

TACOMA COMMUNITY COLLEGE

Meeting of the Board of Trustees

September 14, 1967

Agenda(Revised)

1. Roll Call
2. Approval of Previous Minutes
3. Correspondence
4. Reports to the Board  
A View of the Academic Year Ahead  
President Ford, Dean Jacobson, Dean Falk, Mr. Schafer
5. Unfinished Business
6. New Business
  - (a) Equipment Bids
  - (b) Recommended Part-Time Faculty Appointments for Fall Quarter
7. President's Report
  - (a) TCCA
  - (b) The Seaman-Anderson Project Management System
8. Adjournment

TACOMA COMMUNITY COLLEGE

BOARD OF TRUSTEES

Minutes

September 14, 1967

The regular meeting of the Board of Trustees was called to order by the Chairman, Mr. Edmunds, at 2:00 p.m., Thursday, September 14, 1967 at Tacoma Community College.

Present: Charles Edmunds, Lewis Hatfield, Maxine Myers, Thornton Ford, Secretary, and John McCutcheon

Absent: Frank Cooper and John Binns

Guests: Richard Falk, Paul Jacobson, Henry Schafer, George Van Miegheem, Jack Hyde, President, TCCA, Dale Wirsing, James Metcalf

The minutes of the Board meeting of August 24, 1967 were approved.

Reports to the Board

Dean Falk informed the Board that the full academic staff reported to the college on September 11 for a faculty orientation day. Academic advising began on September 13 and will continue through September 22. Classes will start on the 25th of September. He gave each member of the Board a copy of the Student Handbook and also a copy of a survey conducted by the office of institutional research on campus. He concluded by stating that as it looks now, the college will easily surpass allocations of the state.

Dean Jacobson reported that the college now has 72 faculty and administrators working full-time. He gave a brief resume of class closures to date.

Mr. Schafer informed the Board that there are 50 sections in the evening program and that 46 part-time instructors will be hired, with Board approval, for these evening classes. He also mentioned the following programs which are under consideration at this time:

- 1) Associate Degree Program for Tacoma Police Officers
- 2) Behavioral Science Courses for the McNeil Island Officials
- 3) English 101 and Psychology 100 for the McNeil Island Inmates

Dr. Ford reported on the building program and stated that the staff will be a little late getting into some of the buildings.

Mr. Edmunds reported to the Board that he had represented the Board at the faculty meeting on Monday, September 11, 1967 and also at the Chamber of Commerce luncheon on September 13, 1967.

Unfinished Business

Dr. Ford reviewed the memo he had written to the Board concerning landscaping plans.

He stated that the building department at city hall has been contacted concerning a temporary building and the college is in the process of gathering more detailed plans.

New Business

Mr. Hatfield moved to accept the bids submitted by Scientific Supplies Company for 36 scientific supply items. The motion carried.

Mr. Hatfield moved that the low bids be accepted for faculty furniture. (Stationer's - Item No. 1 and Northwest Chair Company - Item No. 2) The motion carried.

Mr. Hatfield moved to accept the following bids for classroom chairs: Virco - Item No. 1, Washington School Supply - Items No. 2 and 3. The motion carried.

Mrs. Myers moved to accept the recommendation to employ part-time faculty as listed on Agenda Item Supplement 6-b. The motion carried.


Mr. Hyde informed the Board that the TCCA had appointed representatives to the Campus Development Committee and that a Student-Faculty Appraisal Committee had been appointed.

Dr. Ford presented the Seaman-Anderson Association Management System as a matter of information to the Board.

Mrs. Myers moved to accept the bids for scientific supplies as underlined in the tabulation. The motion carried.

The next meeting of the Board of Trustees will be held on September 28 at 4 p.m. in the Board Room of the Tacoma Community College administration building.

The meeting adjourned at 3:10 p.m.



---

Thornton M. Ford, Secretary