

TACOMA COMMUNITY COLLEGE

Meeting of the Board of Trustees

February 24, 1972

3:30 P.M.

Northwest History Room

AGENDA

1. Roll Call
2. Minutes
3. Correspondence
4. Unfinished Business
5. New Business
 - (a) Affirmative Action Policy (Sup. 5-a) -- Mr. Van Mieghem
 - (b-1) Faculty Appointments (Sup. 5-b-1) -- Dr. Jacobson
 - (b-2) Supplementary Faculty Appointments (Sup. 5-b-2) -- Dr. Jacobson
 - (c) District Six-Year Plan (discussion) -- Dr. Ford
 - (d) Faculty Tenure Committee Recommendations (Sup. 5-d) -- Dr. Jacobson
 - ~~(e) Equipment Bids (Sup. 5-e) -- Mr. Van Mieghem~~ *postponed*
6. Reports
 - (a) ASB -- Mr. Whitbeck
 - (b) WACCSG -- Mr. Miller
 - (c) TCCA -- Mr. Jansen
 - (d) TCCSA -- Mrs. Hotel
 - (e) Student Services -- Dr. Lathrop
 - (f) Instruction -- Dr. Jacobson
 - (g) Community Services -- Mr. Schafer
 - (h) Occupational Education -- Dr. Rhule
 - (i) Instructional Resource Center -- Mrs. Amoroso
 - (j) Administrative Services -- Mr. Van Mieghem
 - (k) Planning and Program Development -- Dr. Falk
 - (l) President's Report -- Dr. Ford
 - (1) Election procedures
 - (2) Legislative matters
 - (m) Trustee Comments
7. Information

TACOMA COMMUNITY COLLEGE
BOARD OF TRUSTEES

MINUTES OF MEETING
February 24, 1972

The regular meeting of the Board of Trustees was held on Thursday, February 24, 1972, in the Northwest History Room at Tacoma Community College.

Members and Officers of the Board in Attendance:

Rev. Robert M. Yamashita, Chairman
Mr. Charles L. Edmunds, Vice-Chairman
Dr. Dewey Tuggle
Mr. Don E. Anderson
Mr. Robert O. Springer
Dr. Thornton Ford, Secretary

Absent:

None

Administrative Staff, Students, and Others Who Regularly Attend:

Mr. Gene Achziger	Mr. Lou McCabe
Mrs. Doreen Amoroso	Mr. Ray Miller
Mr. Paul Creyssels	Mrs. Carlane Ollee
Dr. Richard C. Falk	Mr. Nolan Osher
Mr. Howard Ferguson	Mr. Robert E. Patterson
Mr. Dennis Hale	Dr. Robert R. Rhule
Ms. Dolores Hill	Mr. H. J. Schafer
Mr. George Huffman	Mr. Richard Spangler
Dr. Paul Jacobson	Mr. George Van Mieghem
Mr. Luther Jansen	Mr. Steve Whitbeck
Mr. Joseph Kosai	Dr. Dale Wirsing

Guests:

Mr. Roger Bassett, Assistant Director, SBCCE

CALL TO ORDER

The meeting was called to order at 3:53 P.M. by Chairman Yamashita. A quorum was present with all members of the Board in attendance.

APPROVAL OF MINUTES

Motion: Mr. Anderson moved and Dr. Tuggle seconded that the minutes of the regular meeting on January 27, 1972 and the minutes of the special meeting on February 15, 1972 be accepted as mailed out.

Motion carried unanimously.

CORRESPONDENCE

Another letter, Dr. Ford said, has been received from the Pierce County Planning Department requesting rezoning for another parcel of property in the vicinity of 19th and Mildred Streets (from general use to C-2 commercial). Dr. Ford said the college will reaffirm the Board's present position, that of opposing the rezoning, at the Planning Department's meeting.

A letter was received from State Representative Ned Shera stating that SHB 381, which would provide funding for community colleges, has passed the Legislature with his support and should soon be signed into law by Governor Evans.

The TCCFT has written a letter requesting that the election proceed in regard to choosing a bargaining agent for academic employees at TCC.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Mr. Van Mieghem discussed the proposed Affirmative Action Policy attached to Resolution No. 72-6 (Sup. 5-a). The policy pledges the college to seek "positive affirmative action to help open job and program opportunities for minority groups and females, prevent discrimination against their members in recruitment and employment, and assure non-discriminatory advancement opportunities and positive consideration for contract of goods and/or services."

Motion: Mr. Edmunds moved and Mr. Springer seconded that action be postponed on Resolution No. 72-6 until the next Board meeting. (Mr. Edmunds said he felt that he needed more time to study the policy.)

The roll was called with Trustees Anderson and Tuggle voting "no." Trustees Edmunds and Springer voted "aye." The Chair voted "no."

Motion failed.

After further discussion on the proposed policy, the following amendments were made:

Section IV. Written Objectives (p.2)

Each year the Tacoma Community College Board of Trustees will review and update its written goals. These goals will be established to insure fair representation of women and minorities. ((~~The-basis-of-this representation-will-be-not-less-than-the-proportion-of-women-and-minority persons-in-the-local-work-force.~~))

Section V. Job Structure (p.3)

A review of job and position specifications will be made to insure job relatedness and to eliminate or revise tests and other selection devices that would, because of bias, tend to exclude any individual including women and minorities ((*) from employment. This review will be repeated no less than once each year and at any time a vacancy is to be filled.

Motion: Dr. Tuggle moved and Mr. Anderson seconded that the Board adopt Resolution No. 72-6, and the Affirmative Action Policy attached thereto, as amended.

The roll was taken with Trustees Tuggle and Anderson voting "aye." Trustees Edmunds and Springer voted "no." The Chair voted "aye."

Motion carried 3-2 and the resolution was adopted.

Dr. Jacobson discussed recommended faculty appointments contained in Agenda Supplement 5-b-1.

Motion: Mr. Anderson moved and Mr. Springer seconded that the Board approve a 17-month faculty appointment for Thomas R. Hulst commencing on February 1, 1972, as Coordinator of the State Community Involvement Program, and a 4-month faculty appointment for Hezekiah Gilven commencing on March 1, 1972, to June 30, 1972, as a Counselor in the Career Development Program -- PL 90-576 Part B, 4a (Disadvantaged), and further, that President Ford be authorized to enter into an agreement with Mr. Hulst and Mr. Gilven for services rendered.

Motion carried unanimously.

Dr. Jacobson discussed Agenda Supplement 5-b-2 listing recommended supplementary faculty for Winter Quarter 1972 Community Services non-credit courses (additional GATE instructors).

Motion: Mr. Anderson moved and Dr. Tuggle seconded that the Board approve of the candidates listed in Sup. 5-b-2 as supplementary faculty for Winter Quarter 1972 Community Services non-credit courses, and further, that President Ford be authorized to enter into an agreement with each candidate at a rate of pay consistent with the college's part-time pay schedule.

Motion carried unanimously.

Dr. Ford called the TCC Board's attention to State Board Resolution No. 72-4 adopted on February 3, 1972 (Sup. 5-c) -- the Washington Community College Six-Year Plan.

Roger Bassett, Assistant State Director of Community Colleges, appeared at the meeting to explain this plan. He distributed copies of the Six-Year Plan Report which contains the goals and objectives for 1973-75 to guide the 1973-75 budget request.

Faculty tenure recommendations for ten probationary faculty members (Sup. 5-d) were discussed briefly. Action was postponed until the March 23 Board meeting.

Assistant Attorney General Robert Patterson recommended that the Board consider adoption of the following resolution:

RESOLUTION NO. 72-7

BE IT RESOLVED by the Board of Trustees of Community College District No. 22, That the president is hereafter authorized and directed to provide each and every individual holding a probationary faculty appointment and whose appointment will not be renewed for any following academic year, written notice of the same on or before the last day of the winter quarter.

Motion: Mr. Edmunds moved and Mr. Springer seconded that the Board adopt Resolution No. 72-7.

Motion carried unanimously.

Dr. Ford reported there is one request for a sabbatical leave on which he would like to ask postponement of action until the next meeting.

Dr. Falk explained to the Board the need for a resolution in relation to the Administrative Procedures Act. The effective date of this Act, as it pertains to higher education, is September 1, 1971, and any rules enacted previous to that date must be filed with the Code Reviser in Olympia before March 1, 1972. The following resolution was offered for consideration by the Board:

RESOLUTION NO. 72-8

BE IT RESOLVED by the Board of Trustees of Community College District No. 22, That it hereby ratifies the District's previous adoption and implementation of the following rules and directs that they be filed with the Code Reviser (in the form they now appear) pursuant to RCW 28B.19.060:

1. TCC catalog (1971-72)
2. Library-Media Handbook (p.2 - fines and charges)
3. TCC parking and traffic regulations brochure
4. Standard Terms and Conditions (re. purchasing)
5. Memo from Paul Jacobson dated 1/3/71 re. commencement arrangements
6. Evening Faculty Handbook (1971-72)
7. Memo from Don Gangnes dated 2/23/70 re. final examination procedures (evening)
8. Memo from Don Gangnes dated 3/16/70 re. grade cards (evening)
9. Memo from Don Gangnes dated 4/28/70 re. smoking regulations (evening)
10. Faculty Handbook - 1971-72 (pp. 13-14, 24-25, 31, 37, 38, 41)

Motion: Mr. Edmunds moved and Dr. Tuggle seconded that the Board adopt Resolution No. 72-8.

Motion carried unanimously.

REPORTS

ASB.--Mr. Whitbeck, President, advised that he is the TCC representative for the Puget Sound Regional Planning Council.

A memorandum was distributed regarding the new TCC Student Publications Board.

A plan for an All-College Council, Mr. Whitbeck said, is now before the Administrative Organization Committee.

WACCSG.--No report.

TCCA.--Luther Jansen requested copies of the Six-Year Plan Report (put out by the State Office) for all faculty members.

TCCSA.--No report.

Student Services.--Dr. Lathrop presented to the Board a new policy statement on admissions suggested for use in the 1972-73 TCC catalog (Sup. 6-e). No action required at this time.

Instruction.--Dr. Jacobson reported that several innovative fund grants have been approved for funding in their original form.

Community Services.--Mr. Schafer reported on TCC's Spring Quarter Community Services classes (Sup. 6-g).

An overview of the project GATE (Sup. 6-g) was presented, which is funded under Title III, Section 309 (6) of the Higher Education Act. Mrs. C. J. Ollee and Mr. Nolan Osher were present to answer questions from the Board about the project.

Occupational Education.--Dr. Rhule said his office has been approached by Civil Service to offer supplementary training to Pierce County residents.

A proposal, he said, has been submitted to the National Institution of Mental Health to provide out-patient training.

Program Alerts have been filed with the State Office for a Medical Secretary and Medical Assistant program, Multi-Media Technician, and Human Service Worker Program.

Instructional Resource Center.--Mrs. Amoroso presented a statistical summary of Library-Media and Listening/Language Laboratory services for Fall Quarter 1971.

She also provided the trustees with a list of "Minority Acquisitions to the Library" for the period September 14, 1971 to December 31, 1971.

Administrative Services.--Mr. Van Mieghem said the college has been served with a notice of appeal by the Higher Education Personnel Board in the matter of the nine-month classified employees relating to compensation for the Christmas and New Year's holidays (which were not paid).

Planning and Program Development.--Dr. Falk reported on the Washington State Administrative Procedures Act as it relates to higher education. (See resolution under "New Business" above.)

President's Report.--Dr. Ford said when a more comprehensive report is received in regard to legislation passed during this Special Session of the Legislature relating to higher education, it will be made available to the trustees. He noted that a 3 per cent salary raise was included for all state employees.

INFORMATION

Copies of the Code of Ethics Financial Statement were distributed to the trustees for completion and filing with the Secretary of State on or before January 31, 1972.

President Ford explained Mr. Patterson's memorandum to him regarding a clarification of RCW 28B.10.525 as it applies to community college trustees in regard to the authorization for payment of certain expenses incurred by such trustees. By virtue of this statute, a community college trustee who engages in Board business for or

in excess of the major portion of a day is entitled to receive: 1) a flat \$25 whether the business is conducted in state or out of state, and 2) mileage at the rate of 10 cents per mile for travel either by private or commercial carrier. The phrase "for each day or major portion thereof" means not less than one-half a normal working day, i.e., not less than four hours on a given day (includes travel time).

NEXT MEETING

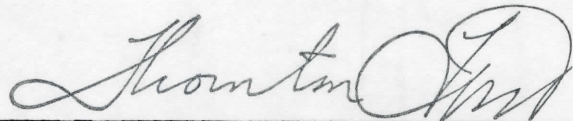
The next regular meeting will be held on March 23, 1972, at 3:30 P.M. in the Northwest History Room of the college.

ADJOURNMENT

Motion: Mr. Edmunds moved and it was seconded that the meeting adjourn.

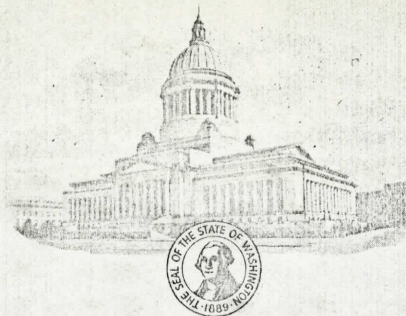
Motion carried unanimously.

The meeting adjourned at 6:55 P.M.



Thornton Ford, Secretary

NED SHERA
TWENTY-EIGHTH DISTRICT
8516 130TH S. W.
TACOMA 98498
BUS. TEL.: 627-8181
RES. TEL.: 588-7415



7
FORTY-SECOND LEGISLATURE
1971-73

COMMITTEES

CHAIRMAN: FINANCIAL INSTITUTIONS
AND INSURANCE
APPROPRIATIONS
HIGHER EDUCATION

House of Representatives

STATE OF WASHINGTON
OLYMPIA

February 18, 1972

Dr. Thornton Ford, President
Tacoma Community College
5900 South 12th Street
Tacoma, Washington 98465

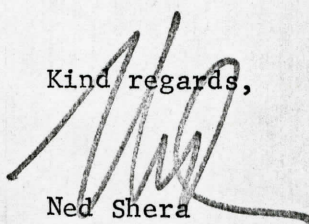
Dear Dr. Ford:

Thank you for your recent communication dealing with Substitute House Bill 381 which would provide funding for Community Colleges.

You will be pleased to know that this measure has passed the Legislature, with my support, and will soon be signed into law by Governor Evans.

It's nice to hear from you.

Kind regards,



Ned Shera
State Representative

NS/cc

RESOLUTION NO. 72-6

IT IS HEREBY RESOLVED by a majority of the Board of Trustees of Community College District 22, That the Affirmative Action Policy, attached hereto, be adopted; and

IT IS FURTHER RESOLVED, That the administration is directed to forward copies of the Affirmative Action Policy to appropriate state and local agencies.

Adopted 2/24/72

TACOMA COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 22

AFFIRMATIVE ACTION POLICY

I N D E X

I. STATEMENT OF INTENT - POLICY 1

II. COMMUNICATION 2

III. LEGAL BASIS 2

IV. WRITTEN OBJECTIVES 2

V. JOB STRUCTURE 3

VI. RECRUITING 3

VII. GRIEVANCE PROCEDURES 3

VIII. RESPONSIBILITIES 5

TACOMA COMMUNITY COLLEGE

Community College District No. 22

AFFIRMATIVE ACTION POLICY

I. Statement of Intent

It is the intent of this policy statement that not only members of the college community but also those other agencies concerned with the operation of the college be aware of and comply with the provisions of this Affirmative Action Policy statement.

Policy

Tacoma Community College requires that its faculty, administration, staff, and all agencies, persons, vendors and other organizations who contract to do business with the college, comply with the spirit of equal opportunity and with the letter of all applicable federal and state statutes and regulations. Compliance in this sense requires that these individuals and groups not discriminate in their personnel policies and that they take affirmative action of offering opportunities for equal employment, job promotions, soliciting of bids for goods and services, and other activities to all persons regardless of race, color, religion, sex or national origin. The college, to the extent it can enforce this policy, expects and will determine compliance as a condition of engaging in business for or with the institution or group. The policy applies to all groups and individuals so engaged regardless of where located or the form of service performed.

Through this policy, the college seeks positive and affirmative action to help open job and program opportunities for minority groups and females, prevent discrimination against their members in recruitment and employment, and assure non-discriminatory advancement opportunities, and positive consideration for contract of goods and/or services.

To insure compliance the college may require submission of pertinent information to be analyzed related to employment policies and practices of all individuals or groups with which it does business.

The college pledges to deal fairly with those affected by this policy and to avoid harrassment or burdensome administrative detail. At the same time, those to whom this policy applies may expect firmness since the college expects its full and impartial implementation.

The college recognizes the necessity of close working relationships to provide equal opportunities and eliminate discrimination in all associated campus programs and earnestly solicits full cooperation and support of the public and campus community in this endeavor.

II. Communication

- a. This Affirmative Action Policy and the current summary of the equal employment opportunity program will be disseminated to all employees at least once each year.
- b. This policy and program will be reviewed at least once each year at regularly scheduled faculty and staff meetings. At least once each year this policy will be an agenda item at a regularly scheduled meeting of the Tacoma Community College Board of Trustees.
- c. Orientation of new employees will include a review of this policy and program to assure full awareness of the provisions therein.

III. Legal Basis

State of Washington, Chapter 49.60 RCW, which prohibits discrimination based on age, race, creed, color, sex, or national origin.

State of Washington, Chapter 28B.16, the State Higher Education Personnel Law, effective July 1, 1969.

State of Washington, WAC 251-18-250, Selective Certification.

State of Washington, Governor Evan's Executive Order of September 1966 which sets forth policy of nondiscrimination in state employment and state contracts.

Federal Civil Rights Act of 1964 (Public Law 88-352) which prohibits discrimination based on sex, race, creed, color or national origin.

Presidential Executive Order 11246 issued September 1965 prohibits discrimination and includes contracts dealing with the states where federal funds are involved, and requires the contractor to take affirmative action to insure compliance.

Presidential Executive Order 11375 issued September 1967, amending Presidential Order 11246 to expressly prohibit discrimination on account of sex.

IV. Written Objectives

Each year the Tacoma Community College Board of Trustees will review and update its written goals. These goals will be established to insure fair representation of women and minorities.

V. Job Structure

A review of job and position specifications will be made to insure job relatedness and to eliminate or revise tests and other selection devices that would, because of bias, tend to exclude any individual including women and minorities from employment. This review will be repeated no less than once each year and at any time a vacancy is to be filled.

VI. Recruiting

When vacancies occur or new positions are established, full use will be made of recruiting sources within the population without regard to sex, race, creed, color or national origin. Such sources include 1) church groups, 2) fraternal organizations, 3) lodges, and 4) community action agencies. Further, such programs as Public Service Careers are a valuable resource for recruiting minority applicants.

VII. Grievance Procedures -- Discrimination

The following formal procedures are available to handle grievances generated by an individual or group after all informal channels have been explored and grievances cannot be resolved:

- A. A standing committee to be convened by the Director of Personnel of Tacoma Community College will deal with grievance procedures as they relate specifically to the Affirmative Action Policy.
 - 1. The individual(s) filing a grievance complaint must do so in writing directly to the President of the college. Copies of the complaint must be sent to the Director of Personnel and complainant's (s) immediate supervisor. (This must be done by the complainant.)

The Grievance Committee will consist of six individuals and be selected by the following:

- a. One staff personnel to be selected by the President of the recognized bargaining agent for staff personnel by the college Board of Trustees.
- b. One faculty personnel to be selected by the President of the recognized bargaining agent professional association by the college Board of Trustees.
- c. One student to be selected by the TCCASB President.
- d. One administrator to be selected by the President of the college.
- e. The Director of Personnel shall be chairman of the committee selected and be a permanent member of the committee.
- f. The Minority Affairs Director, or his representative, shall be a permanent member of the committee.

VII. Grievance Procedures -- Discrimination, cont.

3. The Grievance Committee members, with the exception of the Director of Personnel and Minority Affairs Director, shall serve a maximum of six academic quarters.
4. Upon filing of the grievance complaint with the President of the college, Director of Personnel, and immediate supervisor, a study session of all principals involved shall meet openly with the Grievance Committee.

The study session will meet no later than ten (10) working days upon receipt of the complaint in the Director of Personnel's Office.

5. The Grievance Committee shall meet no later than ten (10) working days after the study session to make recommendations and decisions concerning the filed complaint.
6. Discrimination complaints which cannot be resolved within the Tacoma Community College Grievance Committee, or if an appeal of a decision is desired, the issue will be submitted to an appropriate state or federal agency, such as one of the following:

- a. State Human Rights Commission.

This agency investigates, hears and acts upon individual employment complaints and other grievances as empowered by RCW 49.60, the State Law Against Discrimination.

- b. Wage and Hour Division, Department of Labor.

This office investigates complaints concerning equal pay for equal work and other grievances concerning work hours and compensation. The Division is authorized to enforce the Fair Labor Standards Act.

- c. Contract Compliance Agencies (State and Federal).

Compliance officers having jurisdiction over state and federally funded projects also receive and act upon complaints of discrimination.

- d. Higher Education Personnel Board.

Employees of the classified staff may appeal regarding application of the higher education personnel law and rules, including complaints of discrimination, per WAC 251-16-010 of the Higher Education Personnel Board rules.

VIII. Responsibilities

The Director of Personnel has overall responsibility for implementing this Affirmative Action Policy and equal opportunity program. The Director will ensure that each staff member is aware of his support for this policy statement and for affirmative action.

Each supervisor is responsible for taking positive affirmative action to ensure equal employment opportunity for female employees and members of minority groups with regard to recruitment, hiring, work assignments, promotion and treatment on the job. Each supervisor will be accountable to his administrative head for progress in the realization of specific objectives stated within this Affirmative Action Policy plan.

TACOMA COMMUNITY COLLEGE
MEETING OF THE BOARD OF TRUSTEES
February 24, 1972

The following candidate is recommended for a 17-month faculty appointment commencing on February 1, 1972 as Coordinator of the State Community Involvement Program. It is further recommended that the Board authorize President Ford to enter into an agreement with the candidate for services rendered.

Mr. Thomas R. Hulst, B.A.
University of Puget Sound, B.A., 1969
Washington State University, M.A. candidate
(degree expected April, 1972)

Community Involvement Program
Coordinator

The following candidate is recommended for a 4-month faculty appointment commencing on March 1, 1972 to June 30, 1972 as a counselor in the Career Development Program -- PL 90-576 Part B, 4a (Disadvantaged). It is further recommended that the Board authorize President Ford to enter into an agreement with the candidate for services rendered.

Mr. Hezekiah Gilven,
U. S. Army, Retired (20 years),
Certificate Holder from the
Mental Health Expediter Program,
Certificate for Counseling and
Interviewing from Bates Vocational-
Technical Institute

Career Development Program
Counselor

TACOMA COMMUNITY COLLEGE
MEETING OF THE BOARD OF TRUSTEES
FEBRUARY 24, 1972

The following candidates are recommended as supplementary faculty for Winter Quarter, 1972. It is further recommended that the Board authorize President Ford to enter into an agreement with each candidate at a rate of pay consistent with the college's part-time pay schedule.

COMMUNITY SERVICES NON-CREDIT COURSES

TACOMA COMMUNITY COLLEGE - COMMUNITY SERVICES NON-CREDIT INSTRUCTORS

BIOGRAPHICAL SKETCHES OF GATE INSTRUCTORS

Anderson, Joyce A

2341 South Ash Street, Teach Soul Food
Cooking and Modern Dance.Teachers Aide 1 year, Campground Manager
1 year Supervisory work, 2 years experience
with Girl Scouts, 2 years College
Major Home Economics.

Roberts, Kendall

602 North I, Teach SewingTACT 1/2 year, Tacoma General Hospital
1 year as Candy striper, Operation
Mainstream 1 year, Sewing 1 year.

Fountain, Virginia

8501 41st Street West, Teach TypingLegal Secretary 4 years,
Key Punch Operator 3½ years, Choir Director
1½ years, 2 years Vocational Training.

Palms, Goldie Mae

1011 South Jackson, Teach Shorthand
Member State Council of Churches 2 years,
NAACP Education Committee 3 years,
Secretary 3 years, Assistant Instructor
3 years, 2 years Vocational Training.

2/3/72 (adapted)

State Board for Community
College Education

RESOLUTION NO. 72-4

WHEREAS, it is in the best interest of all citizens of the state that each state agency organize and conduct itself according to proven management principles and techniques, and

WHEREAS, community colleges offer services particularly suited to a wide variety of citizen needs including job training, counseling, preparation for college transfer, high school completion, and courses of general interest.

NOW THEREFORE BE IT RESOLVED,

1. That the State Board for Community College Education hereby approves a three-phase long-range planning process for developing a six-year plan as follows:

a. First Phase. An initial plan for 1973-75 that includes both general and measurable objectives and that guides the 1973-75 system budget request;

b. Second Phase. Development of a six-year plan for each district, unique to the district but capable of articulation with the system plan by June 30, 1973; and,

c. Third Phase. Use of district plan results to modify and finalize a system six-year plan for 1975-81.

The six-year system plan and district plans would thereafter be updated every two years to coincide with the biennial budget cycle of the state legislature.

2. That the State Board adopt the attached set of goals and objectives to guide the 1973-75 budget request.

TACOMA COMMUNITY COLLEGE

Meeting of the Board of Trustees

February 24, 1972

The 1971-72 Tacoma Community College Faculty Tenure Committees recommend that the Board of Trustees award tenure, or give notice of intent to re-employ the probationary faculty members, as indicated below. These recommendations have been reached in accordance with the provisions of the Tacoma Community College Faculty Tenure Policy and with those of Washington Laws, 1969 First Extraordinary Session, Chapter 283, Sections 32-45.

- (a) Tenure is recommended for the following faculty member who has been employed at Tacoma Community College for one year: (see special request attached to the Committee's recommendation)

Mr. Richard C. Spangler, M.A.T. Mathematics Instructor

- (b) Tenure is recommended for the following faculty members who have been employed at Tacoma Community College for at least two years:

Mrs. Clara M. Cox, B.A.	Counselor
Mrs. Georgia L. McDade, M.A.	English
Dr. Dale E. Potter, Ph.D.	Chemistry
Mrs. Carole H. (Wines) Steadman, M.Ed.	Reading and Learning Skills
Mr. Frank A. Weihs, M.A.	English

- (c) The following faculty members, who have been employed at Tacoma Community College for one year, are recommended for rehire during 1971-72:

Mrs. Karen J. Becker, M.A.	Career Development Program Coordinator
Mr. Sam L. Heritage, M.A.	Junior Accountant, Instructor-Coordinator
Miss Karen L. Munson, M.S.	Receptionist-Clerk, Instructor-Coordinator
Mrs. Phyllis M. Templin, M.A.	Physical Education Instructor

Adopted by Bd. of Trustees
on
February 24, 1972

RESOLUTION NO. 72-7

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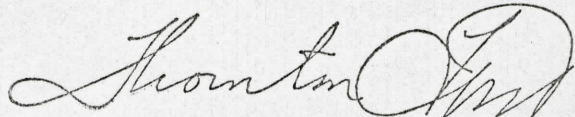
Adopted 2/24/72

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2. Library-Media Handbook (pg. 2 - fines and charges)
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9. Memo from Don Gangnes dated 4/28/70 re. smoking regulations (Evening)
10. Faculty Handbook - 1971-72 (pp. 13-14, 24-25, 31, 37, 38, 41)

I certify that the foregoing and attached are true and accurate copies of Resolution No. 72-8 and items 1 through 10 referred to therein, adopted by the Tacoma Community College District No. 22 Board of Trustees during the course of an open public meeting duly announced in advance and held on February 24, 1972.



Dr. Thornton M. Ford, President and Secretary
to the Board

Tacoma Community College



MEMORANDUM

Date: February 23, 1972
To:
From: Steve Whitbeck
Subject: Puget Sound Regional Planning Council

This is to inform you that Steve Whitbeck is the TCC representative for the Puget Sound Regional Planning Council and if you have any input that you would like him to take to the next Council meeting, please forward it to his office - #15-8.

Thank you.

Tacoma Community College



MEMORANDUM

Date: February 24, 1972
To: Members of the TCC Board of Trustees
From: Steve Whitbeck, ASBTCC president, and Dennis Hale, Challenge advisor
Subject: TCC Student Publications Board

On Monday, Feb. 14 a memorandum was taken to members of the Legislature, cosigned by Cheryl Doten, Challenge editor, and Steve Whitbeck, ASB president, that said in part:

There is a certainty that a publication board, charged with responsibility for setting policy and guidelines for content of the student newspaper, will be established by the TCC Student Senate on February 15. This board will be composed of students, faculty members, and representatives of the public.

The following day, Tuesday, Feb. 15, the ASB Senate approved the board. As of today, Feb. 24, two-thirds of the members of the board have been selected

As it now stands, the four student, three faculty board consists of student representatives of the ASB Senate, Activities Council, Challenge-Cronus and Obi Society, as well as two faculty members and a representative of the student services staff.

At next Monday's ASB Senate meeting a motion will be made to add a member of the local press to the publications board, thus fulfilling the promise in the original memorandum to include representation of the public.

A tentative schedule of events for the new TCC Student Publications Board includes the following:

- Friday, Feb. 25 -- Firm up all appointments to the publications board.
- Tuesday, Feb. 29 -- Request ASB Senate approval of the addition of an eighth member to the board, a representative of the professional press.
- Thursday, March 2 -- Hold first meeting of Student Publications Board. The primary purpose will be to approve a constitution for the organization, which will be referred back to the ASB Senate for final approval.
- Monday, March 7 -- Senate will act on board's proposed constitution.
- Thursday, March 10 -- Publications board will commence with the important matter of establishing general objectives and guidelines for the Challenge.

ADMISSIONS

Policy Statement (for 1972-73 catalog)

Individuals who are high school graduates or who are
eighteen years of age ^{or older} are eligible for admission.

Individuals who are less than eighteen years of age
may be admitted only as authorized by agents of their
public school districts. Enrollment in specific
instructional programs and courses is determined by
availability of the instruction and by the student's
qualifications.

TCC'S SPRING QUARTER COMMUNITY SERVICE CLASSES

(TENTATIVE)

TO REGISTER

Registration is scheduled for 8:30 a.m. to 4:30 p.m. and 6-8 p.m. April 3-7 in Building 6. Most courses meet from 7 to 9:30 p.m. one night a week for eight weeks. Since there is limited space in many courses, early registration is recommended. There will be no late registration period and no registration by mail.

Classes Beginning Monday
April 10

Acrylics
Basic Sign Language
Beginning Ceramics
Creative Stitchery
Beginning Guitar
Intermediate Guitar
How to Succeed in Business by Really Trying
Investments: Stocks and Bonds
Psycho-Cybernetics
The Role of a City in a Changing Society
Strategic Property Management
Beginning Swedish
Vietnam
Yoga

Classes Beginning Tuesday
April 11

American Authors Series: Hemingway
Are You O.K.? An Introduction to Transactional Analysis
Astronomy
Civil Rights, Civil Wrongs -- You and the Constitution
The Conscience of a Conservative
Beginning French
Interior Decorating
Meditation: Gateway to Enlightenment
Murray Morgan with the News -- of Tacoma's Past
Beginning Norwegian
Real Estate Investment in Land
Sensitivity Training
Beginning Spanish
Beginning Watercolor

Classes Beginning Wednesday
April 12

All About Antiques
Astrology
Class Piano
Coast Guard Basic Qualification Course
Beginning Italian
Jewelry Casting
Future Shock
Basic Photography
Public Relations
Real Estate Investment in Income-Producing Property
Self-Realization
Beginning Serbo-Croatian (Yugoslavian)
Small Boat Handling
Speed Reading
Intermediate Watercolor

Classes Beginning Thursday
April 13

The Art of Stock Market Speculation
Classical Ballet
Beginning Bridge
Calligraphy
Creative Writing
Geology and the Pacific Northwest
Beginning German
Beginning Japanese
Jeans, Greens and Jangles
Knitting
Macrame
Modern Jazz Dance
Small Business Incorporation
Utopia?

Tacoma Community College
LO 4-7200



FOR

INFORMATION

For further information concerning course descriptions, instructors, room assignments and fees, see the special supplement to the March 27 News Tribune.

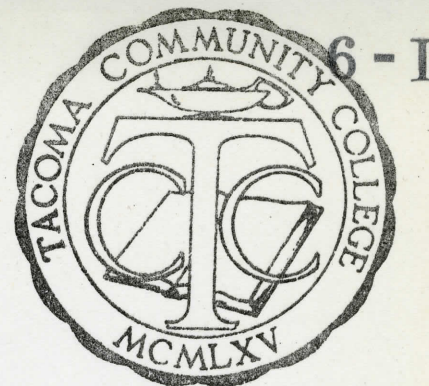
ADMISSIONS

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availability of the instruction and by the student's
qualifications.

Tacoma Community College



MEMORANDUM

Date: January 24, 1971

To: Dr. Jacobson, and the Administration and Board of Trustees

From: Doreen Amoroso

Subject: Statistical summary of Library-media and Listening/Language Laboratory services, Fall Quarter, 1971

Library Services

Attendance¹

Weekday and evening	37808
Weekend	1585
	<u>39393</u>

Circulation

Periodicals	2791
Books on reserve	4425
Books from the stacks	8537
Reference books	409
Interlibrary loans	163
	<u>16325</u>

A-V Services

Film bookings²

TCC films	734
Rental or free-use films	70
Preview films	12
	<u>816</u>

Slide bookings²

1018

Equipment bookings²

16mm projectors	772
8mm projectors	9
Slide projectors	61
Filmstrip projectors	9
Sound filmstrip projectors	37
Opaque projectors	17
Overhead projectors	44
Record players	22
Tape recorders	27
Video tape recorders	7
	<u>1005</u>

Classes using equipment

Academic program	750
Occupational program	22

Community Services

Credit classes	- 62
Non-credit	- 53
Gate Project	- 17
	<u>132</u>

904

Listening/Language Laboratory Services

Humanities

English	263
Foreign languages	4268
Music	1438
	<u>5,969</u>

Social Science

History	88
psychology	12
	<u>100</u>

Math-Sciences

Geology	213
	<u>213</u>

Student Services

Campus activities	31
Study Skills	69
	<u>100</u>

Total Attendance 6382

Technical Services

Number of items processed:

Books	2076
Periodicals	4500
A-V materials	1136
	<u>7712</u>

1. The library attendance record is made by making a count once an hour on the half hour. It does not include everyone who comes in.
2. A booking may represent multiple instances of use, since media is booked for days and weeks at a time and even for the entire quarter, as well as by the day or hour.

TACOMA COMMUNITY COLLEGE LIBRARY

Minority Acquisitions

September 14, 1971 - December 31, 1971

-*-

- I. General
- II. Eskimo
- III. Indian
- IV. Japanese-American
- V. Spanish-American
- VI. Philippine-American
- VII. Black

General

- Crossland, Fred E. (LC 3731 C74)
Minority access to college; a Ford Foundation report. Schocken Books, 1971.
- Stalvey, Lois M. (E 185.61 S77)
The education of a WASP. Morrow, 1970.
- Woodward, Comer V. (E 185.61 W85)
American counterpoint; slavery and racism in the North-South dialogue.
Boston, Little, Brown, 1971.

Eskimo

- West-Baffin Eskimo Cooperative. (E 99 E7 W4 NW)
Eskimo graphic art. West-Baffin Eskimo Cooperative, 1967.

Indian

- Barbour, Philip L. (F 234 J3 B38)
Pocahontas and her world: a chronicle of America's first settlement in which
is related the story of the Indians and the Englishmen--particularly Captain
John Smith, Captain Samuel Argall, and Master John Rolfe. Boston, Houghton
Mifflin, 1969.
- Black Elk, Oglala Indian. (E 99 03 B5 1971)
The Sacred Pipe: Black Elk's account of the Seven Rites of the Oglala Sioux.
Penguin Books, 1971. (Vol. 36 in Civilization of America Series.)
- Castaneda, Carlos. (E 99 Y3 C29)
A separate reality: further conversations with Don Juan. New York, Simon
and Schuster, 1971.
- Debo, Angie. (E 77 D34)
A history of the Indians of the United States. Oklahoma, Norman, Univ. of
Oklahoma Press, 1970. (The Civilization of the American Indian Series)
- Deloria, Vine. (E 93 D38)
Of utmost good faith; the case of the American Indian against the Federal
government of the United States--as documented in treaties, speeches, judicial
rulings, congressional bills and hearings from 1830 to the present. San
Francisco, Straight Arrow Books, 1971.
- De Smet, Pierre J. (Reverend) (E 77 S64 1971)
New Indian sketches. Seattle, Shorey Book Store, 1971 reprint from 1904 edition.
- Eastman, Edwin. (E 87 E13 1873)
Seven and nine years among the Camanches and Apaches; an autobiography.
Clark Johnson, M.D., 1873.
- Fontana, Bernard L. (E 98 P8 F54 1963)
Papago Indian pottery. Seattle, Univ. of Washington Press, 1962.
- Gridley, Marion E., editor. (E 89 G75 1971 Reference)
Indians of today. Fourth edition. [n.c.] I.C.F.P., 1971.

Indians (cont)

- Inverarity, R.B. (E 78 N78 I 5 Northwest)
Northwest coast Indian art. Washington State Museum, University of Washington,
1946. (Museum Series, No. 1)
- Kephart, Horace (E 85 K38)
Captives among the Indians: first-hand narratives of Indians wars, customs,
tortures, and habits of life in Colonial times. New York, Outing Publ. Co.,
1915.
- Kopas, Cliff. (F 1089.5 B4 K6 Northwest)
Bella Coola. Vancouver, B.C., Mitchell Press Ltc, 1969.
- McChesney, Charles E. (E 78 W3 M25 1969 NW)
The rolls of certain Indian tribes in Oregon and Washington. Ye Galleon
Press, 1969.
- Martin, Paul S. et al. (E 61 M36)
Indians before Columbus: twenty thousand years of North American history re-
vealed by archeology. Chicago, The Univ. of Chicago Press, 1947.
- Murray, Keith A. (E 83.87 M87)
The Modocs and their war. Norman, The Univ. of Oklahoma Press, 1959.
- Pacific Lutheran University. (Z 1209 P32 1971 Reference)
American Indians; resources in the Robert A. Mortvedt Library, PLU. Tacoma,
Pacific Lutheran University, 1971.
- Peake, Ora B. (E 98 C7 P4)
A history of the United States Indian factory system, 1795-1822. Denver,
Sage Books, 1954.
- Pratson, Frederick John. (E 78 M2 P7)
Land of the four directions. Conn., Old Greenwich, Chatham Press, 1970.
- Selinger, Alphonse D. (ERIC ED 026 165 Microfiche)
The American Indian graduate: after high school, what? Portland, Oregon,
Northwest Regional Educational Lab. Sponsoring Agency--Bureau of Indian
Affairs (U.S. Dept. of Interior) Nov., 1968.
- (ERIC ED 026 164 Microfiche)
The American Indian high school dropout: the magnitude of the problem.
Portland, Oregon, Northwest Regional Educational Lab. Sponsoring Agency--
Bureau of Indian Affairs (U.S. Dept. of Interior) Sept., 1968.
- Schusky, Ernest L. (E 93 S36)
The right to be Indian. San Francisco, The Indian Historian Press, 1970.
- Shorris, Earl. (E 98 S67 S5)
The death of the Great Spirit: an elegy for the American Indian. Simon and
Schuster, 1971.
- Smith, Marian W. (E 99 P98 S6 1969 NW)
The Puvallup-Nisqually. N.Y., AMS Press, 1969.
- Snow, Donald C. (PS 3569 N6 O 7 Fiction)
The ordeal of Running Standing. McCall-Publ. Co., 1970.

Indians (cont)

- Tatum, Lawrie. (E 93 T22 1970)
Our red brothers and the peace policy of President Ulysses S. Grant. Nebraska,
Lincoln, Univ. of Nebraska Press, 1970.
- Terrell, John U. (E 77 T34 1971 Reference)
American Indian almanac. World Publ. Co., 1971.
- Two Leggings. (E 90 T9 A3)
Two Leggings: the making of a Crow warrior. N.Y., Crowell Co., 1970.
- U.S. Economic Development Administration (E 93 U6916 1971 Reference)
Federal and state Indian reservations: an EDA handbook. USGPO, 1971.
- Van Every, Dale (PS 3543 A5658 D3 Fiction)
The day the sun died. Little, Brown & Co., 1971.
- Vanderwerth, W.C. (E 98 O 7 V33)
Indian oratory; famous speeches by noted Indian chieftains. Okla., Norman,
Univ. of Oklahoma Press, 1971.
- Washington (State) Dept. of Education. (E 98 P74 NW)
Poetry by American Indians (1969-1970). State Superintendent of Public Instruction,
[n.d.].
- Wheat, Margaret M. (E 99 P2 W46)
Survival arts of the primitive Paiutes. Reno, Nev., Univ. of Nevada Press, 1967.
- Whiteford, Andrew H. (E 98 I 5 W5)
North American Indian arts. N.Y., Golden Press, 1970.
- Woodward, Arthur (E 98 C7 W6 1965)
Indian trade goods. Metropolitan Press, 1965.

Japanese-American

Fort Steilacoom Community College Social Science Forum. Tape cassettes--
available in Listening/Language Laboratory, TCC Resource Center.
Asian Americans of the Puget Sound Area. Jan. 21, 1971. Parts I & II.
Cultural traditions of Japanese-Americans. Parts I & II.
Evacuation of Japanese living in America during World War II.
The problem of making a new life in the United States. Feb. 4, 1971.
Social, economic, and political relations, Japanese-Americans.
Values held by Japanese-Americans.
World War II: Japanese-American concentration camps in the U.S.

Spanish-American

- California. State College, Sacramento. Library. (Z 1361 M4 Reference)
Chicano bibliography: selected materials on Americans of Mexican descent.
Sacramento State College, 1970.
- Day, Mark. (HD 1527 C2 D37)
Forty acres; Cesar Chavez and the farm workers. N.Y., Praeger, 1971.

Spanish-American (cont)

- Galarza, Ernesto. (E 184 M5 G3)
Barrio boy. Univ. of Notre Dame Press, 1971.
- Leal, Luis. (PQ 7297 A9 Z745)
Mariano Azuela. Twayne Publ., 1971. (Twayne's World Author Series: a survey of the world's literature - Mexico)
- Moore, Joan W. (F 790 M5 M6)
Mexican Americans. Prentice-Hall, 1970.
- Moquin, Wayne. (E 184 M5 M63 1971)
A documentary history of the Mexican Americans. N.Y., Praeger, 1971.
- Paredes, Americo. (PQ 7297 A1 C63)
"With His Pistol in His Hand," a border ballad and its hero. Austin, Univ. of Texas Press, 1971.
- Paz, Octavio. (PQ 7297 P285 C58 1971b)
Configurations. (Poetry) New Directions Books, 1971.
- Toor, Frances. (GR 115 T55)
A treasury of Mexican folkways: the customs, myths, folklore, traditions, beliefs, fiestas, dances, and songs of the Mexican people. N.Y. Crown, 1947.
- Villarreal, José A. (PS 3572 I 67 P6 1970 Fict.)
Pocho. N.Y. Garden City, Doubleday, 1970.

Philippine-American

- Fort Steilacoom Community College Social Science Forum.
Filipino-American Communities of Seattle and Lakewood, Washington.
January 1, 1971. Tape cassette available in Listening/Language
Laboratory, TCC.

Blacks

- Adams, William. (PE 1121 A19 Vol. 2)
Afro-American literature: drama. Houghton Mifflin, 1970.
- Angelou, Maya. (PS 3551 N464 J8)
Just give me a cool drink of water 'fore I diie: the poetry of Maya Angelou.
Random House, 1971.
- Asinof, Eliot. (E 185.97 B56 A8 1970)
People vs Blutchter: Black men and White law in Bedford-Stuyvesant. N.Y., Viking
Press, 1970.
- Black List: the concise reference guide to publications and broadcasting media of Black
America, Africa and the Caribbean. Panther House, 1971. (P 88.8 B6 Reference)
- Black Review. Morrow & Co., 1971. (E 185.5 B57 No. 1)
- Brown, Patricia, Don L. Lee, and Francis Ward, editors. (PS 509 B7 T6)
To Gwen with love: an anthology dedicated to Gwendolyn Brooks. Chicago, Johnson, 1971.

Blacks (cont)

- Bullins, Ed. (PS 3552 U45 D8)
The duplex, a Black love fable in four movements. N.Y., Morrow, 1971.
- (PS 3552 U45 H8)
The hungered one; early writings by Ed Bullins. Morrow, 1971.
- Caute, David. (GN 320 C37 1970)
Frantz Fanon. N.Y., Viking, 1970.
- Charters, Samuel B. (ML 3561 J3 C43 Reference)
Jazz: New Orleans, 1885-1963; an index to the Negro musicians of New Orleans.
Revised edition. N.Y. Oak Publications, 1958.
- Coombs, Orde, editor. (PS 591 N4 C6)
We speak as liberators: young Black poets. N.Y., Dodd, Mead, 1970.
- Cullen, Countee. (PS 3505 U287 C6 1969)
Color. (Poetry) Arno Press and the New York Times, 1969. (Reprint of 1925)
- Davis, Arthur P. (PS 508 N3 D27)
Cavalcade: Negro American writing from 1760 to the present. Houghton Mifflin,
1971.
- DuBois, William E. (E 185.5 .D82)
W.E.B. DuBois: a reader. N.Y., Harper & Row, 1970.
- Dunbar, Paul L. (PS 1556 S6-1969 Fiction)
The sport of the gods. Arno Press and The New York Times, 1969. (Reprint 1901)
- Evers, Charles. (E 185.97 E93 A3 1971)
Evers. World Publ. Co., 1971.
- Fisher, Miles M. (ML 3556 F58)
Negro slave songs in the United States. Russell & Russell, 1953.
- Gayle, Addison (E 185.61 G26)
The Black situation. N.Y., Horizon, 1970.
- Graham, Shirley. (E 185.97 D73 G7)
His day is marching on; a memoir of W.E.B. DuBois. Lippincott, 1971.
- Grier, William H. (E 185.625 G69)
The Jesus bag. N.Y., McGraw-Hill, 1971.
- (E 185.625 G58 1970)
Why do they act that way? Bantam Books, 1970. (Simplified ed. of Black Rage.)
- Harlem Quarterly: a magazine for enlightenment and entertainment. (E 185.5 H38)
Negro Universities Press, 1970. (Issue of 1949-50 (?))
- Haskins, Jim. (LC 2803 N5 H3)
Diary of a Harlem schoolteacher. N.Y., Grove, 1969.
- Holmes, Fred. R. (E 185.61 H6)
Prejudice and discrimination: can we eliminate them? Englewood Cliffs, N.J.,
Prentice-Hall, 1970. (Inquiry Into Crucial American Problems Series)

Blacks (cont)

- Hughes, John M.C. (PS 374 N4 H8 1967)
The Negro novelist: a discussion of the writings of American Negro novelists, 1940-1950. Books For Libraries Press, 1953.
- Jackson, George. (HV 9468 J3)
Soledad brother; the prison letters of George Jackson. N.Y. Coward-McCann, 1970.
- Johnson, James W. (E 185.97 J64 1970)
The autobiography of an ex-colored man. Knopf, 1970. (Reprint 1927)
- Kennedy, Louise V. (E 185.8 K3522)
The Negro peasant turns cityward. Maryland, College Park, McGrath, 1969. (Reprint 1930)
- Knappert, Jan. (GR 360 S8 K55)
Myths and legends of the Swahili. Heinemann, 1970. (African Writers Series)
- Lane, Ann J. (E 443 E42 L3)
The debate over slavery; Stnaley Elkins and his critics. Univ. of Illinois Press, 1971.
- Lee, Don L. (PS 310 N4 L4 Vol. 1.)
Dynamite voices I: Black poets of the 1960's. Broadside Press, 1971.
- LeMelle, Tilden J. (LC 2781 L4)
The Black college; a strategy for achieving relevance. N.Y., Praeger, 1969.
- Lester, Julius. (PS 3562 E76 B5 1970)
Black folktales. Richard W. Baron Publ. Co., 1969.
- Major, Reginald. (E 185.615 M27)
A Panther is a Black cat; a study in depth of the Black Panther party-- its origins, its goals, its struggle for survival. N.Y., Morrow, 1971.
- Margolies, Edward, editor. (PS 508 N3 M3)
A "Native Sons" reader (selections by outstanding Black American authors of the twentieth century.) Philadelphia, Lippincott, 1970.
- Moore, Gilbert S. (KF 224 N4 M65)
A special rage. Harper & Row, 1967.
- Patterson, Lindsay. (PS 628 N4 P3)
Black theater; a 20th century collection of the work of its best playwrights. N.Y., Dodd, Mead, 1971.
- Perry, Margaret. (PS 3505 U287 Z83)
A bio-bibliography of Countee P. Cullen, 1903-1946. Greenwood Publ., 1971.
- Pickens, William. (E 185.97 P592)
Bursting bonds. Boston, The Jordan & More Press, 1923. (Enlarged edition of The Heir of Slaves).
- Redding, Jay S. (E 185 R4)
They came in chains; Americans from Africa. Philadelphia, Lippincott, 1950.

Blacks (cont)

- Schuyler, George S. (PS 3537 C76 B6 1969)
Black no more; being an account of the strange and wonderful workings of science in the land of the free, A.D. 1933-1940. Negro Universities Press, 1969. (Reprint of 1931)
- Schwartz, Barry N. (E 185.61 S3)
White racism; its history, pathology, and practice. Dell, 1970.
- Shapiro, Nat & Nat Hentoff, editors. (ML 3561 J3 S46 1966)
Hear me talkin' to ya: the story of jazz as told by the men who made it. Dover Publications, 1966. (Reprint of 1955)
- Shapiro, Norman R. (PQ 3986 Z5 E58)
Négritude: Black poetry from Africa and the Caribbean. October House, 1970.
- Stewart-Baxter, Derrick. (ML 400 S84)
Ma Rainey and the classic blues singers. Stein and Day, 1970.
- The "Trial" of Bobby Seale. (Special contributions by Julian (KF 224 S42)
Bond, Norman Dorsen, Charles Rembar, and a personal statement by Bobby Seale. N.Y., Priam Books, 1970.
- Trotter, James M. (ML 385 T76 1969)
Music and some highly musical people: containing brief chapters on I. A Description of music. II. The music of nature. III. A glance at the history of music. IV. The power, beauty, and uses of music. Following which are given sketches of the lives of remarkable musicians of the colored race, with portraits, and an appendix containing copies of music composed by colored men. Chicago, Afro-Am Press, 1969. (Reprint of 1880).
- Vincent, Theodore G. (E 185.97 G3 V5)
Black power and the Garvey Movement. Ramparts Press, 1971.
- Walker, Margaret. (PS 3545 A517 F6 1968)
For my people. (Poetry) Arno Press and the New York Times, 1968. (Reprint 1942)
- Washington, Joseph R. (HQ 1031 W35 1971)
Marriage in Black and White. Boston, Beacon, 1970.
- Yerby, Frank. (PS 3575 E72 D3 Fiction)
The Dahomean: an historical novel. Dial Press, 1971.
- (PS 3575 E72 S6)
Speak now: a modern novel. Dial Press, 1969.

Tacoma Community College



MEMORANDUM

Date: February 17, 1972
 To: Bud Schafer
 From: Jerry Vaughan *JV*
 Subject: Project GATE - Overview

Funded under Title III, Section 309 (6) of the Higher Education Act, Project GATE provides for adult basic education within the framework of Comprehensive Education Services. Significant innovative features of the project include: (a) Constructing adult basic education courses into a wide range of academic and interest curricula; (b) The utilization of low-income model city and Conifer residents as an instructional resource; (c) Provision of services within the residential setting of the participant; and (d) Development of an in-home family education component.

To date, a 67 course curricula ranging from traditional adult basic education courses to home canning have been provided four days a week in facilities provided by the Conifer Company over 350 Conifer or Model City residents have enrolled in 55 of these courses. A schedule of Fall and Winter course offerings is attached. Similarly, project staff have spent over 80 hours interviewing potential para-professional instructors. Thus far 42 have been retained in this capacity including 25 residents of the Model City area, 29 non-caucasian instructors and 3 professional instructors in adult basic education. A file of 80 prospective instructors is being maintained by the staff.

Relationships with the Tacoma Model Cities program and Conifer Development Inc. have been mixed. After initial disagreement with the Model City Board were resolved, cooperation improved. Model Cities now provides informational assistance and is attempting to provide transportation assistance. Cooperation between the project and Conifer Company deteriorated badly between October 1971 and February 1, 1972. After an examination of the factors involved, Conifer Company released from its employ the individual assigned to liaison responsibilities for the project. Subsequent to the assignment of a new individual marked improvements in solving a backlog of problems can be noted.

In terms of citizen participation and continuing contact with Model City residents, the project gets daily feedback through its network of over 350 resident students and instructors. Perhaps more than any other program working in the Model City area, the GATE project has managed functionally to include the resident in, in terms of setting objectives and determining the contact of the project.

Project GATE - Overview (continued)

Evaluation to date would show these successes and failures:

The project has nearly tripled in enrollment in a period of 8 weeks.

The project has markedly improved attitudes toward education for our 300 educationally deficient adults.

The project has been in contact with well over 3,000 Model City residents.

The project has demonstrated that basic education can be implemented through the structure of comprehensive, on-site service.

On the other hand,

The project has not been able to solve effectively the problems of continuing child care and transportation services, although we believe present efforts will result in improved services.

The project has not yet been able to work out successfully the details of the achievement incentive component.

The project has not yet been able to motivate all of the target population who could use these services.

On balance, we believe the GATE project is beginning to demonstrate its general effectiveness in improving the skills and educational attitudes of many previously unreached adults.

GATE Class Schedule

Monday and Wednesday

<u>Class</u>	<u>Time</u>	<u>Place</u>
Typing	6:00-8:00	Apt. 68 Room D
Sewing	6:00-8:00	Apt. 69 Room D
Child Development	6:00-8:00	Apt. 71 Room D
Arithmetic	6:00-8:00	Apt. 6 Room D
Physical Exercise	6:30-8:30	Boy's Club
Photography	6:30-8:30	Boy's Club
General Math	6:30-8:30	Apt. 68 Room E
Black Poetry	6:30-8:30	Apt. 69 Room E
Swahili	6:30-8:30	Rec. Room
Writing	6:30-8:30	Apt. 68 Room C
Sewing	8:00-10:00	Apt. 69 Room D
Typing	8:00-10:00	Apt. 68 Room D
Black Literature	8:30-10:00	Apt. 69 Room E
World Literature	8:30-10:00	Apt. 68 Room E
Cooking & Baking	8:00-10:00	Apt. 69 Room A&B
Black Sociology	8:00-10:00	Apt. 69 Room C
Black Economics	8:00-10:00	Apt. 68 Room E
Day Care Licensing	8:00-10:00	Apt. 71 Room C
Fix It	8:00-10:00	Boy's Club
World History	8:00-10:00	Apt. 6 Room C
American History	8:00-10:00	Apt. 6 Room E
Black History	8:00-10:00	Apt. 6 Room D
Reading	8:30-10:00	Apt. 68 Room C

Tuesday and Thursday

Knitting	6:00-8:00	Rec. Room
Sewing	6:00-8:00	Apt. 69 Room D
Canning & Preserving	6:00-8:00	Apt. 69 Room A&B
Child Care	6:00-8:00	Apt. 71 Room C
First Aid	6:00-8:00	Apt. 6 Room A
Reading	6:30-8:00	Apt. 68 Room C
Fix It	6:30-8:00	Boy's Club
Study Skills	8:00-9:30	Apt. 68 Room C
Judo	8:00-9:30	Boy's Club
Oil Painting	7:00-9:00	Apt. 68 Room A&B
Black Poetry	8:00-10:00	Apt. 69 Room E
Black Sociology	8:00-10:00	Apt. 6 Room D
Ceramics	8:00-10:00	Apt. 68 Room A&B
Current Issues	8:00-10:00	Apt. 68 Room C
Community Organization	8:00-10:00	Apt. 6 Room E
Civil War History	8:00-10:00	Apt. 6 Room C
Helping Children With School	8:00-10:00	Apt. 71 Room C
Law Enforcement	8:00-10:00	Apt. 69 Room C
General Health	8:00-10:00	Apt. 6 Room A

GATE WINTER CLASS SCHEDULE - CENTRAL VILLAGE 2501 So. G.

CLASS	TIME	PLACE	INSTRUCTOR
Cashier Training	TTh 8:00-10:00 P.M.	68 E	Melva Williams
Cashier Training	TTh 6:00-8:00	68 E	Melva Williams
Cashier Training	MW 1:00-3:00	68 E	Melva Williams
Oil Painting	MW 1:00-3:00	68 A&B	Betty Muse
Commercial Art	TTh 1:00-3:00	68 A&B	Betty Muse
Fix-it	MW 6:00-8:00	6 A&B	Ranny Caschke
Creative Writing	MW 6:00-8:00	68 C	Roberta Sevdy
Arithmetic	MW 6:00-8:00	69 C	Horace Robinson
Crafts/Creative Homemkg.	MW 6:00-8:00	68 A&B	Carol Brown
Typing	MW 6:00-8:00	68 D	Martha Nash
Soul Food Cooking	MW 8:00-10:00	69 A&B	Joyce Anderson
Beginning Swahili	MW 6:00-8:00	69 E	Peter Wanguni
Arithmetic	MW 6:00-8:00	69 C	Billie Bailey
Physical Exercise	MW 6:00-8:00	6 D	Joyce Anderson
Sewing	MW 6:00-8:00	69 D	Addie Cooper
Psychology	MW 6:00-8:00	71 D	Johnay Jackson
Typing	MW 8:00-10:00	68 D	Martha Nash
Swahili II	MW 8:00-10:00	69 E	Peter Wanguni
Sewing	MW 8:00-10:00	69 D	Addie Cooper
Black Culture	MW 8:00-10:00	69 C	Carol Brown
Reading & Writing	MW 8:00-10:00	69 C	Nancy Synakowski
Reading & Writing	MW 6:00-8:00	69 C	Nancy Synakowski
Consumer Protection	TTh 6:00-8:00	6 D	Hugh Ellis
Basic Typing	TTh 6:00-8:00	68 D	Teresa Cato
Home Management II	TTh 6:00-8:00	69 A&B	Allie Peyton
Business Math	TTh 6:00-8:00	69 C	Billie Bailey
Sewing	TTh 6:00-8:00	69 D	Georgia Underwood
Typing II	TTh 8:00-10:00	68 D	Teresa Cato
GED Preparation	TTh 8:00-10:00	68 C	Ward Van Arnam
Shorthand	TTh 8:00-10:00	68 C	Goldie Palms
Sewing	TTh 8:00-10:00	69 D	Georgia Underwood
Knitting	TTh 6:00-8:00	69 E	Lillian Selby

GATE WINTER CLASS SCHEDULE - Vista 1056 So. 27th Street

Typing	TTh 6:00-8:00	Rec. Room Virginia Fountain
Typing	TTh 8:00-10:00	Rec. Room Virginia Fountain
Sewing	TTh 6:00-8:00	Rec. Room Addie Cooper
Sewing	TTh 8:00-10:00	Rec. Room Addie Cooper
Typing	MW 1:00-3:00	Rec. Room Gail Sawyer

Course Schedule

Winter Quarter 19 72

Community Services

GATE Project

Dept.	No.	Course Title	Sec.	Days	Time	Instructor	Room	Wks.	Hrs.	Begin	End	Rate	Cost	Dur.
	*	Creative Writing		MW	6-8 PM	Roberta Sevdy	68 C	6	29	1-17-72	3-8-72			2
		Reading and Writing		MW	8-10PM	N. Synakowski	68E	6	29	1-19-72	3-13-72			12
		Sewing		TTh	8-10PM	G. Underwood	69 D	6	29	1-18-72	3-8-72			5
		Sewing		TTh	6-8 PM	G. Underwood	69 D	6	29	1-20-72	2-14-72			8
		Swahili I		MW	6-8 PM	Peter Wanguri	69 E	6	29	1-17-72	3-8-72			9
		Swahili II		MW	8-10PM	Peter Wanguri	69 E	6	29	1-17-72	3-8-72			4
	*	Crafts		MW	6-8 PM	Carol Brown	68 A3	6	29	1-19-72	3-13-72			4
	*	Black Culture		MW	8-10PM	Carol Brown	69 C	6	29	1-17-72	3-8-72			3
		Cashier Training		MW	1-3 PM	Melva Williams	68 E	6	29	1-31-72	3-18-72			16
		Cashier Training		TTh	6-8 PM	Melva Williams	68 E	6	29	1-20-72	3-14-72			12
		Shorthand		TTh	8-10PM	Goldie Palms	68 C	6	29	2-1-72	3-9-72			20
		Typing		TTh	6-8 PM	Virginia Fountain	Rec In Rm	6	29	2-8-72	3-16-72			9
		Physical Exercise		MW	6-8 PM	Joyce Anderson	6 D	6	29	1-27-72	3-9-72			6
		Soul Food Cooking		MW	8-10PM	Joyce Anderson	59 AB	6	29	1-27-72	3-9-72			6
		Business Math		MW	3-5 PM	Oscar Morris	6 C	6	29	1-17-72	3-8-72			10
		Sewing		TTh	6-8 PM	Kendall Roberts	Rec Rm	6	37	2-15-72	3-9-72			8
		Business Math		TTh	6-8 PM	Billie Bailey	69 C	6	29	1-18-72	3-9-72			7
		Basic Typing		TTh	6-8 PM	Teresa Cato	68 D	6	29	1-18-72	3-9-72			15
		Typing II		TTh	8-10PM	Teresa Cato	68 D	6	29	1-18-72	3-9-72			14
		Basic Sewing		MW	6-8 PM	Addie Cooper	69 D	6	29	1-17-72	3-8-72			10
		Sewing		MW	8-10PM	Addie Cooper	69 D	6	29	1-17-72	3-8-72			5

