, October 13, 1975

Volume XI, No. 2

COLLEGE BULLETIN IS FOR YOUR NEWS AND VIEWS

The bulletin is now issued by the college information office, Building 14.

Any items which would be of interest to the college community are more than welcome.

Contact Eve Dumovich, college information officer, Ext. 5018. Deadline for submissions is Thursday, 4 p.m., for the following Monday's issue.

COLLEGE WILL CLOSE FOR VETERANS' DAY

Tacoma Community College will be closed Monday, October 27, 1975, for Veterans' Day.

BOARD MEETING SCHEDULED

The TCC Board of Trustees regular meeting is set for 2 p.m., Thursday, October 23 in the John H. Binns Room.

DEATH PENALTY DEBATE SCHEDULED FOR OCT. 22

A debate on the reinstatement of the death penalty will be held at the theater October 22 starting at 1:30 p.m.

Spokesmen from the committee for Initiative 316 which would reinstitute the death penalty will be discussing the issue with members of the Citizens Against Hanging group. Initiative 316 will be on the ballot November 4.

Organizing the debate is Irish McKinney, student program board speaker chairman.

He plans regular debates on issues between knowledgeable citizens and would like to hear suggestions from faculty and staff members.

McKinney is available in Building 17A from 12:30 p.m. to 3 p.m., Monday through Friday, Ext. 5118.

Upcoming is a jointly sponsored debate with UPS on the Equal Rights Amendment. Speakers will be Phyllis Shlaffer and Martha Wright Griffith. Ms. Griffith will speak for the opposition.

Time and place will be announced in a later bulletin.

FOUR YEAR SCHOOLS SEND REPRESENTATIVES TO TCC

Representatives from four year schools in the state are meeting with students to answer questions about courses and offerings at the various institutions.

A representative from the University of Washington's school of pharmacy will be in the John H. Binns Room from 10:30 a.m. to noon Wednesday, October 22.

Thursday, October 23, a representative from Eastern Washington State College will be in the lobby of the library, Building 1, from noon to 3 p.m.

November 4, speakers from Western Washington State College will be in the library lobby between 10 a.m. and noon and between 1 p.m. and 3 p.m.

November 5, a speaker from the University of Puget Sound will be in the library lobby between 10 a.m. and 1 p.m.

November 11, a Seattle University representative will be in the library lobby between 11 a.m. and 1 p.m.

A Navy recruiting officer will be answering questions in the library lobby all day, Monday, November 17.

Washington State University will have its representative in the library between 1 and 3 p.m. Tuesday, November 25.

CUSTODIAL POSITION OPEN

Applications for the position of Custodian II at TCC will be taken at the personnel office, Building 14, until 4 p.m. October 16, 1975.

The position is night shift from 10 p.m. to 6:30 a.m.

For further information contact the personnel office, Ext. 5044. Salary range is \$561-717 a month, plus 25 cents an hour shift differential. Job entry at salary.

BICENTENNIAL YOUTH DEBATE PROGRAM SET

Students under 25 are eligible to compete in the national bicentennial youth debate program.

TCC speech department and the speech communications association are participating with community organizations in the program.

Competition at TCC will start at 12:30 p.m., October 30. Students can compete in three events: debate, persuasive speaking and extemporaneous speaking.

Registration for any of these events must be made before October 30 by calling Mary Gates at 927-6482. She can be reached in Building 1, Tuesdays and Thursdays in October at 12:30 p.m.

Research materials and topics for the three areas are available from Ms. Gates.

FRIENDS OF TCC LIBRARY PLAN FIRST FALL MEETING

The first fall meeting of the Friends of the TCC Library will be at 4 p.m., Thursday, October 16, in the John H. Binns Room.

Interested faculty members and staff are invited to attend. New members are always welcome.

For further information contact Pam Huddleston or Lorraine Hildebrand.

Future meetings are scheduled for the third Thursday of each month except December. An annual dinner meeting is held in May.

NO BUDGET FOR BOOKS

Except for a small amount in categorical funds, there is currently no budget for the purchase of new books, periodicals, or audiovisual materials.

Morris Skagen, technical services librarian, can place recommendations for future purchases in the consideration file.

He would be happy to talk to faculty and staff about needs and interests even though purchases will have to be postponed until funds can be allocated for that purpose.

THREE STUDENTS AWARDED SCHOLARSHIPS

Three TCC students last week were awarded \$500 scholarships from the Zellerbach Paper Company.

Alan Snyder, physics major, Lucinda Summer, medical records technician major and Michelle Shurick, biology major, were presented the awards by E. A. Carmichael of the paper company.

ON RESERVE IN THE LIBRARY

Two more books are available in the library for faculty and staff use. They are:

Planning and Policy Recommendations for Washington Postsecondary Education, 1976-1982 (Council for Postsecondary Education, State of Washington, August 1975).

Beyond the Open Door (Patricia Cross--study sponsored by Educational Testing Services, Center for Research and Development in Higher Education, College Entrance Examination Board, 1971).

JOBS AVAILABLE

Check your bulletin board
for further information.

Instructor of economics, Shoreline
Community College.

Office Assistant III, Yakima Valley
College.

Assistant principalship, Kent-
Meridian Senior High School.

Vice-president for academic affairs
and provost, Western Washington
State College.

Research associate, University of
Oregon.

Assistant professor, criminal jus-
tice, Lane Community College,
Eugene, Oregon.

Philosophy-sociology teacher,
Centralia College.

Coordinator-teacher for adult
learning center, and Outreach area,
White Salmon Valley area.

Automotive technology instructor-
supervisor, Augsburg, Germany.

Community college counselor,
Everett Community College.

Educational opportunities program
advisor, Central Washington State
College.

Faculty position, Washington State
University.

TACOMA COMMUNITY COLLEGE
Executive Committee
of the Instructional Council

Minutes #26

October 7, 1975

Members present: Tim Keely (for Ron Magden), Doreen Amoroso, Al Clarke, Bob Thornburg, Paul Jacobson, Russ Clark

Guests present: Carolyn Simonson

Old Business

1. Advising -- Paul Jacobson reminded the Division Chairmen that adviser schedules for Winter and Spring quarters are due.
2. Equipment -- The equipment purchase list is still being worked on. Paul Jacobson will meet individually with division chairmen and associate deans.
3. Winter Class Schedule -- There was a discussion about the preparation of the Winter class schedule. Doreen Amoroso indicated that she needed the divisional schedules back by October 16, so that the entire schedule could be ready for typing by the 21st. Paul Jacobson went over enrollment projections and indicated that the Winter quarter enrollment target had been set at 3780 FTE students. Assuming that courses will be 92% enrolled during Winter quarter, the total schedule should be established at 4109 FTEs.

A long discussion ensued about the adequacy of the General Education course offerings for Winter, especially during the evening hours. Bob Thornburg emphasized the need for more General Education courses in the evening, especially in the social sciences. Several alternatives were explored which might result in a more adequate program. Division chairmen will investigate with the divisional faculties.

New Business

1. Course Listing Request -- A request for information from the state office will be distributed to division chairmen and associate deans on Wednesday, October 8. What is needed is a complete course listing with a description for each course number for the entire college.
2. Instructional Administration -- Paul Jacobson discussed a memo which he had sent to Dr. Stevens regarding the organization of the instructional program during the last several years.

The meeting adjourned at 5 p.m. The next meeting of the Executive Committee will be held on Tuesday, October 14, at 2:30 p.m. in the John Binns Room.

TACOMA COMMUNITY COLLEGE
Instructional Council

Minutes #11

October 8, 1975

Members present: Al Clarke, Russ Clark, Don Gangnes, Doreen Amoroso, Paul Jacobson, Lloyd Berntson, Mario Faye, Richard Giroux, Jack Heinrick, Pam Huddleston, Harland Malyon, Paul Michaels, Dale Potter, Gary Sigmen, Charles Summers, David Whisner, Frank Witt, William Wittenfeld

Guest present: Larry Stevens

President's Remarks -- Dr. Stevens opened the meeting with words of greeting and encouragement to the Council and its members. He briefly discussed his hopes for the College, the instructional program and faculty. He expressed a willingness to meet with and work with Council members at any time for purposes of bettering the operation of the College.

Instructional Organization -- Paul Jacobson reviewed instructional organization changes with the Council. There were many questions on such topics as areas of responsibility, operating procedures, and channels of communication and authority. In particular a question was raised regarding the administration's authority in allocating faculty offices. Paul Jacobson emphasized that the assignment of office space was an administrative prerogative, but one which should be exercised with great care. At T.C.C. the administration has taken a permissive position in all such assignments except those which appear to be critical to the operation of the College's programs.

Don Gangnes reviewed the many office changes which are occurring with regard to the start-up of Building 19. Of the 30 or so changes which are going to occur with the opening of this new building, there were only two cases where administrators felt the need to ask for specific rooms. In both cases, upon explanation, the individuals involved were agreeable.

Departmental Projects -- Paul Jacobson asked all departments to be thinking about possible projects for the year which would result in improved operation of the department or the College as a whole. Dr. Jacobson intends to contact department chairmen individually to help identify the projects and work toward their completion.

Accreditation -- There was a report on the progress being made by the Accreditation Screening Committee. The make-up of the committee, its discussions, and decisions on how to obtain input on faculty morale and the administrative-faculty relationship were covered. It was mentioned that it is the steering committee's intent to hold a hearing on its rough draft report. It was also mentioned that the committee is under a time line to have a final report ready by November 1.

Criticism of some of the questions asked in the accreditation surveys was made by several Council members.

Quarterly Class Schedule -- The responsibility for developing the quarterly class schedules has been shifted under the new instructional administrative organization plan from Russ Clark's office to Doreen Amoroso's. Doreen is working very closely with Russ Clark at the present time in order to provide as smooth a transition as possible. Going through the various routines of providing the class schedule is a difficult process, however, and some inconvenience is likely during the transition period. Departmental operations in developing their schedule proposals will remain the same as in the past.

New Courses -- Note was taken that two new courses - Banking & Finance 205 (Federal Regulation of Banking), and Water Science 100 (Fundamentals of Water/Waste water Science) have been studied by the Executive Committee and have been authorized for offering by the Dean of Instruction. There were no criticisms about these courses by members of the Council.

The meetin adjourned at 4:30 p.m. The next meeting of the Instructional Council is tentatively scheduled for Wednesday, November 5, 1975.

LAC - URGENT REQUEST FOR RETURN OF LIBRARY MATERIALS

Attention all faculty and staff members: Please examine all materials you have checked out from the library and return every item not currently in priority use. A zero budget situation makes it imperative that available materials be shared as widely as possible. In some cases, the only sources of information on a subject have been checked out for extended periods. Anything you can contribute to a round-up process will help the librarians provide good services despite a tough situation.

ROOM SCHEDULE FOR OFF-CAMPUS ORGANIZATIONS

MONDAY, OCTOBER 13 THROUGH FRIDAY, OCTOBER 17

MONDAY, October 13

Orpheus Male Choir	7:00 pm - 10:00 pm	Building 4-4
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TUESDAY, October 14

Oregon Reading Lab	6:00 pm - 10:00 pm	John Binns Room
Organic Gardening	7:00 pm - 10:00 pm	Building 19-3
Real Estate - Pre-Licensing	6:30 pm - 9:30 pm	Building 10-1

WEDNESDAY, October 15

Oregon Reading Lab	6:00 pm - 10:00 pm	John Binns Room
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THURSDAY, October 16

Oregon Reading Lab	6:00 pm - 10:00 pm	John Binns Room
Real Estate - Pre-Licensing	6:30 pm - 9:30 pm	Building 10-1

FRIDAY, October 17

Oregon Reading Lab	6:00 pm - 10:00 pm	John Binns Room
Tacoma Opera "A Demonstration in Opera" (Public invited - admission complimentary)	8:00 pm - 10:00 pm	Theater